

**Mid Michigan Area Cable Consortium
Board of Directors Regular Meeting
May 21st, 2020 3:00 P.M.**

I. Call to order: Roll Call.

II. Approval of the Agenda

III. Approval of minutes from the January 16th, 2019 regular meeting

IV. Treasurer's Report

- a. Financial Statement: April 2019
- b. Motion to pay bills: May 2020

V. Correspondence:

- a. Complaint communications:
- b. Directors Report Spring 2020

VI. Public Comments: restricted to (3) three minutes regarding issues not on this agenda

VII. New Business:

a. 2019 Audit Presentation

b. Mt. Pleasant Lease discussion

VIII. Old Business

IX. Other Business

X. Adjourn

**Mid-Michigan Area Cable
Consortium Meeting Minutes
January 16th, 2020**

Call to order: Roll Call: The meeting was called to order by Kim Smith at 3:03 PM with Kim Smith, Tracey Connelly, Carey Hammel, Darcy Orlik and Bobbie Marr in attendance.

Approval of the Agenda:

A motion was made to approve the agenda by Darcy Orlik and supported by Tracey Connelly.

Ayes: All

Nays: None

Motion Passed

Approval of the minutes from the December 19th, 2019 board meeting:

Tracey Connelly noticed her last name was incorrect. A motion was made to approve the minutes with correction from the December 19th, 2019 board meeting by Tracey Connelly and supported by Darcy Orlik.

Ayes: All

Nays: None

Motion Passed

Treasurers Report: Kim Smith presented the Treasurer's report

Motion to pay bills:

A motion was made to approve the bills presented in the packet by Bobbie Marr and supported by Tracey Connelly.

Ayes: All

Nays: None

Motion Passed

Correspondence:

Complaint Communications:

Employee monthly meeting report: Carey Hammel presented the employee monthly meeting report under other business.

Director Report: Carey Hammel presented the Director's report under other business.

Public Comment: Kim Smith opened public comment – no public was present, Kim Smith closed public comment.

New Business:

Old Business: None

Adjourn: With no further business before the board a motion to adjourn was made by Tracey Connelly and supported by Bobbie Marr. All Ayes and the motion passed and the meeting was adjourned at 3:24pm.

MAC TV Network
Balance Sheet
As of May 19, 2020

May 19, 20

ASSETS

Current Assets

Checking/Savings

001 · Bank - Operating & Sweep	34,834.62
002 · Savings - MBIA	1,557.38
003 · CD Investments	
004 · Horizon Bank {Wolverine}	165,617.74
005 · Chemical Bank	67,695.24

Total 003 · CD Investments 233,312.98

Total Checking/Savings 269,704.98

Accounts Receivable

101 · Accounts receivable -26.54

Total Accounts Receivable -26.54

Total Current Assets 269,678.44

Fixed Assets

152 · Building Improvements	171,807.00
154 · Studio Equipment	151,602.42
156 · Furniture & Fixtures - MP	15,579.10
160 · Accum Depreciation - MP	-236,009.76

Total Fixed Assets 102,978.76

TOTAL ASSETS 372,657.20

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

219 · Payroll Tax Liabilities	
220 · Federal Withholding	350.99
222 · Social Security & Medicare	762.24
230 · State MI Withholding	588.63
235 · Unemployment - MESA & FUTA	7.39

Total 219 · Payroll Tax Liabilities 1,709.25

257 · Accrued Wages 3,663.44

Total Other Current Liabilities 5,372.69

Total Current Liabilities 5,372.69

Total Liabilities 5,372.69

Equity

390 · Net Assets - Unrestricted	602,197.00
3900 · Retained Earnings	-219,963.16
392 · Net Assets - Invested in Plant	65,466.00
Net Income	-80,415.33

