

**Mid Michigan Area Cable Consortium
Board of Directors Regular Meeting
March 15th, 2018 3:00 P.M.**

I. Call to order: Roll Call.

II. Approval of the Agenda

III. Approval of minutes from the February 15th, 2018 regular meeting

IV. Treasurer's Report

- a. Financial Statement: February 2018
- b. Motion to pay bills : March 2018

V. Correspondence:

- a. Complaint communications:
- b. Employee monthly meeting report March 2018
- c. Directors Report March 2018

VI. Public Comments: restricted to (3) three minutes regarding issues not on this agenda

VII. New Business:

VIII. Old Business

IX. Other Business

X. Adjourn

**Mid Michigan Area Cable Consortium
Meeting Minutes February 15th, 2018**

Call to order: Roll Call: The meeting was called to order by Chair Kim Smith at 3:15 PM with Diane Lyon, Bobbie Marr, Tracey Connelly, Kim Smith and Carey Hammel in attendance.

Approval of the Agenda:

A motion was made to approve the agenda with changes by Tracey Connelly and supported by Bobbie Marr.

Ayes: all

Nays: none

motion passed

Approval of the minutes from the December 21st, 2017 board meeting: Diane Lyon made a motion to approve the minutes of the December 21st, 2017 Board meeting, supported by Tracey Connelly.

Ayes: all

Nays: none

motion passed

Treasurer's Report

Financial statements: Kim Smith presented the financial statements to the board.

Motion to pay bills: Diane Lyon made a motion to pay bills, supported by Bobbie Marr.

Ayes: all

Nays: none

motion passed

Complaint Communications: None

Employee monthly meeting report: Carey Hammel reported on the employee's monthly meeting and what projects everyone was working on for the month of February.

Director Report: Carey Hammel gave a directors report.

Public Comment: Kim Smith opened the public comment section of the agenda, no public had comments, closed the public comment section of agenda.

New Business

a. 2018 Strategic Planning Approval: Tracey Connelly made a motion to approve the 2018 Strategic Planning, supported by Bobbie Marr.

Ayes: all

Nays: none

motion passed

b. MAC TV Rental Rates Discussion: Diane Lyon made a motion to approve the MAC TV rental rates, Bobbie Marr supported.

Ayes: all

Nays: none

motion passed

Old Business:

Other Business:

Adjourn: With no further business before the board a motion to adjourn was made by Diane Lyon and supported by Bobbie Marr. All Ayes and the motion passed and the meeting was adjourned at 4:20pm.

MAC TV Network
Profit & Loss Budget vs. Actual
 January 1 through March 14, 2018

| | Jan 1 - Mar 14, 18 | Budget | \$ Over Budget | % of Budget |
|--|--------------------|-------------------|--------------------|--------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 453 · Franchise Fees | | | | |
| 453.1 · City of Mt. Pleasant | 0.00 | 89,000.00 | -89,000.00 | 0.0% |
| 453.10 · Pine River Township | 0.00 | 8,000.00 | -8,000.00 | 0.0% |
| 453.11 · City of Ithaca | 0.00 | 13,000.00 | -13,000.00 | 0.0% |
| 453.12 · Arcada Township | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 453.2 · City of Clare | 0.00 | 19,000.00 | -19,000.00 | 0.0% |
| 453.3 · City of Alma | 0.00 | 0.00 | 0.00 | 0.0% |
| 453.4 · City of Harrison | 0.00 | 12,500.00 | -12,500.00 | 0.0% |
| 453.5 · City of Evart | 0.00 | 0.00 | 0.00 | 0.0% |
| 453.6 · Union Township | 0.00 | 53,000.00 | -53,000.00 | 0.0% |
| 453.7 · Village of Shepherd | 0.00 | 0.00 | 0.00 | 0.0% |
| 453.8 · City of St. Louis | 0.00 | 18,000.00 | -18,000.00 | 0.0% |
| 453.9 · Village of Breckenridge | 0.00 | 0.00 | 0.00 | 0.0% |
| 453 · Franchise Fees - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 453 · Franchise Fees | 0.00 | 217,500.00 | -217,500.00 | 0.0% |
| 454 · DVD Copies | 35.00 | 200.00 | -165.00 | 17.5% |
| 455 · Video Production Services | 1,050.00 | 8,650.00 | -7,600.00 | 12.1% |
| 456 · Interest Income | 83.95 | 1,800.00 | -1,716.05 | 4.7% |
| 457 · Contributions/ Local Units | 0.00 | 0.00 | 0.00 | 0.0% |
| 458 · Grant | 855.00 | 1,000.00 | -145.00 | 85.5% |
| 459 · Charter Advertising Revenue | 0.00 | 0.00 | 0.00 | 0.0% |
| 460 · Sale of Assets | 0.00 | 0.00 | 0.00 | 0.0% |
| 465 · Peg Fees (Charter) | 3,081.87 | 12,500.00 | -9,418.13 | 24.7% |
| 466 · Clare in Kind Service | 0.00 | 2,250.00 | -2,250.00 | 0.0% |
| 467 · Camp Income | 0.00 | 250.00 | -250.00 | 0.0% |
| 497 · Other Income | 0.00 | 0.00 | 0.00 | 0.0% |
| 498 · Transfer from Fund Balance | 0.00 | 0.00 | 0.00 | 0.0% |
| 499 · Uncategorized Income | 0.00 | 0.00 | 0.00 | 0.0% |
| 612 · Accrued Payroll | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Income | 5,105.82 | 244,150.00 | -239,044.18 | 2.1% |
| Expense | | | | |
| 600 · Employee Payroll Expense- | | | | |
| 601 · Bonuses | 0.00 | 0.00 | 0.00 | 0.0% |
| 602 · Payroll Tax Penalty & Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| 603 · Executive Director | 9,130.00 | 47,476.00 | -38,346.00 | 19.2% |
| 604 · Operations Coordinator | 0.00 | 0.00 | 0.00 | 0.0% |
| 605 · Intern | 975.00 | 15,000.00 | -14,025.00 | 6.5% |
| 606 · Payroll Tax Expense | 3,672.91 | 22,000.00 | -18,327.09 | 16.7% |
| 607 · Salary Reimbursements Alma | 0.00 | 0.00 | 0.00 | 0.0% |
| 608 · Video Productions Assistant | 15,011.77 | 72,000.00 | -56,988.23 | 20.8% |
| 609 · Public Access Assistant | 0.00 | 0.00 | 0.00 | 0.0% |
| 610 · Fringe Benefits Alma | 0.00 | 0.00 | 0.00 | 0.0% |
| 611 · Administrative Assistant | 4,404.47 | 28,000.00 | -23,595.53 | 15.7% |
| 613 · Playback Operations | 4,619.23 | 27,000.00 | -22,380.77 | 17.1% |
| 614 · Tech Engineer (equip. Repair) | 0.00 | 0.00 | 0.00 | 0.0% |
| 617 · Other Employee Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| 619 · Video Productions Assistant 2 | 0.00 | 0.00 | 0.00 | 0.0% |
| 600 · Employee Payroll Expense- - Other | 2,267.10 | 0.00 | 2,267.10 | 100.0% |
| Total 600 · Employee Payroll Expense- | 40,080.48 | 211,476.00 | -171,395.52 | 19.0% |
| 680 · credits/returns | 0.00 | 0.00 | 0.00 | 0.0% |
| 710 · Accounting Services | | | | |
| 710.1 · Annual Audit | 1,725.00 | 3,390.00 | -1,665.00 | 50.9% |
| 710.2 · Charter Audit | 0.00 | 0.00 | 0.00 | 0.0% |
| 710.3 · Bookkeeping Services | 325.00 | 2,400.00 | -2,075.00 | 13.5% |
| 710 · Accounting Services - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 710 · Accounting Services | 2,050.00 | 5,790.00 | -3,740.00 | 35.4% |

