

**Mid Michigan Area Cable Consortium
Board of Directors Regular Meeting
May 9th, 2024 3:00 PM**

I. Call to order: Roll Call.

II. Approval of the Agenda

III. Approval of minutes from the December 14th, 2023 regular meeting

IV. Treasurer's Report

- a. Financial Statement: April 2024
- b. Motion to pay bills: May 2024

V. Correspondence:

- a. Complaint communications:
- b. Employee Monthly Meeting Report
- c. Directors Report May

VI. Public Comments: restricted to (3) three minutes regarding issues not on this agenda

VII. New Business:

- a. 2023 Audit Update/Discussion
- b. St. Louis Rent Discussion

VIII. Old Business:

IX. Other Business:

X. Adjourn

**Mid-Michigan Area Cable
Consortium Meeting Minutes**

December 14th, 2023

Call to order: Roll Call: The meeting was called to order by Kim Smith at 3:01 PM with Carey Hammel, Darcy Orlik, Kim Smith and Justin Cavanaugh in attendance.

Approval of the Agenda:

A motion was made to approve the agenda by Justin Cavanaugh and supported by Bobbie Marr.

Ayes: All

Nays: None

Motion Passed

Approval of the minutes from the October 12th, 2023 board meeting:

A motion was made to approve the board meeting minutes by Justin Cavanaugh and supported by Darcy Orlik.

Ayes: All

Nays: None

Motion Passed

Treasurers Report: Kim Smith presented the Treasurer's report.

Motion to pay bills:

A motion was made to approve the bills presented in the packet by Justin Cavanaugh and supported by Bobbie Marr.

Ayes: All

Nays: None

Motion Passed

Correspondence:

Complaint Communications: None

Employee monthly meeting report: Carey Hammel presented the employee monthly meeting report.

Director Report: Carey Hammel presented the Director's report.

Public Comment: Kim Smith opened public comment at 3:13pm – no public was present, Kim Smith closed public comment at 3:13pm.

New Business:

a. 2024 Strategic Planning Review/Approval: The board reviewed the 2024 Strategic Planning prepared by Carey Hammel. A motion was made to approve the Strategic Planning by Bobbie Marr and supported by Justin Cavanaugh.

Ayes: All

Nays: None

Motion Passed

b. 2023 Budget Reconciliation: A motion was made to approve the 2023 Budget Reconciliation as presented by Bobbie Marr and supported by Justin Cavanaugh.

Ayes: All

Nays: None

Motion Passed

c. 2024 Budget:

A motion was made to open a Public Hearing for the 2024 Operating Budget by Justin Cavanaugh at 3:17pm and supported by Bobbie Marr.

Ayes: All

Nays: None

Motion Passed

A motion was made to close the Public Hearing for the 2024 Operating Budget by Bobbie Marr at 3:18pm and supported by Justin Cavanaugh.

Ayes: All

Nays: None

Motion Passed

A motion to approved the 2024 Operating Budget as presented was made by Justin Cavanaugh and supported by Bobbie Marr.

Ayes: All

Nays: None

Motion Passed

d. Elections of Officers

Bobbie Marr nominated Kim Smith for Chair, supported by Darcy Orlik. Kim Smith accepted the nomination. Kim Smith asked for any other nominations three times, hearing none board voted.

Ayes: all

Nays: none

Nomination passed

Justin Cavanaugh nominated Diane Lyon for Vice Chair, supported by Darcy Orlik. Kim Smith asked for any other nominations three times, hearing none board voted.

Ayes: all

Nays: none

Nomination passed.

Darcy Orlik nominated Bobbie Marr for Treasurer, supported by Kim Smith. Bobbie Marr accepted the nomination. Kim Smith asked for any other nominations, hearing none board voted

Ayes: all

Nays: none

Nomination passed

Kim Smith nominated Darcy Orlik for Secretary, supported by Bobbie Marr. Darcy Orlik accepted the nomination. Kim Smith asked for any other nominations three times, hearing none board voted

Ayes: all
Nays: none
Nomination passed

Old Business: None

Other Business:

Adjourn: With no further business before the board a motion to adjourn was made by Justin Cavanaugh and supported by Darcy Orlik. All Ayes and the motion passed and the meeting was adjourned at 4:08pm.