Total Equity 367,284.51

TOTAL LIABILITIES & EQUITY 372,657.20

MAC TV Network
Profit & Loss Budget vs. Actual
 January 1 through May 19, 2020

	Jan 1 - May 19, 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
453 · Franchise Fees				
453.1 · City of Mt. Pleasant	0.00	88,000.00	-88,000.00	0.0%
453.10 · Pine River Township	0.00	8,500.00	-8,500.00	0.0%
453.11 · City of Ithaca	0.00	0.00	0.00	0.0%
453.12 · Arcada Township	0.00	5,000.00	-5,000.00	0.0%
453.2 · City of Clare	0.00	18,500.00	-18,500.00	0.0%
453.3 · City of Alma	0.00	0.00	0.00	0.0%
453.4 · City of Harrison	0.00	12,500.00	-12,500.00	0.0%
453.5 · City of Evart	0.00	0.00	0.00	0.0%
453.6 · Union Township	0.00	53,500.00	-53,500.00	0.0%
453.7 · Village of Shepherd	0.00	0.00	0.00	0.0%
453.8 · City of St. Louis	0.00	18,500.00	-18,500.00	0.0%
453.9 · Village of Breckenridge	0.00	0.00	0.00	0.0%
453 · Franchise Fees - Other	0.00	0.00	0.00	0.0%
Total 453 · Franchise Fees	0.00	204,500.00	-204,500.00	0.0%
454 · DVD Copies	135.00	100.00	35.00	135.0%
455 · Video Production Services	11,497.04	15,000.00	-3,502.96	76.6%
456 · Interest Income	0.00	1,800.00	-1,800.00	0.0%
457 · Contributions/ Local Units	0.00	0.00	0.00	0.0%
458 · Grant	1,332.00	1,000.00	332.00	133.2%
459 · Charter Advertising Revenue	0.00	0.00	0.00	0.0%
460 · Sale of Assets	0.00	0.00	0.00	0.0%
465 · Peg Fees (Charter)	0.00	9,500.00	-9,500.00	0.0%
466 · Clare in Kind Service	0.00	2,250.00	-2,250.00	0.0%
467 · Camp Income	0.00	400.00	-400.00	0.0%
497 · Other Income	0.00	0.00	0.00	0.0%
498 · Transfer from Fund Balance	0.00	0.00	0.00	0.0%
499 · Uncategorized Income	0.00	0.00	0.00	0.0%
612 · Accrued Payroll	0.00	0.00	0.00	0.0%
Total Income	12,964.04	234,550.00	-221,585.96	5.5%
Expense				
600 · Employee Payroll Expense-				
601 · Bonuses	0.00	0.00	0.00	0.0%
602 · Payroll Tax Penalty & Fees	0.00	0.00	0.00	0.0%
603 · Executive Director	18,260.00	47,476.00	-29,216.00	38.5%
604 · Operations Coordinator	0.00	0.00	0.00	0.0%
605 · Intern	675.00	13,000.00	-12,325.00	5.2%
606 · Payroll Tax Expense	4,347.04	17,600.00	-13,252.96	24.7%
607 · Salary Reimbursements Alma	0.00	0.00	0.00	0.0%
608 · Video Productions Assistant	18,891.14	52,000.00	-33,108.86	36.3%
609 · Public Access Assistant	0.00	0.00	0.00	0.0%
610 · Fringe Benefits Alma	0.00	0.00	0.00	0.0%
611 · Administrative Assistant	7,263.65	19,000.00	-11,736.35	38.2%
613 · Playback Operations	8,276.45	18,500.00	-10,223.55	44.7%
614 · Tech Engineer (equip. Repair)	0.00	0.00	0.00	0.0%
617 · Other Employee Expense	0.00	0.00	0.00	0.0%
619 · Video Productions Assistant 2	0.00	0.00	0.00	0.0%
600 · Employee Payroll Expense- - Other	2,860.54	0.00	2,860.54	100.0%
Total 600 · Employee Payroll Expense-	60,573.82	167,576.00	-107,002.18	36.1%
680 · credits/returns	0.00	0.00	0.00	0.0%
710 · Accounting Services				
710.1 · Annual Audit	0.00	3,800.00	-3,800.00	0.0%
710.2 · Charter Audit	0.00	0.00	0.00	0.0%
710.3 · Bookkeeping Services	525.00	2,400.00	-1,875.00	21.9%
710 · Accounting Services - Other	0.00	0.00	0.00	0.0%
Total 710 · Accounting Services	525.00	6,200.00	-5,675.00	8.5%

