

**Mid Michigan Area Cable Consortium  
Board of Directors Regular Meeting  
January 19, 2016 3:00 P.M.**

**I. Call to order: Roll Call.**

**II. Approval of the Agenda**

**III. Approval of minutes from the December 20<sup>th</sup>, 2016 regular meeting**

**IV. Treasurer's Report**

- a. Financial Statement: December 2016
- b. Motion to pay bills : January 2017

**V. Correspondence:**

- a. Complaint communications:
- b. Employee monthly meeting report January 2016
- c. Directors Report January 2016

**VI. Public Comments: restricted to (3) three minutes regarding issues not on this agenda**

**VII. New Business:**

- a. Radio Advertising Discussion:
- b. Sports Addix T-Shirt Request:

**VIII. Old Business**

**IX. Other Business**

**X. Adjourn**

**Mid Michigan Area Cable Consortium**  
**Meeting Minutes December 20<sup>th</sup>, 2016**

**Call to order: Roll Call:** The meeting was called to order by Chair Kim Smith at 1:43 PM with Kim Smith, Paul Borle, Bobbie Marr, Kent Roth, Tracey Beadle, and Carey Hammel in attendance.

**Approval of the Agenda:** Kim Smith asked to add Village of Shepherd request to old business. A motion was made to approve the agenda with additions by Kent Roth and supported by Tracey Beadle.

Ayes: all  
Nays: none  
motion passed

**Approval of the minutes from the November 22<sup>nd</sup>, 2016 board meeting:** A motion to approve the minutes of the November 22, 2016 Board meeting was made by Bobbie Marr, supported by Tracey Beadle.

Ayes: all  
Nays: none  
motion passed

**Treasurer's Report**

**Financial statements:** Kim Smith presented the financial statements to the board.

**Motion to pay bills:** Kim Smith noticed the credit card list had the incorrect month listed, but the bills were actually for November bill. Kent Roth made a motion to pay bills, supported by Tracey Beadle.

Ayes: all  
Nays: none  
motion passed

**Complaint Communications:**

**Employee monthly meeting report:** Carey Hammel reported on the employee's monthly meeting and what projects everyone was working on for the month of November.

**Director Report:** Carey Hammel gave a directors report. The board discussed and liked the idea of giving T-Shirts to entire student sections. Discussed the Charter fiber path upgrade process and verification of equipment needed to complete project.

**Public Comment:** Kim Smith opened the public comment section of the agenda, no public was present, closed the public comment section of agenda.

**New Business**

**a. 2016 Budget Reconciliation:** Kim Smith presented two budget reconciliations for the 2016 Budget, adding \$40 to 804 Studio Cable and \$25 to 806 City of Alma Reimbursable. A motion was made to approve the 2016 Budget Adjustments by Bobbie Marr supported by Tracey Beadle.

Ayes: All  
Nays: None  
motion passed

**b. 2017 Budget**

- 1. 2017 Budget Hearing:** Tracey Beadle made a motion to open public comment for the 2017 Budget Proposal, supported by Paul Borle.

Ayes: all  
Nays: none  
motion passed

Kent Roth made a motion to close Public Comment, supported by Paul Borle.

Ayes: all  
Nays: none  
motion passed

- 2. 2017 Budget Proposal:** Bobbie Marr made a motion to approve the 2017 Budget proposal supported by Tracey Beadle.

Ayes: all  
Nays: none  
motion passed

- c. Election:** Bobbie Marr nominated Kim Smith for Chair, supported by Paul Borle. Kim Smith accepted the nomination. Kim Smith asked for any other nominations three times, hearing none board voted.

Ayes: all  
Nays: none  
Nomination passed

Tracey Beadle nominated Diane Lyon for Vice Chair, supported by Bobbie Marr, Kim Smith asked for any other nominations three times, hearing none board voted.

Ayes: all  
Nays: none  
Nomination passed.

Bobbie Marr nominated Paul Borle for Treasurer, supported by Tracey Beadle. Paul Borle accepted the nomination. Kim Smith asked for any other nominations, hearing none board voted

Ayes: all  
Nays: none  
Nomination passed

Bobbie Marr nominated Tracey Beadle for Secretary, supported by Paul Borle. Tracey Beadle accepted the nomination. Kim Smith asked for any other nominations three times, hearing none board voted

Ayes: all  
Nays: none  
Nomination passed

**Old Business:**

- a. Village of Shepherd Request:** Kim Smith presented a letter from Shepherd dated December 14, 2016, asking to leave the Consortium at the end of 2016. The board discussed this request and concerns were expressed about allowing communities to leave contrary to the requirements of the inter-governmental agreement. Paul Borle made a motion to allow Shepherd to leave the Consortium as of the end of December of 2016, motion supported by

Kim Smith.

Ayes: Kent Roth

Nays: Kim Smith, Paul Borle, Bobbie Marr, Tracey Beadle Nay.

Motion does not pass.

**Other Business:**

Board discussed having January 19<sup>th</sup> meeting at Harrison's new City Hall at 3pm, ahead of the 5PM Ribbon Cutting.

**Adjourn:** With no further business before the board a motion to adjourn was made by Bobbie Marr and supported by Tracey Beadle. All Ayes and the motion passed and the meeting was adjourned at 2:47 pm.