MID MICHIGAN AREA CABLE CONSORTIUM

Balance Sheet

As of May 8, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
001 Bank - Operating & Sweep	14,844.81
002 Savings - MBIA	1,679.80
003 CD Investments	
004 Mercantile CD	70,000.00
005 Huntington (TCF Bank)	71,244.91
Total 003 CD Investments	141,244.91
006 Mercantile Money Market	52,131.55
Total Bank Accounts	\$209,901.07
Accounts Receivable	
101 Accounts receivable	-26.52
Total Accounts Receivable	\$ -26.52
Other Current Assets	
040 Accounts Recivable	0.00
041 Other Receivable	0.00
100 Prepaids	4,605.00
112 Franchise Fees Receivables	0.00
12000 Undeposited Funds	0.00
Total Other Current Assets	\$4,605.00
Total Current Assets	\$214,479.55
Fixed Assets	
152 Building Improvements	171,807.00
154 Studio Equipment	151,602.42
155 Studio Equip - Alma	0.00
156 Furniture & Fixtures - MP	15,579.10
160 Accum Depreciation - MP	-236,009.76
161 Accum Depreciation - Alma	0.00
Total Fixed Assets	\$102,978.76
TOTAL ASSETS	\$317,458.31

MID MICHIGAN AREA CABLE CONSORTIUM

Balance Sheet

As of May 8, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 *Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
202 Accounts Payable	0.00
210 Due to City of Alma	0.00
219 Payroll Tax Liabilities	0.00
220 Federal Withholding	733.00
222 Social Security & Medicare	1,564.88
230 State MI Withholding	720.43
235 Unemployment - MESA & FUTA	39.44
Total 219 Payroll Tax Liabilities	3,057.75
257 Accrued Wages	9,346.33
Payroll Liabilities	
Child Support-Toner	0.00
Federal Taxes (941/943/944)	1,373.24
Federal Unemployment (940)	0.79
MI Income Tax	-72.09
MI Unemployment Tax	-5.06
Total Payroll Liabilities	1,296.88
Total Other Current Liabilities	\$13,700.96
Total Current Liabilities	\$13,700.96
Total Liabilities	\$13,700.96
Equity	
390 Net Assets - Unrestricted	602,187.00
3900 Retained Earnings	-278,362.91
392 Net Assets - Invested in Plant	65,466.00
Net Income	-85,532.74
Total Equity	\$303,757.35
TOTAL LIABILITIES AND EQUITY	\$317,458.31

