

**Mid Michigan Area Cable Consortium
Board of Directors Regular Meeting
July 15th, 2021 3:00 P.M.**

I. Call to order: Roll Call.

II. Approval of the Agenda

III. Approval of minutes from the June 17th, 2021 regular meeting

IV. Treasurer's Report

- a. Financial Statement: June 2021
- b. Motion to pay bills: July 2021

V. Correspondence:

- a. Complaint communications:
- b. Employee Monthly Meeting Report
- c. Directors Report July

VI. Public Comments: restricted to (3) three minutes regarding issues not on this agenda

VII. New Business:

VIII. Old Business:

IX. Other Business:

X. Adjourn

**Mid-Michigan Area Cable
Consortium Remote Meeting
Minutes**

June 17th, 2021

Call to order: Roll Call: The meeting was called to order by Kim Smith at 3:01 PM with Kim Smith, Tracey Connelly, Carey Hammel, Darcy Orlik, Andrew Wilcoxon, Diane Lyon and Bobbie Marr in attendance.

Approval of the Agenda:

A motion was made to approve the agenda by Darcy Orlik and supported by Tracey Connelly.

Ayes: All

Nays: None

Motion Passed

Approval of the minutes from the March 18th, 2021 board meeting:

A motion was made board meeting minutes by Tracey Connelly and supported by Darcy Orlik.

Ayes: All

Nays: None

Motion Passed

Treasurers Report: Kim Smith presented the Treasurer's report.

Motion to pay bills:

A motion was made to approve the bills presented in the packet by Darcy Orlik and supported by Bobbie Marr.

Ayes: All

Nays: None

Motion Passed

Correspondence:

Complaint Communications:

Employee monthly meeting report: Carey Hammel presented the employee monthly meeting report.

Director Report: Carey Hammel presented the Director's report.

Public Comment: Kim Smith opened public comment – no public was present, Kim Smith closed public comment.

New Business:

a. 2020 Audit Presentation: Andrew Wilcoxon presented the 2020 Audit Report. The audit was as expected and there were no issues.

Old Business: None

Other Business: None

Adjourn: With no further business before the board a motion to adjourn was made by Diane Lyon and supported by Darcy Orlik. All Ayes and the motion passed and the meeting was adjourned at 3:21pm.

**MAC TV Network
 Balance Sheet
 As of July 14, 2021**

Jul 14, 21

ASSETS

Current Assets

Checking/Savings

001 · Bank - Operating & Sweep	45,045.45
002 · Savings - MBIA	1,557.38
003 · CD Investments	
005 · TCF Bank (Chemical Bank)	68,015.03

Total 003 · CD Investments 68,015.03

006 · Mercantile Money Market 168,308.73

Total Checking/Savings 282,926.59

Accounts Receivable

101 · Accounts receivable -26.54

Total Accounts Receivable -26.54

Other Current Assets

100 · Prepays 5,515.00

Total Other Current Assets 5,515.00

Total Current Assets 288,415.05

Fixed Assets

152 · Building Improvements 171,807.00

154 · Studio Equipment 151,602.42

156 · Furniture & Fixtures - MP 15,579.10

160 · Accum Depreciation - MP -236,009.76

Total Fixed Assets 102,978.76

TOTAL ASSETS 391,393.81

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · *Accounts Payable 1,985.00