## MAC TV Network

### Profit & Loss Budget vs. Actual

January through December 2016

	Jan - Dec 16	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>453 · Franchise Fees</b>				
453.1 · City of Mt. Pleasant	92,044.92	95,000.00	-2,955.08	96.9%
453.10 · Pine River Township	8,343.19	8,000.00	343.19	104.3%
453.11 · City of Ithaca	16,196.47	13,000.00	3,196.47	124.6%
453.12 · Arcada Township	4,999.28	4,500.00	499.28	111.1%
453.2 · City of Clare	19,747.12	19,000.00	747.12	103.9%
453.3 · City of Alma	42,493.96	42,000.00	493.96	101.2%
453.4 · City of Harrison	12,758.49	11,500.00	1,258.49	110.9%
453.6 · Union Township	53,181.02	53,000.00	181.02	100.3%
453.7 · Village of Shepherd	8,945.57	8,500.00	445.57	105.2%
453.8 · City of St. Louis	22,664.24	18,000.00	4,664.24	125.9%
453.9 · Village of Breckenridge	0.00	0.00	0.00	0.0%
<b>Total 453 · Franchise Fees</b>	<b>281,374.26</b>	<b>272,500.00</b>	<b>8,874.26</b>	<b>103.3%</b>
454 · DVD Copies	1,014.50	75.00	939.50	1,352.7%
455 · Video Production Services	7,890.00	8,000.00	-110.00	98.6%
456 · Interest Income	2,015.06	1,500.00	515.06	134.3%
458 · Grant	1,440.00			
460 · Sale of Assets	686.53			
465 · Peg Fees (Charter)	12,575.70	12,500.00	75.70	100.6%
466 · Clare in Kind Service	0.00	2,250.00	-2,250.00	0.0%
467 · Camp Income	250.00	150.00	100.00	166.7%
497 · Other Income	470.01	0.00	470.01	100.0%
498 · Transfer from Fund Balance	0.00	1,400.00	-1,400.00	0.0%
499 · Uncategorized Income	0.00			
<b>Total Income</b>	<b>307,716.06</b>	<b>298,375.00</b>	<b>9,341.06</b>	<b>103.1%</b>
<b>Expense</b>				
<b>600 · Employee Payroll Expense-</b>				
601 · Bonuses	0.00	0.00	0.00	0.0%
603 · Executive Director	43,584.40	45,500.00	-1,915.60	95.8%
605 · Intern	12,750.00	15,000.00	-2,250.00	85.0%
606 · Payroll Tax Expense	21,115.55	24,000.00	-2,884.45	88.0%
608 · Video Productions Assistant	71,116.85	71,000.00	116.85	100.2%
609 · Public Access Assistant	0.00	0.00	0.00	0.0%
611 · Administrative Assistant	26,021.44	27,000.00	-978.56	96.4%
613 · Playback Operations	24,418.73	25,000.00	-581.27	97.7%
619 · Video Productions Assistant 2	0.00	150.00	-150.00	0.0%
600 · Employee Payroll Expense - - Other	0.00	0.00	0.00	0.0%
<b>Total 600 · Employee Payroll Expense-</b>	<b>199,006.97</b>	<b>207,650.00</b>	<b>-8,643.03</b>	<b>95.8%</b>
680 · credits/returns	0.00	0.00	0.00	0.0%
<b>710 · Accounting Services</b>				
710.1 · Annual Audit	3,325.00	4,000.00	-675.00	83.1%
710.3 · Bookkeeping Services	2,960.00	3,500.00	-540.00	84.6%
<b>Total 710 · Accounting Services</b>	<b>6,285.00</b>	<b>7,500.00</b>	<b>-1,215.00</b>	<b>83.8%</b>
714 · Donations	0.00			
715 · Training	730.23	900.00	-169.77	81.1%
716 · Mileage Reimbursement	2,867.73	3,500.00	-632.27	81.9%
718 · Memberships & Publications	600.00	800.00	-200.00	75.0%
725 · Rent - Gratiot	5,860.80	5,900.00	-39.20	99.3%
726 · Rent - MP	24,558.48	24,600.00	-41.52	99.8%
727 · Office Supplies	3,153.20	3,200.00	-46.80	98.5%
728 · Rent - Clare	0.00	2,250.00	-2,250.00	0.0%
730 · Print/Publish	133.03	400.00	-266.97	33.3%
731 · Advertising	8,187.87	8,000.00	187.87	102.3%
732 · Tape supplies	208.57	400.00	-191.43	52.1%
733 · Computer Software	890.07	2,000.00	-1,109.93	44.5%
744 · Postage	264.81	400.00	-135.19	66.2%
746 · Tools/Equipment	0.00	100.00	-100.00	0.0%
780 · Equipment / Parts (<\$500)	870.42	2,000.00	-1,129.58	43.5%