MID MICHIGAN AREA CABLE CONSORTIUM

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
453 Franchise Fees				
453.1 City of Mt. Pleasant		71,000.00	-71,000.00	
453.10 Pine River Township		9,000.00	-9,000.00	
453.12 Arcada Township		5,000.00	-5,000.00	
453.2 City of Clare		19,000.00	-19,000.00	
453.4 City of Harrison		12,000.00	-12,000.00	
453.6 Union Township		40,000.00	-40,000.00	
453.8 City of St. Louis		16,500.00	-16,500.00	
Total 453 Franchise Fees		172,500.00	-172,500.00	
455 Video Production Services	1,800.00	14,000.00	-12,200.00	12.86 %
456 Interest Income	946.73	500.00	446.73	189.35 %
458 Grant		2,500.00	-2,500.00	
465 Peg Fees (Charter)		7,000.00	-7,000.00	
466 Clare in Kind Service		2,250.00	-2,250.00	
Total Income	\$2,746.73	\$198,750.00	\$ -196,003.27	1.38 %
GROSS PROFIT	\$2,746.73	\$198,750.00	\$ -196,003.27	1.38 %
Expenses				
600 Employee Payroll Expense-				
603 Executive Director	18,991.90	49,379.04	-30,387.14	38.46 %
605 Intern		7,000.00	-7,000.00	
606 Payroll Tax Expense	4,340.19	11,000.00	-6,659.81	39.46 %
608 Video Productions Assistant	14,569.88	35,000.00	-20,430.12	41.63 %
611 Administrative Assistant	10,458.75	29,640.00	-19,181.25	35.29 %
613 Playback Operations	10,031.00	29,640.00	-19,609.00	33.84 %
Total 600 Employee Payroll Expense-	58,391.72	161,659.04	-103,267.32	36.12 %
710 Accounting Services				
710.1 Annual Audit		4,000.00	-4,000.00	
710.3 Bookkeeping Services	400.00	2,525.00	-2,125.00	15.84 %
Total 710 Accounting Services	400.00	6,525.00	-6,125.00	6.13 %
715 Training		100.00	-100.00	
716 Mileage Reimbursement	351.94	1,000.00	-648.06	35.19 %
718 Memberships & Publications	55.00	800.00	-745.00	6.88 %
725 Rent - Gratiot	2,750.00	5,820.00	-3,070.00	47.25 %
726 Rent - MP	7,500.00	18,000.00	-10,500.00	41.67 %
727 Office Supplies	505.50	1,500.00	-994.50	33.70 %
728 Rent - Clare		2,250.00	-2,250.00	
730 Print/Publish		50.00	-50.00	
731 Advertising	445.00	900.00	-455.00	49.44 %
733 Computer Software	4,893.46	3,800.00	1,093.46	128.78 %
744 Postage	71.00	300.00	-229.00	23.67 %
780 Equipment / Parts (<\$500)		300.00	-300.00	

MID MICHIGAN AREA CABLE CONSORTIUM

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
781 Contract Services				
781.1 Computer Support	199.00	2,500.00	-2,301.00	7.96 %
Total 781 Contract Services	199.00	2,500.00	-2,301.00	7.96 %
782 Production Expense		100.00	-100.00	
783 Professional Development		100.00	-100.00	
784 Uniform Expense		100.00	-100.00	
785 Computer R& R Account		1,000.00	-1,000.00	
786 Equipment R&R		200.00	-200.00	
787 Maintenance Supplies		100.00	-100.00	
788 Building Repair & Maintenance	140.00	650.00	-510.00	21.54 %
804 Studio Cable (Mt. P & Alma)	2,842.72	9,500.00	-6,657.28	29.92 %
923 Fiber Contract(Charter)	3,152.88	9,400.00	-6,247.12	33.54 %
925 Internet Access	1,016.06	1,600.00	-583.94	63.50 %
927 Water/Sewer Charges	79.84	400.00	-320.16	19.96 %
928 Gas	1,514.14	2,500.00	-985.86	60.57 %
929 Electric	1,318.54	5,200.00	-3,881.46	25.36 %
930 Electric & Gas Gratiot	295.67	1,500.00	-1,204.33	19.71 %
950 Insurance	2,357.00	3,000.00	-643.00	78.57 %
Payroll Expenses				
Taxes	0.00		0.00	
Wages	0.00		0.00	
Total Payroll Expenses	0.00		0.00	
Reimbursements	0.00		0.00	
Reimbursements-1	0.00		0.00	
Total Expenses	\$88,279.47	\$240,854.04	\$ -152,574.57	36.65 %
NET OPERATING INCOME	\$ -85,532.74	\$ -42,104.04	\$ -43,428.70	203.15 %
NET INCOME	\$ -85,532.74	\$ -42,104.04	\$ -43,428.70	203.15 %

MID MICHIGAN AREA CABLE CONSORTIUM

Total payroll cost report

From Apr 01, 2024 to Jun 30, 2024 from all locations

Item	Amount
Total pay	
Paycheck wages	\$16,162.32
Non-paycheck wages	\$0.00
Reimbursements	\$65.00
Subtotal	\$16,227.32
Company contributions	
Subtotal	\$0.00
Employer taxes	
Social Security Employer	\$1,002.06
Medicare Employer	\$234.35
FUTA Employer	\$0.00
MI SUI Employer	\$34.35
Subtotal	\$1,270.76
Total payroll cost	\$17,498.08