Total Accounts Payable 1,985.00

Other Current Liabilities

219 · Payroll Tax Liabilities

220 · Federal Withholding 883.99

222 · Social Security & Medicare 1,977.74

230 · State MI Withholding 162.42

235 · Unemployment - MESA & FUTA -1.43

Total 219 · Payroll Tax Liabilities 3,022.72

257 · Accrued Wages 6,470.82

Total Other Current Liabilities 9,493.54

Total Current Liabilities 11,478.54

Total Liabilities 11,478.54

Equity

390 · Net Assets - Unrestricted 602,197.00

3900 · Retained Earnings -232,685.37

392 · Net Assets - Invested in Plant 65,466.00

Net Income -55,062.36

Total Equity 379,915.27

TOTAL LIABILITIES & EQUITY 391,393.81

MAC TV Network
Profit & Loss Budget vs. Actual
 January 1 through July 14, 2021

	Jan 1 - Jul 14, 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
453 · Franchise Fees				
453.1 · City of Mt. Pleasant	18,063.34	80,000.00	-61,936.66	22.6%
453.10 · Pine River Township	2,032.68	8,500.00	-6,467.32	23.9%
453.11 · City of Ithaca	0.00	0.00	0.00	0.0%
453.12 · Arcada Township	1,219.05	5,000.00	-3,780.95	24.4%
453.2 · City of Clare	4,364.20	18,500.00	-14,135.80	23.6%
453.3 · City of Alma	0.00	0.00	0.00	0.0%
453.4 · City of Harrison	2,872.14	12,500.00	-9,627.86	23.0%
453.5 · City of Evart	0.00	0.00	0.00	0.0%
453.6 · Union Township	11,010.38	46,000.00	-34,989.62	23.9%
453.7 · Village of Shepherd	0.00	0.00	0.00	0.0%
453.8 · City of St. Louis	4,183.84	18,500.00	-14,316.16	22.6%
453.9 · Village of Breckenridge	0.00	0.00	0.00	0.0%
453 · Franchise Fees - Other	0.00	0.00	0.00	0.0%
Total 453 · Franchise Fees	43,745.63	189,000.00	-145,254.37	23.1%
454 · DVD Copies	0.00	100.00	-100.00	0.0%
455 · Video Production Services	9,502.50	17,000.00	-7,497.50	55.9%
456 · Interest Income	80.68	2,000.00	-1,919.32	4.0%
457 · Contributions/ Local Units	0.00	0.00	0.00	0.0%
458 · Grant	1,125.00	1,500.00	-375.00	75.0%
459 · Charter Advertising Revenue	0.00	0.00	0.00	0.0%
460 · Sale of Assets	186.94	0.00	186.94	100.0%
465 · Peg Fees (Charter)	1,899.00	8,500.00	-6,601.00	22.3%
466 · Clare in Kind Service	0.00	2,250.00	-2,250.00	0.0%
467 · Camp Income	0.00	400.00	-400.00	0.0%
497 · Other Income	300.00	0.00	300.00	100.0%
498 · Transfer from Fund Balance	0.00	0.00	0.00	0.0%
499 · Uncategorized Income	0.00	0.00	0.00	0.0%
612 · Accrued Payroll	0.00	0.00	0.00	0.0%
Total Income	56,839.75	220,750.00	-163,910.25	25.7%
Expense				
600 · Employee Payroll Expense-				
601 · Bonuses	0.00	0.00	0.00	0.0%
602 · Payroll Tax Penalty & Fees	0.00	0.00	0.00	0.0%
603 · Executive Director	25,564.00	47,476.00	-21,912.00	53.8%
604 · Operations Coordinator	0.00	0.00	0.00	0.0%
605 · Intern	1,650.00	10,000.00	-8,350.00	16.5%
606 · Payroll Tax Expense	5,162.16	14,000.00	-8,837.84	36.9%
607 · Salary Reimbursements Alma	0.00	0.00	0.00	0.0%
608 · Video Productions Assistant	14,356.11	52,000.00	-37,643.89	27.6%
609 · Public Access Assistant	0.00	0.00	0.00	0.0%
610 · Fringe Benefits Alma	0.00	0.00	0.00	0.0%
611 · Administrative Assistant	11,904.50	20,000.00	-8,095.50	59.5%
613 · Playback Operations	13,317.12	21,000.00	-7,682.88	63.4%
614 · Tech Engineer (equip. Repair)	0.00	0.00	0.00	0.0%
617 · Other Employee Expense	0.00	0.00	0.00	0.0%
619 · Video Productions Assistant 2	0.00	0.00	0.00	0.0%
600 · Employee Payroll Expense- - Other	166.02	0.00	166.02	100.0%
Total 600 · Employee Payroll Expense-	72,119.91	164,476.00	-92,356.09	43.8%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
680 · credits/returns	0.00	0.00	0.00	0.0%
710 · Accounting Services				
710.1 · Annual Audit	3,720.00	4,000.00	-280.00	93.0%
710.2 · Charter Audit	0.00	0.00	0.00	0.0%
710.3 · Bookkeeping Services	800.00	2,525.00	-1,725.00	31.7%
710 · Accounting Services - Other	0.00	0.00	0.00	0.0%
Total 710 · Accounting Services	4,520.00	6,525.00	-2,005.00	69.3%