**MAC TV Network**  
**Profit & Loss Budget vs. Actual**  
 January through December 2016

	Jan - Dec 16	Budget	\$ Over Budget	% of Budget
<b>781 · Contract Services</b>				
<b>781.1 · Computer Support</b>	2,587.00	3,000.00	-413.00	86.2%
<b>Total 781 · Contract Services</b>	2,587.00	3,000.00	-413.00	86.2%
<b>782 · Production Expense</b>	367.44	500.00	-132.56	73.5%
<b>783 · Professional Development</b>	1,070.81	1,500.00	-429.19	71.4%
<b>784 · Uniform Expense</b>	390.50	1,000.00	-609.50	39.1%
<b>785 · Computer R&amp; R Account</b>	1,405.34	2,000.00	-594.66	70.3%
<b>786 · Equipment R&amp;R</b>	864.49	1,300.00	-435.51	66.5%
<b>787 · Maintenance Supplies</b>	71.07	100.00	-28.93	71.1%
<b>788 · Building Repair &amp; Maintenance</b>	3,918.23	4,000.00	-81.77	98.0%
<b>789 · Small Hand Tools</b>	0.00	100.00	-100.00	0.0%
<b>790 · Cleaning</b>	1,800.00	2,000.00	-200.00	90.0%
<b>802 · Legal Fees</b>	0.00	475.00	-475.00	0.0%
<b>803 · Fees</b>	-19.00	0.00	-19.00	100.0%
<b>804 · Studio Cable (Mt. P &amp; Alma)</b>	1,437.24	1,440.00	-2.76	99.8%
<b>805 · Mt. P City Hall Reimbursable</b>	1,107.01	1,100.00	7.01	100.6%
<b>806 · City of Alma - Reimbursable</b>	1,324.36	1,225.00	99.36	108.1%
<b>807 · City of Clare - Reimbursable</b>	720.46	600.00	120.46	120.1%
<b>923 · Fiber Contract Gratiot \$122/ mo</b>	1,464.00	1,464.00	0.00	100.0%
<b>925 · Internet Access</b>	4,802.60	4,800.00	2.60	100.1%
<b>926 · Telephone</b>	0.00	0.00	0.00	0.0%
<b>927 · Water/Sewer Charges</b>	310.74	500.00	-189.26	62.1%
<b>928 · Gas</b>	2,372.72	3,500.00	-1,127.28	67.8%
<b>929 · Electric</b>	5,817.80	6,600.00	-782.20	88.1%
<b>930 · Electric &amp; Gas Gratiot</b>	1,502.96	1,950.00	-447.04	77.1%
<b>931 · Water/Sewer Alma</b>	404.57	550.00	-145.43	73.6%
<b>944 · Capital Improvement/Outlay</b>	741.99	4,000.00	-3,258.01	18.5%
<b>945 · Major Equipment Purchases</b>	61,684.13	70,000.00	-8,315.87	88.1%
<b>950 · Insurance</b>	3,998.00	5,500.00	-1,502.00	72.7%
<b>999 · Uncategorized Expenses</b>	2.50	1,460.00	-1,457.50	0.2%
<b>Total Expense</b>	353,764.14	390,264.00	-36,499.86	90.6%
<b>Net Ordinary Income</b>	-46,048.08	-91,889.00	45,840.92	50.1%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Interest Expenses</b>	-6.90			
<b>Total Other Expense</b>	-6.90			
<b>Net Other Income</b>	6.90	0.00	6.90	100.0%
<b>Net Income</b>	<b>-46,041.18</b>	<b>-91,889.00</b>	<b>45,847.82</b>	<b>50.1%</b>

**MAC TV Network  
 Balance Sheet  
 As of January 17, 2017**

	Jan 17, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
001 · Bank - Operating & Sweep	76,606.63
002 · Savings - MBIA	65,799.39
003 · CD Investments	
004 · Wolverine Bank	250,467.27
005 · Chemical Bank	66,303.06
<b>Total 003 · CD Investments</b>	<b>316,770.33</b>
<b>Total Checking/Savings</b>	459,176.35
<b>Accounts Receivable</b>	
101 · Accounts receivable	3,214.48
<b>Total Accounts Receivable</b>	3,214.48
<b>Other Current Assets</b>	
100 · Prepays	2,831.00
112 · Franchise Fees Receivables	79,823.92
<b>Total Other Current Assets</b>	82,654.92
<b>Total Current Assets</b>	545,045.75
<b>Fixed Assets</b>	
152 · Building Improvements	171,807.00
154 · Studio Equipment	217,399.01
156 · Furniture & Fixtures - MP	15,579.10
160 · Accum Depreciation - MP	-339,319.16
<b>Total Fixed Assets</b>	65,465.95
<b>TOTAL ASSETS</b>	<b>610,511.70</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
202 · Accounts Payable	605.53
<b>219 · Payroll Tax Liabilities</b>	
220 · Federal Withholding	8,339.14
222 · Social Security & Medicare	-5,169.14
230 · State MI Withholding	1,221.53
235 · Unemployment - MESA & FUTA	-374.67
219 · Payroll Tax Liabilities - Other	1,234.74
<b>Total 219 · Payroll Tax Liabilities</b>	5,251.60
257 · Accrued Wages	2,807.36
<b>Total Other Current Liabilities</b>	8,664.49
<b>Total Current Liabilities</b>	8,664.49
<b>Equity</b>	
390 · Net Assets - Unrestricted	534,086.32
3900 · Retained Earnings	59,501.13
392 · Net Assets - Invested in Plant	19,681.35
Net Income	-11,421.59
<b>Total Equity</b>	601,847.21
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>610,511.70</b>