MAC TV Network
Profit & Loss Budget vs. Actual
 January 1 through March 14, 2018

| | Jan 1 - Mar 14, 18 | Budget | \$ Over Budget | % of Budget |
|--|--------------------|--------------------|--------------------|--------------|
| 711 · communications (phone) Gratiot | 0.00 | 0.00 | 0.00 | 0.0% |
| 712 · Office/Bldg. supplies- Gratiot | 0.00 | 0.00 | 0.00 | 0.0% |
| 713 · Printing/ Publications Gratiot | 0.00 | 0.00 | 0.00 | 0.0% |
| 714 · Donations | 0.00 | 0.00 | 0.00 | 0.0% |
| 715 · Training | 0.00 | 900.00 | -900.00 | 0.0% |
| 716 · Mileage Reimbursement | 887.39 | 4,000.00 | -3,112.61 | 22.2% |
| 718 · Memberships & Publications | 0.00 | 800.00 | -800.00 | 0.0% |
| 724 · Rent - St Louis | 0.00 | 0.00 | 0.00 | 0.0% |
| 725 · Rent - Gratiot | 900.00 | 5,400.00 | -4,500.00 | 16.7% |
| 726 · Rent - MP | 6,139.62 | 25,200.00 | -19,060.38 | 24.4% |
| 727 · Office Supplies | 405.47 | 3,200.00 | -2,794.53 | 12.7% |
| 728 · Rent - Clare | 0.00 | 2,250.00 | -2,250.00 | 0.0% |
| 730 · Print/Publish | 27.50 | 400.00 | -372.50 | 6.9% |
| 731 · Advertising | 1,149.34 | 10,000.00 | -8,850.66 | 11.5% |
| 732 · Tape supplies | 75.25 | 0.00 | 75.25 | 100.0% |
| 733 · Computer Software | 3,131.02 | 2,300.00 | 831.02 | 136.1% |
| 744 · Postage | 49.00 | 400.00 | -351.00 | 12.3% |
| 746 · Tools/Equipment | 0.00 | 0.00 | 0.00 | 0.0% |
| 750 · Conference Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| 779 · equipment/parts Gratiot | 0.00 | 0.00 | 0.00 | 0.0% |
| 780 · Equipment / Parts (<\$500) | 1,571.40 | 5,000.00 | -3,428.60 | 31.4% |
| 781 · Contract Services | | | | |
| 781.1 · Computer Support | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 781.2 · Technical Support | 0.00 | 0.00 | 0.00 | 0.0% |
| 781.3 · Executive Director/Contractual | 0.00 | 0.00 | 0.00 | 0.0% |
| 781 · Contract Services - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 781 · Contract Services | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 782 · Production Expense | 23.10 | 500.00 | -476.90 | 4.6% |
| 783 · Professional Development | 239.85 | 1,500.00 | -1,260.15 | 16.0% |
| 784 · Uniform Expense | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 785 · Computer R& R Account | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| 786 · Equipment R&R | 457.65 | 1,000.00 | -542.35 | 45.8% |
| 787 · Maintenance Supplies | 0.00 | 100.00 | -100.00 | 0.0% |
| 788 · Building Repair & Maintenance | 151.72 | 2,600.00 | -2,448.28 | 5.8% |
| 789 · Small Hand Tools | 0.00 | 100.00 | -100.00 | 0.0% |
| 790 · Cleaning | 450.00 | 2,000.00 | -1,550.00 | 22.5% |
| 802 · Legal Fees | 150.00 | 2,500.00 | -2,350.00 | 6.0% |
| 803 · Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| 804 · Studio Cable (Mt. P & Alma) | 1,197.88 | 7,000.00 | -5,802.12 | 17.1% |
| 805 · Mt. P City Hall Reimbursable | 0.00 | 0.00 | 0.00 | 0.0% |
| 806 · City of Alma - Reimbursable | 0.00 | 0.00 | 0.00 | 0.0% |
| 807 · City of Clare - Reimbursable | 0.00 | 0.00 | 0.00 | 0.0% |
| 923 · Fiber Contract Gratiot \$122/ mo | 4,201.38 | 6,000.00 | -1,798.62 | 70.0% |
| 925 · Internet Access | 391.41 | 4,500.00 | -4,108.59 | 8.7% |
| 926 · Telephone | 0.00 | 0.00 | 0.00 | 0.0% |
| 927 · Water/Sewer Charges | 22.27 | 500.00 | -477.73 | 4.5% |
| 928 · Gas | 1,024.89 | 3,500.00 | -2,475.11 | 29.3% |
| 929 · Electric | 1,170.70 | 6,600.00 | -5,429.30 | 17.7% |
| 930 · Electric & Gas Gratiot | 346.67 | 1,950.00 | -1,603.33 | 17.8% |
| 931 · Water/Sewer Alma | 0.00 | 550.00 | -550.00 | 0.0% |
| 941 · Rental Charges | 0.00 | 0.00 | 0.00 | 0.0% |
| 944 · Capital Improvement/Outlay | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 945 · Major Equipment Purchases | 2,023.54 | 10,000.00 | -7,976.46 | 20.2% |
| 950 · Insurance | 3,276.00 | 5,500.00 | -2,224.00 | 59.6% |
| 970 · Capital Outlay | 0.00 | 0.00 | 0.00 | 0.0% |
| 999 · Uncategorized Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Expense | 71,593.53 | 344,516.00 | -272,922.47 | 20.8% |
| Net Ordinary Income | -66,487.71 | -100,366.00 | 33,878.29 | 66.2% |