MAC TV Network
Profit & Loss Budget vs. Actual
 January 1 through July 14, 2021

	Jan 1 - Jul 14, 21	Budget	\$ Over Budget	% of Budget
711 · communications (phone) Gratiot	0.00	0.00	0.00	0.0%
712 · Office/Bldg. supplies- Gratiot	0.00	0.00	0.00	0.0%
713 · Printing/ Publications Gratiot	0.00	0.00	0.00	0.0%
714 · Donations	0.00	0.00	0.00	0.0%
715 · Training	0.00	300.00	-300.00	0.0%
716 · Mileage Reimbursement	312.85	1,500.00	-1,187.15	20.9%
718 · Memberships & Publications	0.00	800.00	-800.00	0.0%
724 · Rent - St Louis	0.00	0.00	0.00	0.0%
725 · Rent - Gratiot	3,395.00	5,820.00	-2,425.00	58.3%
726 · Rent - MP	10,500.00	18,000.00	-7,500.00	58.3%
727 · Office Supplies	1,007.43	1,500.00	-492.57	67.2%
728 · Rent - Clare	0.00	2,250.00	-2,250.00	0.0%
730 · Print/Publish	0.00	100.00	-100.00	0.0%
731 · Advertising	412.00	1,500.00	-1,088.00	27.5%
732 · Tape supplies	0.00	0.00	0.00	0.0%
733 · Computer Software	4,128.17	4,200.00	-71.83	98.3%
744 · Postage	110.00	300.00	-190.00	36.7%
746 · Tools/Equipment	0.00	0.00	0.00	0.0%
750 · Conference Expense	0.00	0.00	0.00	0.0%
779 · equipment/parts Gratiot	0.00	0.00	0.00	0.0%
780 · Equipment / Parts (<\$500)	0.00	600.00	-600.00	0.0%
781 · Contract Services				
781.1 · Computer Support	0.00	2,700.00	-2,700.00	0.0%
781.2 · Technical Support	0.00	0.00	0.00	0.0%
781.3 · Executive Director/Contractual	0.00	0.00	0.00	0.0%
781 · Contract Services - Other	0.00	0.00	0.00	0.0%
Total 781 · Contract Services	0.00	2,700.00	-2,700.00	0.0%
782 · Production Expense	0.00	300.00	-300.00	0.0%
783 · Professional Development	0.00	300.00	-300.00	0.0%
784 · Uniform Expense	0.00	300.00	-300.00	0.0%
785 · Computer R& R Account	0.00	1,000.00	-1,000.00	0.0%
786 · Equipment R&R	73.11	200.00	-126.89	36.6%
787 · Maintenance Supplies	0.00	100.00	-100.00	0.0%
788 · Building Repair & Maintenance	273.39	1,000.00	-726.61	27.3%
789 · Small Hand Tools	0.00	0.00	0.00	0.0%
790 · Cleaning	0.00	0.00	0.00	0.0%
802 · Legal Fees	0.00	500.00	-500.00	0.0%
803 · Fees	0.00	0.00	0.00	0.0%
804 · Studio Cable (Mt. P & Alma)	4,239.56	9,200.00	-4,960.44	46.1%
805 · Mt. P City Hall Reimbursable	0.00	0.00	0.00	0.0%
806 · City of Alma - Reimbursable	0.00	0.00	0.00	0.0%
807 · City of Clare - Reimbursable	0.00	0.00	0.00	0.0%
923 · Fiber Contract(Charter)	4,741.12	9,400.00	-4,658.88	50.4%
923D0 · Fiber Contract Gratiot \$122/ mo	0.00	0.00	0.00	0.0%
925 · Internet Access	979.18	1,800.00	-820.82	54.4%
926 · Telephone	0.00	0.00	0.00	0.0%
927 · Water/Sewer Charges	181.40	400.00	-218.60	45.4%
928 · Gas	948.41	1,800.00	-851.59	52.7%
929 · Electric	3,466.88	6,200.00	-2,733.12	55.9%
930 · Electric & Gas Gratiot	493.70	1,000.00	-506.30	49.4%
931 · Water/Sewer Alma	0.00	0.00	0.00	0.0%
941 · Rental Charges	0.00	0.00	0.00	0.0%
944 · Capital Improvement/Outlay	0.00	0.00	0.00	0.0%
945 · Major Equipment Purchases	0.00	0.00	0.00	0.0%
950 · Insurance	0.00	5,000.00	-5,000.00	0.0%
970 · Capital Outlay	0.00	0.00	0.00	0.0%
999 · Uncategorized Expenses	0.00	0.00	0.00	0.0%
Total Expense	111,902.11	249,071.00	-137,168.89	44.9%
Net Ordinary Income	-55,062.36	-28,321.00	-26,741.36	194.4%

2:57 PM

07/14/21

Accrual Basis

MAC TV Network
Profit & Loss Budget vs. Actual
January 1 through July 14, 2021

	Jan 1 - Jul 14, 21	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Expense				
Interest Expenses	0.00	0.00	0.00	0.0%
1000 · Depreciation - MP	0.00	0.00	0.00	0.0%
1001 · Depreciation - Alma	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	<u>-55,062.36</u>	<u>-28,321.00</u>	<u>-26,741.36</u>	<u>194.4%</u>