## MAC TV Network

### Profit & Loss Budget vs. Actual

January through December 2017

	Jan - Dec 17	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>453 · Franchise Fees</b>				
453.1 · City of Mt. Pleasant	0.00	93,000.00	-93,000.00	0.0%
453.10 · Pine River Township	0.00	8,000.00	-8,000.00	0.0%
453.11 · City of Ithaca	0.00	13,000.00	-13,000.00	0.0%
453.12 · Arcada Township	0.00	5,000.00	-5,000.00	0.0%
453.2 · City of Clare	0.00	20,000.00	-20,000.00	0.0%
453.3 · City of Alma	0.00	44,500.00	-44,500.00	0.0%
453.4 · City of Harrison	0.00	12,500.00	-12,500.00	0.0%
453.6 · Union Township	0.00	53,000.00	-53,000.00	0.0%
453.7 · Village of Shepherd	0.00	0.00	0.00	0.0%
453.8 · City of St. Louis	0.00	18,000.00	-18,000.00	0.0%
<b>Total 453 · Franchise Fees</b>	<b>0.00</b>	<b>267,000.00</b>	<b>-267,000.00</b>	<b>0.0%</b>
454 · DVD Copies	8.00	200.00	-192.00	4.0%
455 · Video Production Services	500.00	8,650.00	-8,150.00	5.8%
456 · Interest Income	0.00	1,800.00	-1,800.00	0.0%
458 · Grant	0.00	1,600.00	-1,600.00	0.0%
465 · Peg Fees (Charter)	0.00	12,500.00	-12,500.00	0.0%
466 · Clare in Kind Service	0.00	2,250.00	-2,250.00	0.0%
467 · Camp Income	0.00	250.00	-250.00	0.0%
<b>Total Income</b>	<b>508.00</b>	<b>294,250.00</b>	<b>-293,742.00</b>	<b>0.2%</b>
<b>Expense</b>				
<b>600 · Employee Payroll Expense-</b>				
601 · Bonuses	0.00			
603 · Executive Director	1,826.00	47,476.00	-45,650.00	3.8%
605 · Intern	0.00	15,000.00	-15,000.00	0.0%
606 · Payroll Tax Expense	774.10	23,000.00	-22,225.90	3.4%
608 · Video Productions Assistant	2,547.21	75,000.00	-72,452.79	3.4%
609 · Public Access Assistant	0.00			
611 · Administrative Assistant	1,006.74	28,000.00	-26,993.26	3.6%
613 · Playback Operations	861.19	27,000.00	-26,138.81	3.2%
<b>Total 600 · Employee Payroll Expense-</b>	<b>7,015.24</b>	<b>215,476.00</b>	<b>-208,460.76</b>	<b>3.3%</b>
<b>710 · Accounting Services</b>				
710.1 · Annual Audit	0.00	3,390.00	-3,390.00	0.0%
710.3 · Bookkeeping Services	0.00	2,400.00	-2,400.00	0.0%
<b>Total 710 · Accounting Services</b>	<b>0.00</b>	<b>5,790.00</b>	<b>-5,790.00</b>	<b>0.0%</b>
715 · Training	0.00	900.00	-900.00	0.0%
716 · Mileage Reimbursement	44.46	3,500.00	-3,455.54	1.3%
718 · Memberships & Publications	0.00	800.00	-800.00	0.0%
725 · Rent - Gratiot	488.40	6,100.00	-5,611.60	8.0%
726 · Rent - MP	2,046.54	25,200.00	-23,153.46	8.1%
727 · Office Supplies	65.00	3,200.00	-3,135.00	2.0%
728 · Rent - Clare	0.00	2,250.00	-2,250.00	0.0%
730 · Print/Publish	0.00	400.00	-400.00	0.0%
731 · Advertising	125.00	10,000.00	-9,875.00	1.3%
733 · Computer Software	0.00	2,000.00	-2,000.00	0.0%
744 · Postage	0.00	400.00	-400.00	0.0%
780 · Equipment / Parts (<\$500)	0.00	1,500.00	-1,500.00	0.0%
<b>781 · Contract Services</b>				
781.1 · Computer Support	0.00	3,000.00	-3,000.00	0.0%
<b>Total 781 · Contract Services</b>	<b>0.00</b>	<b>3,000.00</b>	<b>-3,000.00</b>	<b>0.0%</b>



3:57 PM

01/17/17

Accrual Basis

**MAC TV Network**  
**Profit & Loss Budget vs. Actual**  
 January through December 2017

	Jan - Dec 17	Budget	\$ Over Budget	% of Budget
782 · Production Expense	0.00	500.00	-500.00	0.0%
783 · Professional Development	0.00	2,000.00	-2,000.00	0.0%
784 · Uniform Expense	0.00	1,000.00	-1,000.00	0.0%
785 · Computer R& R Account	0.00	2,000.00	-2,000.00	0.0%
786 · Equipment R&R	0.00	1,300.00	-1,300.00	0.0%
787 · Maintenance Supplies	0.00	100.00	-100.00	0.0%
788 · Building Repair & Maintenance	74.74	2,600.00	-2,525.26	2.9%
789 · Small Hand Tools	0.00	100.00	-100.00	0.0%
790 · Cleaning	150.00	2,000.00	-1,850.00	7.5%
802 · Legal Fees	0.00	2,500.00	-2,500.00	0.0%
804 · Studio Cable (Mt. P & Alma)	119.77	13,000.00	-12,880.23	0.9%
923 · Fiber Contract Gratiot \$122/ mo	0.00	9,000.00	-9,000.00	0.0%
925 · Internet Access	64.98	4,000.00	-3,935.02	1.6%
927 · Water/Sewer Charges	0.00	500.00	-500.00	0.0%
928 · Gas	437.52	3,500.00	-3,062.48	12.5%
929 · Electric	0.00	6,600.00	-6,600.00	0.0%
930 · Electric & Gas Gratiot	259.66	1,950.00	-1,690.34	13.3%
931 · Water/Sewer Alma	38.28	550.00	-511.72	7.0%
944 · Capital Improvement/Outlay	0.00	15,000.00	-15,000.00	0.0%
945 · Major Equipment Purchases	0.00	15,000.00	-15,000.00	0.0%
950 · Insurance	1,000.00	5,500.00	-4,500.00	18.2%
<b>Total Expense</b>	<b>11,929.59</b>	<b>369,216.00</b>	<b>-357,286.41</b>	<b>3.2%</b>
<b>Net Ordinary Income</b>	<b>-11,421.59</b>	<b>-74,966.00</b>	<b>63,544.41</b>	<b>15.2%</b>
<b>Net Income</b>	<b>-11,421.59</b>	<b>-74,966.00</b>	<b>63,544.41</b>	<b>15.2%</b>