11:07 AM

03/14/18

Accrual Basis

MAC TV Network
Profit & Loss Budget vs. Actual
January 1 through March 14, 2018

| | Jan 1 - Mar 14, 18 | Budget | \$ Over Budget | % of Budget |
|-----------------------------|--------------------|--------------------|------------------|--------------|
| Other Income/Expense | | | | |
| Other Expense | | | | |
| Interest Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| 1000 · Depreciation - MP | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001 · Depreciation - Alma | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Other Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| Net Other Income | 0.00 | 0.00 | 0.00 | 0.0% |
| Net Income | -66,487.71 | -100,366.00 | 33,878.29 | 66.2% |

MAC TV Network
Balance Sheet
As of March 14, 2018

Mar 14, 18

| ASSETS | |
|---------------------------------------|-------------------|
| Current Assets | |
| Checking/Savings | |
| 001 · Bank - Operating & Sweep | 20,210.26 |
| 002 · Savings - MBIA | 66,603.17 |
| 003 · CD Investments | |
| 004 · Wolverine/Horizon Bank | 251,158.34 |
| 005 · Chemical Bank | 66,868.44 |
| Total 003 · CD Investments | 318,026.78 |
| Total Checking/Savings | 404,840.21 |
| Other Current Assets | |
| 100 · Prepays | 4,596.37 |
| 112 · Franchise Fees Receivables | 3,153.78 |
| Total Other Current Assets | 7,750.15 |
| Total Current Assets | 412,590.36 |
| Fixed Assets | |
| 152 · Building Improvements | 171,807.00 |
| 154 · Studio Equipment | 145,649.01 |
| 156 · Furniture & Fixtures - MP | 15,579.10 |
| 160 · Accum Depreciation - MP | -231,788.70 |
| Total Fixed Assets | 101,246.41 |
| TOTAL ASSETS | 513,836.77 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 219 · Payroll Tax Liabilities | |
| 220 · Federal Withholding | 1,613.00 |
| 222 · Social Security & Medicare | 3,475.68 |
| 230 · State MI Withholding | 1,465.41 |
| 235 · Unemployment - MESA & FUTA | 585.20 |
| Total 219 · Payroll Tax Liabilities | 7,139.29 |
| 257 · Accrued Wages | 3,022.13 |
| Total Other Current Liabilities | 10,161.42 |
| Total Current Liabilities | 10,161.42 |
| Total Liabilities | 10,161.42 |
| Equity | |
| 390 · Net Assets - Unrestricted | 602,197.00 |
| 3900 · Retained Earnings | -97,499.94 |
| 392 · Net Assets - Invested in Plant | 65,466.00 |
| Net Income | -66,487.71 |
| Total Equity | 503,675.35 |
| TOTAL LIABILITIES & EQUITY | 513,836.77 |