MAC TV Network
Profit & Loss Budget vs. Actual
 January 1 through May 19, 2020

	Jan 1 - May 19, 20	Budget	\$ Over Budget	% of Budget
711 · communications (phone) Gratiot	0.00	0.00	0.00	0.0%
712 · Office/Bldg. supplies- Gratiot	0.00	0.00	0.00	0.0%
713 · Printing/ Publications Gratiot	0.00	0.00	0.00	0.0%
714 · Donations	0.00	0.00	0.00	0.0%
715 · Training	0.00	500.00	-500.00	0.0%
716 · Mileage Reimbursement	197.36	2,500.00	-2,302.64	7.9%
718 · Memberships & Publications	625.00	800.00	-175.00	78.1%
724 · Rent - St Louis	0.00	0.00	0.00	0.0%
725 · Rent - Gratiot	2,425.00	5,400.00	-2,975.00	44.9%
726 · Rent - MP	10,232.70	25,200.00	-14,967.30	40.6%
727 · Office Supplies	433.65	1,500.00	-1,066.35	28.9%
728 · Rent - Clare	0.00	2,250.00	-2,250.00	0.0%
730 · Print/Publish	0.00	200.00	-200.00	0.0%
731 · Advertising	495.00	2,000.00	-1,505.00	24.8%
732 · Tape supplies	0.00	0.00	0.00	0.0%
733 · Computer Software	3,858.00	4,200.00	-342.00	91.9%
744 · Postage	71.50	400.00	-328.50	17.9%
746 · Tools/Equipment	0.00	0.00	0.00	0.0%
750 · Conference Expense	0.00	0.00	0.00	0.0%
779 · equipment/parts Gratiot	0.00	0.00	0.00	0.0%
780 · Equipment / Parts (<\$500)	0.00	1,000.00	-1,000.00	0.0%
781 · Contract Services				
781.1 · Computer Support	270.17	2,700.00	-2,429.83	10.0%
781.2 · Technical Support	0.00	0.00	0.00	0.0%
781.3 · Executive Director/Contractual	0.00	0.00	0.00	0.0%
781 · Contract Services - Other	0.00	0.00	0.00	0.0%
Total 781 · Contract Services	270.17	2,700.00	-2,429.83	10.0%
782 · Production Expense	0.00	400.00	-400.00	0.0%
783 · Professional Development	0.00	400.00	-400.00	0.0%
784 · Uniform Expense	0.00	400.00	-400.00	0.0%
785 · Computer R& R Account	0.00	1,000.00	-1,000.00	0.0%
786 · Equipment R&R	0.00	400.00	-400.00	0.0%
787 · Maintenance Supplies	0.00	100.00	-100.00	0.0%
788 · Building Repair & Maintenance	522.17	1,000.00	-477.83	52.2%
789 · Small Hand Tools	0.00	0.00	0.00	0.0%
790 · Cleaning	0.00	0.00	0.00	0.0%
802 · Legal Fees	0.00	800.00	-800.00	0.0%
803 · Fees	0.00	0.00	0.00	0.0%
804 · Studio Cable (Mt. P & Alma)	2,950.41	8,400.00	-5,449.59	35.1%
805 · Mt. P City Hall Reimbursable	0.00	0.00	0.00	0.0%
806 · City of Alma - Reimbursable	0.00	0.00	0.00	0.0%
807 · City of Clare - Reimbursable	0.00	0.00	0.00	0.0%
923 · Fiber Contract(Charter)	3,135.34	9,400.00	-6,264.66	33.4%
923D0 · Fiber Contract Gratiot \$122/ mo	0.00	0.00	0.00	0.0%
925 · Internet Access	94.75	1,500.00	-1,405.25	6.3%
926 · Telephone	0.00	0.00	0.00	0.0%
927 · Water/Sewer Charges	130.25	400.00	-269.75	32.6%
928 · Gas	842.83	2,500.00	-1,657.17	33.7%
929 · Electric	2,065.35	6,000.00	-3,934.65	34.4%
930 · Electric & Gas Gratiot	351.07	1,100.00	-748.93	31.9%
931 · Water/Sewer Alma	0.00	0.00	0.00	0.0%
941 · Rental Charges	0.00	0.00	0.00	0.0%
944 · Capital Improvement/Outlay	0.00	0.00	0.00	0.0%
945 · Major Equipment Purchases	0.00	0.00	0.00	0.0%
950 · Insurance	3,580.00	5,500.00	-1,920.00	65.1%
970 · Capital Outlay	0.00	0.00	0.00	0.0%
999 · Uncategorized Expenses	0.00	0.00	0.00	0.0%
Total Expense	93,379.37	261,726.00	-168,346.63	35.7%
Net Ordinary Income	-80,415.33	-27,176.00	-53,239.33	295.9%