**MAC TV Network**  
**Payroll Summary**  
 December 2016

	<u>Abby L Bodzick</u>			<u>Carey Hammel</u>			<u>Dustin Gillis</u>		
	<u>Hours</u>	<u>Rate</u>	<u>Dec 16</u>	<u>Hours</u>	<u>Rate</u>	<u>Dec 16</u>	<u>Hours</u>	<u>Rate</u>	<u>Dec 16</u>
<b>Employee Wages, Taxes and Adjustments</b>									
<b>Gross Pay</b>									
Salary - Exec Dir			0.00			3,652.00			0.00
Salary - Interns			150.00			0.00			0.00
Hourly - PA Assistant			0.00	18.00		0.00			0.00
Hourly - Video Production 1			0.00			0.00			0.00
Hourly -Asmin. Assist			0.00			0.00	127.25	15.37	1,955.83
Playback Operations			0.00			0.00			0.00
Bonus			0.00			0.00			0.00
<b>Total Gross Pay</b>			<u>150.00</u>			<u>3,652.00</u>	<u>127.25</u>		<u>1,955.83</u>
<b>Adjusted Gross Pay</b>			150.00			3,652.00	127.25		1,955.83
<b>Taxes Withheld</b>									
Federal Withholding			-6.00			-466.00			-99.00
Medicare Employee			-2.18			-52.95			-28.36
Social Security Employee			-9.30			-226.42			-121.26
MI - Withholding			-6.38			-142.14			-70.04
Medicare Employee Addl Tax			0.00			0.00			0.00
MI - Cities Res Tax			0.00			0.00			0.00
MI - Cities Work Tax			0.00			0.00			0.00
<b>Total Taxes Withheld</b>			<u>-23.86</u>			<u>-887.51</u>			<u>-318.66</u>
<b>Additions to Net Pay</b>									
Mileage Reimbursement			0.00			46.74			19.95
Reimbursement - Other			0.00			65.00			0.00
<b>Total Additions to Net Pay</b>			<u>0.00</u>			<u>111.74</u>			<u>19.95</u>
<b>Net Pay</b>			<u><u>126.14</u></u>			<u><u>2,876.23</u></u>	<u><u>127.25</u></u>		<u><u>1,657.12</u></u>
<b>Employer Taxes and Contributions</b>									
Federal Unemployment			0.90			0.00			0.00
Medicare Company			2.18			52.95			28.36
Social Security Company			9.30			226.42			121.26
MI - Unemployment Company			9.15			0.00			0.00
MI - Obligation Assessment			2.78			0.00			0.00
<b>Total Employer Taxes and Contributions</b>			<u><u>24.31</u></u>			<u><u>279.37</u></u>			<u><u>149.62</u></u>

**MAC TV Network  
Payroll Summary  
December 2016**

	<u>Eleanor F Etienne</u>			<u>Erika C. Metcalf</u>			<u>Hazen S Nester</u>		
	<u>Hours</u>	<u>Rate</u>	<u>Dec 16</u>	<u>Hours</u>	<u>Rate</u>	<u>Dec 16</u>	<u>Hours</u>	<u>Rate</u>	<u>Dec 16</u>
<b>Employee Wages, Taxes and Adjustments</b>									
<b>Gross Pay</b>									
Salary - Exec Dir			0.00			0.00			0.00
Salary - Interns			0.00			0.00			0.00
Hourly - PA Assistant			0.00			0.00			0.00
Hourly - Video Production 1	125.00	10.78	1,347.51	97.25	10.70	1,040.58	23.25	20.00	465.00
Hourly -Asmin. Assist			0.00			0.00			0.00
Playback Operations			0.00			0.00	124.50	15.31	1,906.10
Bonus			0.00			0.00			0.00
<b>Total Gross Pay</b>	<u>125.00</u>		<u>1,347.51</u>	<u>97.25</u>		<u>1,040.58</u>	<u>147.75</u>		<u>2,371.10</u>
<b>Adjusted Gross Pay</b>	125.00		1,347.51	97.25		1,040.58	147.75		2,371.10
<b>Taxes Withheld</b>									
Federal Withholding			-141.00			-56.00			-248.00
Medicare Employee			-19.54			-15.09			-34.38
Social Security Employee			-83.54			-64.52			-147.01
MI - Withholding			-57.27			-44.22			-100.78
Medicare Employee Addl Tax			0.00			0.00			0.00
MI - Cities Res Tax			0.00			0.00			0.00
MI - Cities Work Tax			0.00			0.00			0.00
<b>Total Taxes Withheld</b>			<u>-301.35</u>			<u>-179.83</u>			<u>-530.17</u>
<b>Additions to Net Pay</b>									
Mileage Reimbursement			77.64			0.00			0.00
Reimbursement - Other			0.00			0.00			0.00
<b>Total Additions to Net Pay</b>			<u>77.64</u>			<u>0.00</u>			<u>0.00</u>
<b>Net Pay</b>	<u>125.00</u>		<u>1,123.80</u>	<u>97.25</u>		<u>860.75</u>	<u>147.75</u>		<u>1,840.93</u>
<b>Employer Taxes and Contributions</b>									
Federal Unemployment			0.00			0.00			0.00
Medicare Company			19.54			15.09			34.38
Social Security Company			83.54			64.52			147.01
MI - Unemployment Company			0.00			0.00			0.00
MI - Obligation Assessment			0.00			0.00			0.00
<b>Total Employer Taxes and Contributions</b>			<u>103.08</u>			<u>79.61</u>			<u>181.39</u>

**MAC TV Network  
Payroll Summary  
December 2016**

	<u>Jacob W Strom</u>			<u>Jeffry L Laster</u>			<u>Joseph G Carravallah</u>		
	<u>Hours</u>	<u>Rate</u>	<u>Dec 16</u>	<u>Hours</u>	<u>Rate</u>	<u>Dec 16</u>	<u>Hours</u>	<u>Rate</u>	<u>Dec 16</u>
<b>Employee Wages, Taxes and Adjustments</b>									
<b>Gross Pay</b>									
Salary - Exec Dir			0.00			0.00			0.00
Salary - Interns			0.00			150.00			0.00
Hourly - PA Assistant			0.00			0.00			0.00
Hourly - Video Production 1	43.00	9.50	408.50			0.00	58.25	9.83	572.60
Hourly -Asmin. Assist			0.00			0.00			0.00
Playback Operations			0.00			0.00			0.00
Bonus			0.00			0.00			0.00
<b>Total Gross Pay</b>	<u>43.00</u>		<u>408.50</u>			<u>150.00</u>	<u>58.25</u>		<u>572.60</u>
<b>Adjusted Gross Pay</b>	43.00		408.50			150.00	58.25		572.60
<b>Taxes Withheld</b>									
Federal Withholding			-24.00			-6.00			-41.00
Medicare Employee			-5.93			-2.18			-8.31
Social Security Employee			-25.32			-9.30			-35.50
MI - Withholding			-17.36			-6.38			-24.33
Medicare Employee Addl Tax			0.00			0.00			0.00
MI - Cities Res Tax			0.00			0.00			0.00
MI - Cities Work Tax			0.00			0.00			0.00
<b>Total Taxes Withheld</b>			<u>-72.61</u>			<u>-23.86</u>			<u>-109.14</u>
<b>Additions to Net Pay</b>									
Mileage Reimbursement			0.00			0.00			0.00
Reimbursement - Other			0.00			0.00			0.00
<b>Total Additions to Net Pay</b>			<u>0.00</u>			<u>0.00</u>			<u>0.00</u>
<b>Net Pay</b>	<u>43.00</u>		<u>335.89</u>			<u>126.14</u>	<u>58.25</u>		<u>463.46</u>
<b>Employer Taxes and Contributions</b>									
Federal Unemployment			2.45			0.90			0.00
Medicare Company			5.93			2.18			8.31
Social Security Company			25.32			9.30			35.50
MI - Unemployment Company			24.92			9.15			0.00
MI - Obligation Assessment			7.56			2.78			0.00
<b>Total Employer Taxes and Contributions</b>			<u>66.18</u>			<u>24.31</u>			<u>43.81</u>