MAC TV Network
Payroll Summary
 January 1 through March 14, 2018

| | Bronwyn C Moisan | | | Carey Hammel | | |
|---|------------------|------|----------------|--------------|------|------------------|
| | Hours | Rate | Jan 1 - M... | Hours | Rate | Jan 1 - M... |
| Employee Wages, Taxes and Adjustments | | | | | | |
| Gross Pay | | | | | | |
| Salary - Exec Dir | | | 0.00 | | | 9,130.00 |
| Salary - Interns | | | 0.00 | | | 0.00 |
| Holiday | | | 0.00 | | | 0.00 |
| Hourly - Video Production 1 | 77 | 9.50 | 731.50 | | | 0.00 |
| Hourly -Asmin. Assist | | | 0.00 | | | 0.00 |
| Playback Operations | | | 0.00 | | | 0.00 |
| PTO | | | 0.00 | | | 0.00 |
| Total Gross Pay | 77 | | 731.50 | | | 9,130.00 |
| Adjusted Gross Pay | 77 | | 731.50 | | | 9,130.00 |
| Taxes Withheld | | | | | | |
| Federal Withholding | | | -22.00 | | | -1,001.00 |
| Medicare Employee | | | -10.61 | | | -132.39 |
| Social Security Employee | | | -45.35 | | | -566.06 |
| MI - Withholding | | | -31.08 | | | -355.35 |
| Medicare Employee Addl Tax | | | 0.00 | | | 0.00 |
| Total Taxes Withheld | | | -109.04 | | | -2,054.80 |
| Additions to Net Pay | | | | | | |
| Mileage Reimbursement | | | 0.00 | | | 286.68 |
| Reimbursement - Other | | | 0.00 | | | 195.00 |
| Total Additions to Net Pay | | | 0.00 | | | 481.68 |
| Net Pay | 77 | | 622.46 | | | 7,556.88 |
| Employer Taxes and Contributions | | | | | | |
| Federal Unemployment | | | 4.39 | | | 42.00 |
| Medicare Company | | | 10.61 | | | 132.39 |
| Social Security Company | | | 45.35 | | | 566.06 |
| MI - Unemployment Company | | | 7.32 | | | 90.00 |
| MI - Obligation Assessment | | | 6.44 | | | 79.20 |
| Total Employer Taxes and Contributions | | | 74.11 | | | 909.65 |

MAC TV Network
Payroll Summary
 January 1 through March 14, 2018

| | David J Israel | | | Dustin Gillis | | |
|---|----------------|------|----------------|---------------|-------|-----------------|
| | Hours | Rate | Jan 1 - M... | Hours | Rate | Jan 1 - M... |
| Employee Wages, Taxes and Adjustments | | | | | | |
| Gross Pay | | | | | | |
| Salary - Exec Dir | | | 0.00 | | | 0.00 |
| Salary - Interns | | | 0.00 | | | 0.00 |
| Holiday | | | 0.00 | 18 | 15.37 | 276.66 |
| Hourly - Video Production 1 | 70 | 9.30 | 651.00 | | | 0.00 |
| Hourly -Asmin. Assist | | | 0.00 | 333.25 | 16.07 | 4,404.47 |
| Playback Operations | | | 0.00 | | | 0.00 |
| PTO | | | 0.00 | 24 | 15.37 | 368.88 |
| Total Gross Pay | 70 | | 651.00 | 375.25 | | 5,050.01 |
| Adjusted Gross Pay | 70 | | 651.00 | 375.25 | | 5,050.01 |
| Taxes Withheld | | | | | | |
| Federal Withholding | | | -24.00 | | | -226.00 |
| Medicare Employee | | | -9.44 | | | -73.23 |
| Social Security Employee | | | -40.36 | | | -313.10 |
| MI - Withholding | | | -27.67 | | | -181.93 |
| Medicare Employee Addl Tax | | | 0.00 | | | 0.00 |
| Total Taxes Withheld | | | -101.47 | | | -794.26 |
| Additions to Net Pay | | | | | | |
| Mileage Reimbursement | | | 0.00 | | | 31.61 |
| Reimbursement - Other | | | 0.00 | | | 0.00 |
| Total Additions to Net Pay | | | 0.00 | | | 31.61 |
| Net Pay | 70 | | 549.53 | 375.25 | | 4,287.36 |
| Employer Taxes and Contributions | | | | | | |
| Federal Unemployment | | | 3.91 | | | 30.30 |
| Medicare Company | | | 9.44 | | | 73.23 |
| Social Security Company | | | 40.36 | | | 313.10 |
| MI - Unemployment Company | | | 6.51 | | | 50.50 |
| MI - Obligation Assessment | | | 5.73 | | | 44.44 |
| Total Employer Taxes and Contributions | | | 65.95 | | | 511.57 |

MAC TV Network
Payroll Summary
 January 1 through March 14, 2018

| | Eleanor F Etienne | | | Erika C. Metcalf | | |
|---|-------------------|-------|-----------------|------------------|-------|-----------------|
| | Hours | Rate | Jan 1 - M... | Hours | Rate | Jan 1 - M... |
| Employee Wages, Taxes and Adjustments | | | | | | |
| Gross Pay | | | | | | |
| Salary - Exec Dir | | | 0.00 | | | 0.00 |
| Salary - Interns | | | 0.00 | | | 0.00 |
| Holiday | 18 | 10.78 | 194.04 | 18 | 10.70 | 192.60 |
| Hourly - Video Production 1 | 363 | 11.49 | 3,621.94 | 167.75 | 10.70 | 1,794.94 |
| Hourly -Asmin. Assist | | | 0.00 | | | 0.00 |
| Playback Operations | | | 0.00 | | | 0.00 |
| PTO | 18 | 10.78 | 194.04 | 12 | 10.70 | 128.40 |
| Total Gross Pay | 399 | | 4,010.02 | 197.75 | | 2,115.94 |
| Adjusted Gross Pay | 399 | | 4,010.02 | 197.75 | | 2,115.94 |
| Taxes Withheld | | | | | | |
| Federal Withholding | | | -386.00 | | | -73.00 |
| Medicare Employee | | | -58.15 | | | -30.68 |
| Social Security Employee | | | -248.62 | | | -131.19 |
| MI - Withholding | | | -170.43 | | | -89.92 |
| Medicare Employee Addl Tax | | | 0.00 | | | 0.00 |
| Total Taxes Withheld | | | -863.20 | | | -324.79 |
| Additions to Net Pay | | | | | | |
| Mileage Reimbursement | | | 311.25 | | | 21.80 |
| Reimbursement - Other | | | 0.00 | | | 0.00 |
| Total Additions to Net Pay | | | 311.25 | | | 21.80 |
| Net Pay | 399 | | 3,458.07 | 197.75 | | 1,812.95 |
| Employer Taxes and Contributions | | | | | | |
| Federal Unemployment | | | 24.06 | | | 12.70 |
| Medicare Company | | | 58.15 | | | 30.68 |
| Social Security Company | | | 248.62 | | | 131.19 |
| MI - Unemployment Company | | | 40.10 | | | 21.16 |
| MI - Obligation Assessment | | | 35.29 | | | 18.62 |
| Total Employer Taxes and Contributions | | | 406.22 | | | 214.35 |