MAC TV Network
Payroll Summary
 July 1 - 14, 2021

	Hours	Rate	Jul 1 - 14, 21
Employee Wages, Taxes and Adjustments			
Gross Pay			
Salary - Exec Dir			1,826.00
Salary - Interns			150.00
Hourly - Video Production 1	38.5	20.00	520.00
Hourly -Asmin. Assist	46	16.42	755.32
Playback Operations	52	16.32	848.64
PTO	6	16.42	98.52
Total Gross Pay	142.5		4,198.48
Adjusted Gross Pay	142.5		4,198.48
Taxes Withheld			
Federal Withholding			-287.00
Medicare Employee			-60.89
Social Security Employee			-260.30
MI - Withholding			-162.42
Medicare Employee Addl Tax			0.00
Total Taxes Withheld			-770.61
Additions to Net Pay			
Mileage Reimbursement			26.10
Reimbursement - Other			65.00
Total Additions to Net Pay			91.10
Net Pay	142.5		3,518.97
Employer Taxes and Contributions			
Medicare Company			60.89
Social Security Company			260.30
MI - Unemployment Company			0.41
MI - Obligation Assessment			0.00
Total Employer Taxes and Contributions			321.60

Mid Michigan Area Cable Consortium Payment Log - July 2021

* Paid as were due

Vendor	Amount	Note
Charter Communications	\$216.29	MP Internet/Phone/Cable
CMSInter.Net LLC	\$18.95	Web Hosting
Consumers Energy	\$15.00	SL Gas
Dorothy L Howard CPA	\$200.00	March Accounting
Nannans Poperties	\$485.00	SL Rent July
REDIRON	\$1,500.00	MP Rent July
Consumers Energy	\$502.72	MP Electric
Ralph Echtenaw Window Cleaning	\$28.00	SL Windows
City of Mt. Pleasant	\$40.87	MP Water & Sewer
City of St. Louis	\$45.84	SL Electric
DTE Energy	\$34.99	MP Gas
Charter Communications	\$419.88	Control Account
Charter Communications	\$395.30	Fiber MAC TV End
Charter Communications	\$395.30	Fiber Charter End
State of Michigan	\$1,041.24	Withholding Tax
MI UIA	\$10.20	Unemployment Insurance
Charter Communications	\$207.82	SL Internet/Phone/Cable
IRS	\$1,932.36	Federal 941 Payment
Dorothy L Howard CPA	\$200.00	April Accounting
Total:	\$7,689.76	

Credit Card - No June Bill Yet	Amount	Note
Credit Card Total:	\$0.00	

Total: \$7,689.76

MAC TV Network Employee Monthly Meeting

Tuesday July 13, 2021

Hope you all are enjoying your summer and had a wonderful fourth of July! It is nice to see things getting back to a somewhat “normal” function. We are hoping our local meetings can also get back to in person very soon!

Pleasant Chat Season 23 Episode In this Episode Diamond takes us to the St Louis Lunch program “Meet up and eat up” and then he heads to the Mt Pleasant 64th Annual Chamber awards. [https://mactvnetwork.viebit.com/player.php?](https://mactvnetwork.viebit.com/player.php?hash=jpI5YE1LrfeD)

[hash=jpI5YE1LrfeD](https://mactvnetwork.viebit.com/player.php?hash=jpI5YE1LrfeD)

Carey also covered the Bonds for St Louis: Athletics

<https://vimeo.com/manage/videos/569543151> For Arts: <https://vimeo.com/manage/videos/569543151> Parents and

Teachers <https://vimeo.com/manage/videos/569025528> Wood Shop and Agricultural Science

<https://vimeo.com/manage/videos/569024035>

Get your vaccine as soon as you can!! Please continue to wear your mask and wash your hands and maintain social distance.

Be safe, Be Well!!!

Let us know if you have an event, you want covered in your communities! Also please keep up with us on Facebook, twitter and our web page for some of our newest episodes!

Respectively submitted,

Dusty Gillis

Dusty@mactvnetwork.org

Cell (989)-621-1787

Senior Administrative Assistant

June Director's Report (Submitted 7/14/21)

Midway through the Summer we have kept busy covering Summer events and reopening activities.

Co-Ops

2 Co-Ops have been hired for the 2021 School Year. They are both from Mt. Pleasant High School and we look forward to them starting in September.

Intern

Diamond has been doing a great job with his Internship so far. He has covered many different events and produced episodes of Pleasant Chat and Art Review.

Current Projects

We finished up the St. Louis Bond videos and they have been making good use of them on their Social Media and we are airing on the educational and public channels.

The rest of the Summer our focus will be on any events that are taking place and we hope to stream some Softball/Baseball tournaments.

Communities

Union Township is returning to in person meetings for their Board of Trustees but at this time their other meetings are staying virtual. We have checked on the equipment at the Township Hall to make sure everything is in working order.

Mt. Pleasant is still virtual but anticipating going back to in person soon. We have communicated with their Technology department to make sure we are ready. They have also started the process of new equipment in their chambers and we are going to meet with their contractor to make sure everything works well for us.

Industry/ACM News

As we discussed through E-Mail we offered to support an additional appeal due to the in-kind services FCC rules. Mike Watza let me know that they would decide on if they would file the appeal depending on the amount of support.

Carey Hammel
Operations and Administration Director