**MAC TV Network**  
**Payroll Summary**  
 December 2016

	Katelyn E Hutchinson			Kayde N Hambaum			Kylie A Hutchinson		
	Hours	Rate	Dec 16	Hours	Rate	Dec 16	Hours	Rate	Dec 16
<b>Employee Wages, Taxes and Adjustments</b>									
<b>Gross Pay</b>									
Salary - Exec Dir			0.00			0.00			0.00
Salary - Interns			0.00			150.00			0.00
Hourly - PA Assistant			0.00			0.00			0.00
Hourly - Video Production 1	28.83333	9.50	273.92			0.00	28.83333	9.50	273.92
Hourly -Asmin. Assist			0.00			0.00			0.00
Playback Operations			0.00			0.00			0.00
Bonus			0.00			0.00			0.00
<b>Total Gross Pay</b>	<b>28.83333</b>		<b>273.92</b>			<b>150.00</b>	<b>28.83333</b>		<b>273.92</b>
<b>Adjusted Gross Pay</b>	<b>28.83333</b>		<b>273.92</b>			<b>150.00</b>	<b>28.83333</b>		<b>273.92</b>
<b>Taxes Withheld</b>									
Federal Withholding			-10.00			-6.00			-10.00
Medicare Employee			-3.97			-2.18			-3.98
Social Security Employee			-16.98			-9.30			-16.99
MI - Withholding			-11.64			-6.38			-11.64
Medicare Employee Addl Tax			0.00			0.00			0.00
MI - Cities Res Tax			0.00			0.00			0.00
MI - Cities Work Tax			0.00			0.00			0.00
<b>Total Taxes Withheld</b>			<b>-42.59</b>			<b>-23.86</b>			<b>-42.61</b>
<b>Additions to Net Pay</b>									
Mileage Reimbursement			0.00			0.00			0.00
Reimbursement - Other			0.00			0.00			0.00
<b>Total Additions to Net Pay</b>			<b>0.00</b>			<b>0.00</b>			<b>0.00</b>
<b>Net Pay</b>	<b>28.83333</b>		<b>231.33</b>			<b>126.14</b>	<b>28.83333</b>		<b>231.31</b>
<b>Employer Taxes and Contributions</b>									
Federal Unemployment			1.65			0.90			1.65
Medicare Company			3.97			2.18			3.98
Social Security Company			16.98			9.30			16.99
MI - Unemployment Company			16.71			9.15			16.71
MI - Obligation Assessment			5.07			2.78			5.07
<b>Total Employer Taxes and Contributions</b>			<b>44.38</b>			<b>24.31</b>			<b>44.40</b>

**MAC TV Network  
Payroll Summary  
December 2016**

	Paige Van Osdol			Rachel L Livingway			Steve L Swart		
	Hours	Rate	Dec 16	Hours	Rate	Dec 16	Hours	Rate	Dec 16
<b>Employee Wages, Taxes and Adjustments</b>									
<b>Gross Pay</b>									
Salary - Exec Dir			0.00			0.00			0.00
Salary - Interns			0.00			150.00			0.00
Hourly - PA Assistant			0.00			0.00			0.00
Hourly - Video Production 1	138.00	20.00	1,368.08			0.00	5.50	20.00	110.00
Hourly -Asmin. Assist			0.00			0.00			0.00
Playback Operations			0.00			0.00			0.00
Bonus			0.00			0.00			0.00
<b>Total Gross Pay</b>	<b>138.00</b>		<b>1,368.08</b>			<b>150.00</b>	<b>5.50</b>		<b>110.00</b>
<b>Adjusted Gross Pay</b>	<b>138.00</b>		<b>1,368.08</b>			<b>150.00</b>	<b>5.50</b>		<b>110.00</b>
<b>Taxes Withheld</b>									
Federal Withholding			-143.00			-6.00			0.00
Medicare Employee			-19.84			-2.18			-1.59
Social Security Employee			-84.82			-9.30			-6.82
MI - Withholding			-58.15			-6.38			0.00
Medicare Employee Addl Tax			0.00			0.00			0.00
MI - Cities Res Tax			0.00			0.00			0.00
MI - Cities Work Tax			0.00			0.00			0.00
<b>Total Taxes Withheld</b>			<b>-305.81</b>			<b>-23.86</b>			<b>-8.41</b>
<b>Additions to Net Pay</b>									
Mileage Reimbursement			11.40			0.00			0.00
Reimbursement - Other			0.00			0.00			0.00
<b>Total Additions to Net Pay</b>			<b>11.40</b>			<b>0.00</b>			<b>0.00</b>
<b>Net Pay</b>	<b>138.00</b>		<b>1,073.67</b>			<b>126.14</b>	<b>5.50</b>		<b>101.59</b>
<b>Employer Taxes and Contributions</b>									
Federal Unemployment			0.00			0.90			0.66
Medicare Company			19.84			2.18			1.59
Social Security Company			84.82			9.30			6.82
MI - Unemployment Company			0.00			9.15			6.71
MI - Obligation Assessment			0.00			2.78			0.00
<b>Total Employer Taxes and Contributions</b>			<b>104.66</b>			<b>24.31</b>			<b>15.78</b>