MAC TV Network
Payroll Summary
 January 1 through March 14, 2018

| | Hazen S Nester | | | Joseph G Carravallah | | |
|---|----------------|-------|------------------|----------------------|-------|-----------------|
| | Hours | Rate | Jan 1 - M... | Hours | Rate | Jan 1 - M... |
| Employee Wages, Taxes and Adjustments | | | | | | |
| Gross Pay | | | | | | |
| Salary - Exec Dir | | | 0.00 | | | 0.00 |
| Salary - Interns | | | 0.00 | | | 0.00 |
| Holiday | 18 | 15.31 | 275.58 | 18 | 9.83 | 176.94 |
| Hourly - Video Production 1 | 32.75 | 20.00 | 655.00 | 152 | 10.50 | 1,301.11 |
| Hourly -Asmin. Assist | | | 0.00 | | | 0.00 |
| Playback Operations | 346.5 | 15.97 | 4,619.23 | | | 0.00 |
| PTO | | | 0.00 | 12 | 9.83 | 117.96 |
| Total Gross Pay | 397.25 | | 5,549.81 | 182 | | 1,596.01 |
| Adjusted Gross Pay | 397.25 | | 5,549.81 | 182 | | 1,596.01 |
| Taxes Withheld | | | | | | |
| Federal Withholding | | | -490.00 | | | -107.00 |
| Medicare Employee | | | -80.47 | | | -23.14 |
| Social Security Employee | | | -344.09 | | | -98.95 |
| MI - Withholding | | | -235.87 | | | -67.83 |
| Medicare Employee Addl Tax | | | 0.00 | | | 0.00 |
| Total Taxes Withheld | | | -1,150.43 | | | -296.92 |
| Additions to Net Pay | | | | | | |
| Mileage Reimbursement | | | 0.00 | | | 18.53 |
| Reimbursement - Other | | | 0.00 | | | 0.00 |
| Total Additions to Net Pay | | | 0.00 | | | 18.53 |
| Net Pay | 397.25 | | 4,399.38 | 182 | | 1,317.62 |
| Employer Taxes and Contributions | | | | | | |
| Federal Unemployment | | | 33.30 | | | 9.58 |
| Medicare Company | | | 80.47 | | | 23.14 |
| Social Security Company | | | 344.09 | | | 98.95 |
| MI - Unemployment Company | | | 55.50 | | | 15.96 |
| MI - Obligation Assessment | | | 48.84 | | | 14.04 |
| Total Employer Taxes and Contributions | | | 562.20 | | | 161.67 |

MAC TV Network
Payroll Summary
 January 1 through March 14, 2018

| | Margaret A Kastraba | | | Nicholas A Thomas | | |
|---|---------------------|------|---------------|-------------------|------|---------------|
| | Hours | Rate | Jan 1 - M... | Hours | Rate | Jan 1 - M... |
| Employee Wages, Taxes and Adjustments | | | | | | |
| Gross Pay | | | | | | |
| Salary - Exec Dir | | | 0.00 | | | 0.00 |
| Salary - Interns | 35.75 | | 450.00 | 86.25 | | 525.00 |
| Holiday | | | 0.00 | | | 0.00 |
| Hourly - Video Production 1 | | | 0.00 | | | 0.00 |
| Hourly -Asmin. Assist | | | 0.00 | | | 0.00 |
| Playback Operations | | | 0.00 | | | 0.00 |
| PTO | | | 0.00 | | | 0.00 |
| Total Gross Pay | <u>35.75</u> | | <u>450.00</u> | <u>86.25</u> | | <u>525.00</u> |
| Adjusted Gross Pay | 35.75 | | 450.00 | 86.25 | | 525.00 |
| Taxes Withheld | | | | | | |
| Federal Withholding | | | 0.00 | | | -3.00 |
| Medicare Employee | | | -6.53 | | | -7.61 |
| Social Security Employee | | | -27.90 | | | -32.55 |
| MI - Withholding | | | -19.14 | | | -22.33 |
| Medicare Employee Addl Tax | | | 0.00 | | | 0.00 |
| Total Taxes Withheld | | | <u>-53.57</u> | | | <u>-65.49</u> |
| Additions to Net Pay | | | | | | |
| Mileage Reimbursement | | | 0.00 | | | 8.18 |
| Reimbursement - Other | | | 0.00 | | | 0.00 |
| Total Additions to Net Pay | | | <u>0.00</u> | | | <u>8.18</u> |
| Net Pay | <u>35.75</u> | | <u>396.43</u> | <u>86.25</u> | | <u>467.69</u> |
| Employer Taxes and Contributions | | | | | | |
| Federal Unemployment | | | 2.70 | | | 3.15 |
| Medicare Company | | | 6.53 | | | 7.61 |
| Social Security Company | | | 27.90 | | | 32.55 |
| MI - Unemployment Company | | | 4.50 | | | 5.25 |
| MI - Obligation Assessment | | | 3.96 | | | 4.62 |
| Total Employer Taxes and Contributions | | | <u>45.59</u> | | | <u>53.18</u> |