Mid Michigan Area Cable Consortium Payment Log -May 2024

Vendor	Amount	Note
MISDU	\$98.62	CS Garnishment
CMSinter.net LLC	\$18.95	Web Hosting
Ralph Echtenaw Window Cleaning	\$28.00	Window Cleaning
Nannans Properties	\$550.00	SL Rent
REDIRON	\$1,500.00	MP Rent
Consumers Energy	\$314.49	MP Electric
Charter Communications	\$394.11	Fiber MAC TV End
Consumers Energy	\$16.00	SL Gas
Charter Communications	\$394.11	Fiber Charter End
Charter Communications	\$560.75	Control Account
MISDU	\$98.62	CS Garnishment
Charter Communications	\$237.69	MP Phone/Cable/Internet
City of St. Louis	\$52.40	SL Electric
Dorothy L Howard CPA	\$200.00	Accounting
DTE Energy	\$266.63	MP Gas
Total:	\$4,730.37	

Credit Card - April	Amount	Note
Intuit	\$447.19	Quickbooks annual subscription
Intuit	\$881.47	quickbooks payroll annual
Intuit	\$28.23	quickbooks monthly bills
Intuit	\$48.00	quickbooks monthly payroll
Credit Card Total:	\$1,404.89	

Total: \$6,135.26

MAC TV Network Employee Monthly Meeting

Tuesday May 8, 2024

March came in like a lamb...and went out like a Lion! We welcome May with open arms....bring on the warm weather! The season of spring has arrived with all its glory!! We hope you all have been well and getting your vitamin D!!

Newest Productions

Morey Gymnastics Center Promo <https://vimeo.com/913057733>

The Bell Episode #2 Mt Pleasant High School 2024 Future Fair Promo
[MPHS 2024 Future Fair Promo on Vimeo](#)

The Bell Episode #3 In this episode Maycen and Zach talk with the St Louis wrestling coach and some of the top wrestlers about their new championships. They then spoke with the Drama instructor at Mt Pleasant High School. <https://mactvnetwork.viebit.com/player.php?hash=mgddf4UTxEISAE LB>

Men's Basketball - Mid-Michigan College vs. Bay College
<https://mactvnetwork.viebit.com/player.php?hash=MFJFTaObJlp3lziK>

Women's Basketball - Mid-Michigan College vs. Bay College
<https://mactvnetwork.viebit.com/player.php?hash=S1obH26x9DZSY4Oe>

Men's Basketball - Mid-Michigan College vs. Grand Rapids CC
<https://mactvnetwork.viebit.com/player.php?hash=GVEVlhHkGqFlpFpX>

Men's Basketball - Mid-Michigan College vs. Muskegon
<https://mactvnetwork.viebit.com/player.php?hash=D8cVq2iGbZztVVba>

Women's Basketball - Mid-Michigan College vs. Grand Rapids CC
<https://mactvnetwork.viebit.com/player.php?hash=nv0ooQavUmlXfasR>

Women's Basketball - Mid-Michigan College vs. Muskegon
<https://mactvnetwork.viebit.com/player.php?hash=eN04UZQLzbpa6AnC>

Men's Basketball - Mid-Michigan College vs. NCMC
<https://mactvnetwork.viebit.com/player.php?hash=hJpp0bb8WQNcc059>

Women's Basketball - Mid-Michigan College vs. NCMC
<https://mactvnetwork.viebit.com/player.php?hash=n1RFzIDRdjnpuzjD>

Men's Basketball - Mid-Michigan College vs. Delta College
<https://mactvnetwork.viebit.com/player.php?hash=gn7QOktpfzqxoEw5>

Women's Basketball - Mid-Michigan College vs. Delta College
<https://mactvnetwork.viebit.com/player.php?hash=7lubOFFGgbTK16eDk>

Men's Basketball - Mid-Michigan College vs. Alpena
<https://mactvnetwork.viebit.com/player.php?hash=AlhWaAv9sMNXsZiV>

Women's Basketball - Mid-Michigan College vs. Alpena
<https://mactvnetwork.viebit.com/player.php?hash=nmsv6v7r6PjaVWI2>