**MAC TV Network**  
**Payroll Summary**  
 December 2016

3:58 PM  
 01/17/2017

	TOTAL		
	Hours	Rate	Dec 16
<b>Employee Wages, Taxes and Adjustments</b>			
<b>Gross Pay</b>			
Salary - Exec Dir			3,652.00
Salary - Interns			600.00
Hourly - PA Assistant			0.00
Hourly - Video Production 1	547.91666		5,860.11
Hourly -Asmin. Assist	127.25		1,955.83
Playback Operations	124.50		1,906.10
Bonus			0.00
<b>Total Gross Pay</b>	<u>799.66666</u>		<u>13,974.04</u>
<b>Adjusted Gross Pay</b>	799.66666		13,974.04
<b>Taxes Withheld</b>			
Federal Withholding			-1,262.00
Medicare Employee			-202.66
Social Security Employee			-866.38
MI - Withholding			-563.09
Medicare Employee Addl Tax			0.00
MI - Cities Res Tax			0.00
MI - Cities Work Tax			0.00
<b>Total Taxes Withheld</b>			<u>-2,894.13</u>
<b>Additions to Net Pay</b>			
Mileage Reimbursement			155.73
Reimbursement - Other			65.00
<b>Total Additions to Net Pay</b>			<u>220.73</u>
<b>Net Pay</b>	<u>799.66666</u>		<u>11,300.64</u>
<b>Employer Taxes and Contributions</b>			
Federal Unemployment			10.01
Medicare Company			202.66
Social Security Company			866.38
MI - Unemployment Company			101.65
MI - Obligation Assessment			28.82
<b>Total Employer Taxes and Contributions</b>			<u>1,209.52</u>

## Mid Michigan Area Cable Consortium Payment Log – End of December 2016

\*Paid as were due

Vendor	Amount	Note
Consumers Energy*	\$486.47	MP Electric
Dish Network*	\$46.03	Dish Network
Winn Telecom*	\$294.30	Phone & Internet
Winn Telecom*	\$122.00	Fiber
CMSInter.net LLC*	\$18.95	Web Hosting
State of Michigan*	\$866.82	Unemployment Insurance
AVI Systems*	\$53,080.00	New Playback System
State of Michigan*	\$563.52	Withholding Tax
City of Clare*	\$127.14	Clare City Hall Cable
City of Mt. Pleasant*	\$38.77	MP Water
Orkin Pest Control*	\$60.00	Pest Control
City of Mt. Pleasant*	\$221.58	MP City Hall Cable
Dorothy Howard	\$200.00	Accounting
21 <sup>st</sup> Century Media	\$145.00	Morning Sun Budget Ad

Credit Card – December Bill	Amount	Note
BH Photo Video	\$162.35	Light supplies
Amazon.com	\$105.89	Repair and Replace
Amazon.com	\$20.12	Repair and Replace
Staples	\$40.77	Office Supplies
BH Photo Video	\$45.90	Light supplies
Amazon.com	\$38.16	Repair and Replace
All State Banners	\$72.23	2 Banners
Wal Mart	\$36.32	Parade Supplies
Wal Mart	\$7.62	Parade Supplies
BH Photo Video	\$108.38	SD Cards
	\$(38.00)	Reversal of Late Fee
	\$(13.80)	Reversal of interest
Previous Balance	\$25.90	
<b>Credit Card Total:</b>	<b>\$611.84</b>	

<b>Total:</b>	<b>\$56,882.42</b>
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## **MAC TV Network Employee Monthly Meeting**

**Tuesday, January 17, 2017**

It has been a quite month since our last report. We sadly said goodbye to our fall inters. They did a wonderful job! Their last day was in the third week of December and with the holidays it gave us time to regroup and focus on the upcoming year. Please check out our Face book page of our favorite top 9 videos for the year. Our new Interns start this week, we will have some great episodes coming before our next board meeting. Watch our Facebook page as we introduce each of them. Carey spent a couple of days cleaning out the back room and tearing down boxes and organizing and getting rid of old or broke equipment. On January 6 we closed to have the carpets cleaned. On January 13, we went to Clare to check out the Shamrock Park free Ice rink!! This is really a great addition to Clare's community. Video coming soon!!

**The BlueJay Update Season 1 Episode 4 *This episode of Blue Jay Update, Katelyn and Kylie Hutchinson spoke with student council member Holly Straus about the Christmas gift tag program going on at [Shepherd High School](#). Next they talked to Dave Brandt about Shepherd snow club starting up. To finalize the show they checked out the new playground being built at the Shepherd ball fields. Take a look!***

***Check out our promo for Charter's offering of a low cost high speed internet program for low income students and seniors. Here is a short PSA about this program.***

**<https://vimeo.com/197808810>**

I have invoiced all communities who require them for the third quarter Franchise Fees. I am missing payment from only Ithaca. As soon as the fourth quarter is released I will invoice those who require it.

**Let us know if you have an event you want covered in your communities! Also please keep up with us on Facebook, twitter and our web page for some of our newest episodes!**

**Respectively submitted,**

**Dusty Gillis**

**[Dusty@mactvnetwork.org](mailto:Dusty@mactvnetwork.org) Cell (989)-621-1787**

**Senior Administrative Assistant**

**Cary Hammel & the MAC TV Staff , Interns and Co-Op Students**

## **January Director's Report (Submitted 1/17/2017)**

Everyone here at MAC TV had a great Holiday and is excited to make 2017 great!