MAC TV Network
Payroll Summary
 January 1 through March 14, 2018

| | Nicholas A Toner | | | Nick S Boyer | | |
|---|------------------|------|-----------------|--------------|------|-----------------|
| | Hours | Rate | Jan 1 - M... | Hours | Rate | Jan 1 - M... |
| Employee Wages, Taxes and Adjustments | | | | | | |
| Gross Pay | | | | | | |
| Salary - Exec Dir | | | 0.00 | | | 0.00 |
| Salary - Interns | | | 0.00 | | | 0.00 |
| Holiday | 18 | 9.50 | 171.00 | 18 | 9.50 | 171.00 |
| Hourly - Video Production 1 | 326.5 | 9.50 | 3,101.76 | 291 | 9.50 | 2,764.52 |
| Hourly -Asmin. Assist | | | 0.00 | | | 0.00 |
| Playback Operations | | | 0.00 | | | 0.00 |
| PTO | | | 0.00 | | | 0.00 |
| Total Gross Pay | 344.5 | | 3,272.76 | 309 | | 2,935.52 |
| Adjusted Gross Pay | 344.5 | | 3,272.76 | 309 | | 2,935.52 |
| Taxes Withheld | | | | | | |
| Federal Withholding | | | -296.00 | | | -246.00 |
| Medicare Employee | | | -47.46 | | | -42.57 |
| Social Security Employee | | | -202.91 | | | -182.00 |
| MI - Withholding | | | -139.09 | | | -124.77 |
| Medicare Employee Addl Tax | | | 0.00 | | | 0.00 |
| Total Taxes Withheld | | | -685.46 | | | -595.34 |
| Additions to Net Pay | | | | | | |
| Mileage Reimbursement | | | 164.81 | | | 44.53 |
| Reimbursement - Other | | | 0.00 | | | 0.00 |
| Total Additions to Net Pay | | | 164.81 | | | 44.53 |
| Net Pay | 344.5 | | 2,752.11 | 309 | | 2,384.71 |
| Employer Taxes and Contributions | | | | | | |
| Federal Unemployment | | | 19.64 | | | 17.61 |
| Medicare Company | | | 47.46 | | | 42.57 |
| Social Security Company | | | 202.91 | | | 182.00 |
| MI - Unemployment Company | | | 32.73 | | | 29.36 |
| MI - Obligation Assessment | | | 28.80 | | | 25.83 |
| Total Employer Taxes and Contributions | | | 331.54 | | | 297.37 |

MAC TV Network
Payroll Summary
 January 1 through March 14, 2018

| | Steve L Swart | | | TOTAL | | |
|---|---------------|-------|---------------|-----------------|------|------------------|
| | Hours | Rate | Jan 1 - M... | Hours | Rate | Jan 1 - M... |
| Employee Wages, Taxes and Adjustments | | | | | | |
| Gross Pay | | | | | | |
| Salary - Exec Dir | | | 0.00 | | | 9,130.00 |
| Salary - Interns | | | 0.00 | 122.00 | | 975.00 |
| Holiday | | | 0.00 | 126.00 | | 1,457.82 |
| Hourly - Video Production 1 | 19.5 | 20.00 | 390.00 | 1,499.50 | | 15,011.77 |
| Hourly -Asmin. Assist | | | 0.00 | 333.25 | | 4,404.47 |
| Playback Operations | | | 0.00 | 346.50 | | 4,619.23 |
| PTO | | | 0.00 | 66.00 | | 809.28 |
| Total Gross Pay | 19.5 | | 390.00 | 2,493.25 | | 36,407.57 |
| Adjusted Gross Pay | 19.5 | | 390.00 | 2,493.25 | | 36,407.57 |
| Taxes Withheld | | | | | | |
| Federal Withholding | | | 0.00 | | | -2,874.00 |
| Medicare Employee | | | -5.66 | | | -527.94 |
| Social Security Employee | | | -24.18 | | | -2,257.26 |
| MI - Withholding | | | 0.00 | | | -1,465.41 |
| Medicare Employee Addl Tax | | | 0.00 | | | 0.00 |
| Total Taxes Withheld | | | -29.84 | | | -7,124.61 |
| Additions to Net Pay | | | | | | |
| Mileage Reimbursement | | | 0.00 | | | 887.39 |
| Reimbursement - Other | | | 0.00 | | | 195.00 |
| Total Additions to Net Pay | | | 0.00 | | | 1,082.39 |
| Net Pay | 19.5 | | 360.16 | 2,493.25 | | 30,365.35 |
| Employer Taxes and Contributions | | | | | | |
| Federal Unemployment | | | 2.34 | | | 205.68 |
| Medicare Company | | | 5.66 | | | 527.94 |
| Social Security Company | | | 24.18 | | | 2,257.26 |
| MI - Unemployment Company | | | 3.90 | | | 362.79 |
| MI - Obligation Assessment | | | 3.43 | | | 319.24 |
| Total Employer Taxes and Contributions | | | 39.51 | | | 3,672.91 |