Boys' Basketball - Mt. Pleasant vs. Midland <https://mactvnetwork.viebit.com/player.php?hash=1fildNRc3WeKNikD>

Girls Basketball - Mt. Pleasant High School vs. Saginaw Heritage
<https://mactvnetwork.viebit.com/player.php?hash=NIEFCMnJ2tU3G3NE>

Boys Basketball - Mt. Pleasant High School vs. Bay City Western
<https://mactvnetwork.viebit.com/player.php?hash=KtaOsdKQda0cl01e>

2024 Jack Scoog Track and Field Part #1, #2 & #3

<https://mactvnetwork.viebit.com/player.php?hash=qmw5SkTT3RxQWktG>

<https://mactvnetwork.viebit.com/player.php?hash=dow4C7GgDDbuMbnx>

<https://mactvnetwork.viebit.com/player.php?hash=r7BhqaGwvxa0OYb9>

M.M.A.R.A. (Mid-Michigan Aquatic Recreation Authority), Townhall style of panelists discussion regarding the upcoming voting ballot on an aquatic center for the community. [MMARA-Short on Vimeo](#) / [MMARA-Long on Vimeo](#)

Mt Pleasant Community Foundation Scholarship Fund information and how to fill out an application. [2024 Mt. Pleasant Area Community Foundation Scholarships on Vimeo](#)

We also covered, streamed and made promo videos for the Chamber of Commerce Annual Award Banquet on March 2nd at the Comfort Inn in Mt. Pleasant. <https://mactvnetwork.viebit.com/player.php?hash=YocSbM8eEtbwuxZd>

A thought for the month: *"The only thing that stands between you and your dream is the will to try and the belief that it is actually possible."* - Joel Brown

Let us know if you have an event, you want covered in your communities! Also please keep up with us on Facebook and our web page for some of our newest episodes!

Respectively submitted,

Dusty Gillis

Dusty@mactvnetwork.org

Senior Administrative Assistant

May Director's Report (Submitted 5/8/24)

Since no April meeting, carrying most of this over with some additions. Spring has sprung, hope we are all enjoying some nice weather!

Co-Ops

Maycen and Zach have been doing a great job so far in 2024. They have assisted on a number of projects and are now heading into the last few months of their Co-Op.

Audit

We were notified by Gabridge & Company that our audit price would be going from \$2,500 to \$7,200. In response to this we decided to quickly go out to bid. We received 1 bid from Berthiaume & Company for \$6,400. We have decided to go with Berthiaume and they have started the process.

Mid Michigan Basketball

Nick has wrapped up filming/streaming the Mid Michigan College basketball games and they went very well. Nick does a fantastic job both filming these but also doing play by play/color commentary which really enhances the broadcasts. Mid has asked us about filming/streaming some of their Baseball/Softball games and if we are able to fit some into our schedule we will work on a contract with them to do this.

Recent Projects

MMARA Townhall
Videos for Mt. Pleasant Chamber of Commerce Citizen of the Year Banquet
Mt. Pleasant Chamber of Commerce Citizen of the Year Banquet
MPHS Future Fair Promo
Morey Gymnastics Center Ribbon Cutting/Promo
Art Reach Gallery Tour
Chamber of Commerce Lunch Panel
St. Louis Wrestling Update
Mt. Pleasant HS Drama Promo
MP Teacher Appreciation Day
CMU Art Gallery – Artist in Residence

City of Mt. Pleasant AV

Some of the PTZ cameras at the City of Mt. Pleasant have been having some issues. Initially one went down and I helped replace it with one that was in a different location that was not used as much. Then another one went down. Working with IT, we troubleshooted many different ways and initially concluded that a network component needed to be replaced. Their IT replaced it and the camera worked for a week, and then stopped working again. At that point a new camera was purchased and I configured it to be working in the system and it has been working fine since then.

Industry/ACM News

As I have updated you there was committee hearing on HB4695. It sounded like our viewpoints were well represented in both communication and with people speaking at the hearing. I have not heard much since then on if the bill is moving forward at all.

Carey Hammel
Operations and Administration Director