### **Interns & Co-Ops**

Our new interns are starting this week and we look forward to helping them learn and create great programming. This semester we have Gene, Taylor, Dan and Gina.

Our HS Co-Ops are working along business as usual producing “The Bell” and until anything changes with Shepherd “Bluejay Update”. They also worked on the Charter Spectrum PSA and did a great job on it.

### **Community Events Covered**

We've covered lots of events in the last month all detailed in the Employee Monthly Meeting report. There were several Holiday programs that we produced and also have started doing some winter shoots to high light local activities that our communities have going on.

### **Sporting Events Covered**

We have a great schedule of Winter Sports scheduled to cover and shoot throughout January and February.

### **Mt. Pleasant Studio Up Keep**

Over some of the slower days during the Holiday time period we spent a lot of time purging, organizing and moving things around in the back. We cleared out a lot of space and also have a lot of equipment we can hopefully sell on Craigslist or Ebay and some we will probably have to throw out.

We also had the carpets cleaned in Mt. Pleasant.

### **Charter Path & Playback Equipment**

I heard from our project manager that the equipment on the Charter end has been purchased and the fiber install is being scheduled. Just this week I've confirmed with Charter on the needed encoder to be purchased and am starting that order process. Hopefully this means things are running a big ahead of their schedule which says it will be finished by the end of March.

### **Branding/HS Sports Give A Ways**

Still working with Sports Addix on shirt designs and the process. We have games scheduled at each home site so we are planning on attempting the Student Section T-Shirt Give Away mainly in February.

### **Alma Upgrades**

Eleanor and I have met with Jerry Freed several times and we do have a quote from the office supplies for some of the office equipment. However each time we meet with Jerry it seems like we have to explain the project over again and he has not gotten us a quote for the bulk of the work and it's been 6 weeks. I'm hoping to get quotes from Lott and Solid Rock soon, both companies I've explained the project to already and on Tuesday January 24<sup>th</sup> will meet with Greenwald construction.

### **Website Upgrades**

Paige has made some good progress with the website and I believe it will look very good. I believe she will have a finished version that we can present to the board at the February meeting. I hope to unveil the website around the same time as when we switch the channels to this location. Then we can market some stuff as being very new and fresh both on the channel and online.

Carey Hammel  
Operations and Administration Director

## **Radio Advertising Discussion**

I've heard from 3 radio stations that would like us to advertise. They are obviously trying to sell things. I believe some amount of Radio Advertising is worth it and 2 of the stations fit well with us and are offering good deals. I am looking for discussion from the board on what direction we feel is the best. I've included suggested quotes from WCZY and WCFX

– Carey Hammel

# 2017 Proposal



Your Show. Your Creation. Your Voice.

Serving Gratiot, Isabella, and Clare Counties.

Presented by Sherri Rosecrans

January 17, 2017

**One week schedule to apply to any weeks throughout the year**

**Monday through Friday: 14 commercials 6a-7p @ \$24 ea**

**Monday through Friday: 10 commercials 7p-10p @ \$0 ea**

**Saturday: 4 commercials 10a-3p @ \$0 ea**

**Total investment per week: \$336 for 28 commercials**

**Schedule 12 weeks anytime in the year and get the Student Athlete-Coaching Excellence Official Sponsorship at no charge. (value \$8550)**





Contract #:  
 \_\_\_\_\_  
 \_\_\_\_\_

Customer Name: MAC TV Order Date: 1/17/2017

Agency: NA Phone: 989-773-9730

Billing Address: 312 W. Michigan St. Contact: Carey Hammel

City, State, Zip Mt. Pleasant, Mi 48858 Sales Rep: ER Product/Service: Public Broadcast TV

Gross: \$1,224.00 Net: \$1,040.40 Total # of Commercials: 102 WCZY: 102

Co-Op/Notes: BOGO Package. Dates TBA between Jan 23 and March 31, 2017 WMMI: 102

A/F/C	Start	End	Length	Time	Rate	# wks	#/Wk	Mon	Tues	Wed	Thur	Fri	Sat	Sun	# Comm	Cost	
C	23-Jan	31-Mar	30	6a-7p	\$24.00										51	\$1,224.00	
C	23-Jan	31-Mar	30	6a-mid	\$0.00										51	\$0.00	
																\$0.00	
																\$0.00	
																\$0.00	
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																\$0.00	
																\$0.00	
																\$0.00	
															Total	102	\$1,224.00

All parties to this agreement are jointly or severally liable for payment. Where applicable, terms of this contract are subject to AAAA copyrighted conditions. However, no waiver of liability is granted either to advertiser or agency, and WCZY/WMMI, expressly retains the right to impose liability for payment and any party hereto. Contact may be made verbally or in writing. Cancellations must be made 14 days before start of contract.

This station does not discriminate in the sale of advertising time, and will accept no advertising which is placed with an intent to discriminate on the basis of race or ethnicity. Advertiser hereby certifies that it is not buying broadcasting airtime under this advertising sales contract for a discriminatory purpose, including but not limited to decisions not to place advertising on particular stations on the basis of race, national origin, or ancestry.

Terms: Net 30 Days (Billing to be done calendar unless otherwise specified)

Agreed to and Accepted By: \_\_\_\_\_ Signature: \_\_\_\_\_

STATION REPRESENTATIVE - WCZY/WMMI \_\_\_\_\_ Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

## 2017 MAC TV Network T-Shirt Give Away Proposal

### Major Equipment

Item	Need/Use	Seller	Total
480 Shirts	8 sets of 60 shirts for each of our schools to hand out at a game we are taping that their student section could wear. Current estimate is \$5 per shirt.	Sports Addix	\$2,400.00

<b>Total</b>
\$2,400.00

Shirts are in the process of being designed and depending on design, final estimates, possibility of co-sponsor the cost may be slightly more or significantly less. Sports Addix is working on a quote and may have it done on 1/19/2017 but for now I would like to ask for approval for no more than \$2,500. Money comes out of advertising.