Mid Michigan Area Cable Consortium Payment Log –March 2018

* Paid as were due

| Vendor | Amount | Note |
|--|--------------------|--|
| Charter Communications* | \$391.20 | Fiber Charter End |
| Charter Communications* | \$391.20 | Fiber MAC TV End |
| CMSinter.net LLC* | \$18.95 | Web Hosting |
| Winn Telecom* | \$177.40 | Telephone |
| MMRMA* | \$2,276.00 | MMRMA Insurance |
| MMRMA* | \$1,000.00 | MMRMA Insurance |
| IRS* | \$3,375.26 | 941 Payment |
| Charter Communications* | \$272.34 | Control Account |
| City of Mt. Pleasant* | \$22.77 | Water |
| City of St. Louis* | \$55.42 | St. Louis Electric |
| Clare Chamber of Commerce* | \$250.00 | Irish Fest Advertising |
| Consumers Energy* | \$499.53 | Mt. Pleasant Electric |
| DTE Energy* | \$529.48 | Mt. Pleasant Gas |
| Hannah Maney Cleaning* | \$150.00 | Cleaning |
| Kitch Drutchas Wagner Valitutti & Sherbro* | \$150.00 | Legal |
| Latitude Media* | \$176.00 | Advertising |
| Orkin Pest Control* | \$75.86 | Pest Control |
| VFW Post 3033* | \$100.00 | Advertising / Event Sponsor |
| Charter Communications* | \$158.28 | Union first bill/install, will be added to control |
| Charter Communications* | \$241.85 | St. Louis Cable/Internet |
| Charter Communications | \$53.76 | Union second bill |
| Coty Properties | \$450.00 | St. Louis Rent |
| REDIRON | \$2,046.54 | Mt. Pleasant Rent |
| Consumers Energy | \$44.54 | St. Louis Gas |
| FOE 4463 Golf Outing | \$100.00 | Advertising / Event Sponsor |
| Gabridge & Company | \$1,725.00 | Audit Fee |
| Charter Communications | \$66.51 | Mt. Pleasant Studio Cable |
| Total: | \$14,797.89 | |

| Credit Card – February | Amount | Note |
|---------------------------|-------------------|-------------------------|
| Adobe | \$165.23 | Software |
| Microsoft | \$104.94 | Software |
| Teradek | \$222.35 | Equipment R & R |
| Audio Video Distributors | \$75.25 | DVDs |
| Staples Direct | \$69.43 | Office Supplies |
| Meijer | \$37.09 | Office Supplies |
| GotPrint | \$28.34 | Business Cards |
| Hungry Howies | \$23.10 | Production Expense |
| BHPhotoVideo | \$714.75 | Equipment <500 |
| Meijer | \$245.18 | Municipal TV's |
| Meijer | \$201.99 | Municipal TV's |
| Meijer | \$317.99 | Municipal TV's |
| Meijer | \$91.49 | Municipal TV's |
| Apple | \$2,023.54 | iMac, approved December |
| Credit Card Total: | \$4,320.67 | |

Total: \$19,118.56

MAC TV Network Employee Monthly Meeting

Tuesday March 13, 2018

Our staff and interns are off and running we have been very busy with area basketball games and events. The staff has also started a new series Mac and Cheese that is a mystery /comedy highlighting a dog from the Isabella County Animal shelter and the HATS Association. We have had a lot of fun filming. Check out our first and second installments, and see what you think!!

<https://mactvnetwork.viebit.com/player.php?hash=R1a7zbJ68mgV>

<https://vimeo.com/257570948>

Sports Attack – Season 12 Episode 2 Nick Thomas traveled to St Louis to interview the wrestling coach, Kevin Kuhn and some of the wrestlers. Then He is back in mt pleasant with the Man vs Mountain 5k race.

<https://mactvnetwork.viebit.com/player.php?hash=li9gn1oV3ABh>

Bonus Sports Attach Staff additions : 2-9-18 Gladwin @ Clare - Boys Basketball

<https://vimeo.com/255430401> 2-12-18 Mid Michigan Community College VS Glen

Oaks - Boys Basketball <https://vimeo.com/255574341> 2-12-18 Mid Michigan

Community College VS Glen Oaks - Girls Basketball <https://vimeo.com/255577344> 2-

14-18 Boys Basketball - Gladwin v Clare [https://mactvnetwork.viebit.com/player.php?](https://mactvnetwork.viebit.com/player.php?hash=qqgTr2MmVs7d)

[hash=qqgTr2MmVs7d](https://mactvnetwork.viebit.com/player.php?hash=qqgTr2MmVs7d) 2-14-18 Ancilla College Chargers @ Mid-Michigan

Community College Lakers - Men's Basketball <https://vimeo.com/255955249> Ancilla

College Chargers @ Mid-Michigan Community College Lakers - Women's

Basketball <https://vimeo.com/255951202> 2-16-18 Boys Basketball - Houghton Lake v

Harrison <https://mactvnetwork.viebit.com/player.php?hash=GEKcfD3Lz77Q> 2-20-18 Bay City

Western @ Mount Pleasant - Girl's Varsity Basketball <https://vimeo.com/256840699> 2-

20-18 Bay City Western @ Mount Pleasant - Boys Varsity Basketball

<https://vimeo.com/256837897> 2-21-18 Kalamazoo Valley Community College vs Mid-

Michigan Community College - Men's college basketball <https://vimeo.com/256996748>

2-22-18 Breckenridge Huskies @ Sacred Heart Academy Irish - Girls Varsity

Basketball <https://vimeo.com/257191695> 2-28-18 Grand Rapids Community College @

Mid Michigan Community College - Women's Basketball <https://vimeo.com/258150346>
Grand Rapids Community College @ Mid Michigan Community College - Men's Basketball <https://vimeo.com/258140566>

Art Review- Season 11 Episode3 In this episode Eleanor talks with two local artist performing in the Liverpool Experience in Mt Pleasant then she heads to CMU in cover the Fashion ans Design Departs Art show featuring the prosthetic legs art show. Then she talks to Art Reach and how people in the community can be involved in local programs featuring art. [.https://mactvnetwork.viebit.com/player.php?hash=UWTeRw7TCe9X](https://mactvnetwork.viebit.com/player.php?hash=UWTeRw7TCe9X)

Season 11 Episode 4 Eleanor heads to Thompson Library for a look at the Lego Club, then she sits down with three drama directors at Clare High School, then she heads to CMU Clark Library to see how the put together the “Disabled Beauty “ exhibit. <https://mactvnetwork.viebit.com/player.php?hash=PT4YnELM6IN3>

MAC Gives Back: Eleanor and Erika interview a couple of ladies from 100 Women Who Care - Gratiot County at the St Louis Studio. <https://vimeo.com/259402503>

We also did a promo for the Frostbite Winter Festival 2018 <https://vimeo.com/255783235> A promo for Mt. Pleasant High School Musical “Catch Me if You Can” <https://vimeo.com/257000521> A Promo for the friends of Broadway production of Suessical JR <https://vimeo.com/259755087> Our MMI disabled group that come in every Tuesday, also did a promo for this years Polar Dip for Special Olympics <https://vimeo.com/255958266> Of course with Clares festival coming up this weekend the Irish Festival promo <https://vimeo.com/258143522>. One of our volunteers, Faith, celebrated doing her show for a year by talking about the Blizzard of 1978 <https://vimeo.com/255923306>

On February 21 we had a booth set up at the BCA job fair at CMU and received a lot of great resumes for future interns. On the same day I attended the Mt Pleasant Business after Hours at Mountain Town and talked with a couple local political candidates about coming and doing short shows at the studio.

The final quarter franchise fees have been received and I have mailed invoices to the communities whom require them. As of now I am missing the following communities fees: Pine River, City of Mt Pleasant, and Arcada.

Let us know if you have an event you want covered in your communities! Also please keep up with us on Facebook, twitter and our web page for some of our newest episodes!

Respectively submitted,

Dusty Gillis Dusty@mactvnetwork.org Cell (989)-621-1787

Senior Administrative Assistant

Cary Hammel & the MAC TV Staff , Interns and Co-Op Students

March Director's Report (Submitted 3/13/2018)

We are starting to settle into 2018 and things are slowing down just a bit. We've been able to focus on productions and trainings.

Interns

Interns Nick & Maggie have been doing a great job and covering lots of community events and sports in their shows.

Eleanor attended the CMU Career Fair for us and was able to get several applications and resumes for Summer and Fall interns. We will be starting the interview process for Summer interns in the next month.

Community Events Covered

We have shot several community events which are detailed in the Employee Monthly Meeting Report.

Winter Sports

As a whole this season of Winter Sports has been our best for several reasons. We've had a large amount of volunteers help with the production and provide commentary. Our production quality was very high and we covered a lot of games. Adding the Mid Michigan Community College Basketball games was very well received and gave us added variety.

St. Louis Training

Eleanor & Nick Boyer conducted a training at the end of February and got a few more volunteers trained. We are planning on hosting another training night that we will promote ahead of time.

Audit

The field work for the Audit was completed on February 28th and March 1st. Dusty and I had spent a fair amount of time prepping things and making sure everything was easy to find. Sue, the CPA who worked on it thought everything was in order. She made a few small suggestions on some of our processes but overall she thought we were doing things well. Sue thought that the Audit should be completed and ready for her to present at our April or May meeting.

Clare Library

Nick Toner and I met with Sheila and Nick from the Library on Tuesday March 6th. They actually mentioned having a newer iMac that we could install the Adobe software on and then even thought they might have a resource to purchase the software cheaply and seemed interested in doing that. Nick from the Library was going to look into prices and then let us know. We will purchase it if necessary. We also discussed possibly changing our room to the Computer Lab. This works better several reasons including availability and consistent signage.

We have mock ups of the signs to go up there and ES Graphics is making just a few changes that I wanted and then I will send to Sheila to confirm and we should have installed soon.

If we end up using their iMac I recommend using the iMac that we had purchased for that use in the Mt. Pleasant Studio. Two of our laptops that we try to use regularly are 8 years old and starting to show their age. We would remove Adobe CC from one of them and install onto iMac. Laptop would still be used for research and writing.

MAB Conference

On Wednesday March 7th Nick Toner, Nick Boyer, Eleanor and myself travelled to Lansing for the Michigan Association of Broadcasters Great Lakes Region Trade Show and Conference. There were sessions throughout the day on all sorts of broadcasting and video production techniques. The event was also co-sponsored by NATOA and MI-ACM so there was a class in each session geared towards PEG. At lunch was the MAB

Awards which cover the best HS and College video productions. Several MAC TV staff/interns were honored for work they do at CMU and our summer interns Kylie & Cam actually won an award for a segment of Pleasant Chat. To my knowledge this is our first such award in this competition. We will keep this in mind for our interns and Co-Ops to submit programs to in the future.

Charter Signals

Have not heard from Ed or Charter on any of the issues we've been reporting. I've been seeing more and more issues at home. I'm not sure of the best method for Charter to take this seriously. When we report that something went out but it is then back on it is hard for them to trouble shoot and also they don't seem to take it seriously. One thought I had is to setup a form so we and anyone could report any time they lose signal with their cable. Maybe tracking it this way could give us enough evidence that it is actually happening. I am open to any other ideas as well.

Carey Hammel
Operations and Administration Director