1:53 PM

05/19/20

Accrual Basis

MAC TV Network
Profit & Loss Budget vs. Actual
January 1 through May 19, 2020

	Jan 1 - May 19, 20	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Expense				
Interest Expenses	0.00	0.00	0.00	0.0%
1000 · Depreciation - MP	0.00	0.00	0.00	0.0%
1001 · Depreciation - Alma	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	<u>-80,415.33</u>	<u>-27,176.00</u>	<u>-53,239.33</u>	<u>295.9%</u>

MAC TV Network
Payroll Summary
 April 1 through May 19, 2020

	Hours	Rate	Apr 1 - May 19, 20
Employee Wages, Taxes and Adjustments			
Gross Pay			
Salary - Exec Dir			5,478.00
Hourly - Video Production 1	399.75	9.65	4,230.30
Hourly -Asmin. Assist	153	16.07	2,458.71
Playback Operations	174	15.97	2,778.78
Total Gross Pay	726.75		14,945.79
Adjusted Gross Pay	726.75		14,945.79
Taxes Withheld			
Federal Withholding			-1,053.00
Medicare Employee			-216.71
Social Security Employee			-926.63
MI - Withholding			-588.63
Medicare Employee Addl Tax			0.00
Total Taxes Withheld			-2,784.97
Additions to Net Pay			
Mileage Reimbursement			0.00
Reimbursement - Other			130.00
Total Additions to Net Pay			130.00
Net Pay	726.75		12,290.82
Employer Taxes and Contributions			
Medicare Company			216.71
Social Security Company			926.63
MI - Unemployment Company			8.81
MI - Obligation Assessment			0.00
Total Employer Taxes and Contributions			1,152.15

Mid Michigan Area Cable Consortium Payment Log – February 2020

* Paid as were due

Vendor	Amount	Note
Art Reach of Mid Michigan	\$150.00	Festival of Banners
Charter Communications	\$152.94	MP Cable/Phone/Internet
Clare Chamber of Commerce	\$150.00	Banners
CMSInter.Net	\$18.95	Web Hosting
Consumers Energy	\$511.26	MP Electric
Coty Properties	\$485.00	SL Feb Rent
REDIRON	\$2,046.54	MP Feb Rent
Harrison Chamber of Commerce	\$50.00	Winter Fest Flag
Adobe	\$2,970.00	Creative Cloud Annual License
City of Mt. Pleasant	\$25.28	MP Water/Sewer
City of St. Louis	\$57.85	SL Electric
Consumers Energy	\$36.04	SL Gas
Dorothy Howard CPA	\$200.00	Accounting
DTE Energy	\$264.85	MP Gas
Ralph Ehtinaw	\$28.00	Window Cleaning
Charter Communications	\$413.78	Control Account
Charter Communications	\$389.48	Fiber Charter End
Charter Communications	\$395.32	Fiber MAC TV End
Coty Properties	\$485.00	SL March Rent
REDIRON	\$2,046.54	MP March Rent
CMSInter.Net	\$18.95	Web Hosting
Consumers Energy	\$532.08	MP Electric
Charter Communications	\$194.82	SL Phone/Internet/Cable
Charter Communications	\$158.23	MP Cable/Phone/Internet
Total:	\$11,780.91	

Credit Card – January Bill	Amount	Note
Menards	\$23.06	Supplies
Credit Card Total:	\$23.06	

Credit Card – February Bill	Amount	Note
USPS	\$55.00	Postage
Staples	\$73.80	Office Supplies
Microsoft	\$104.94	Office Renewal
Adobe	\$165.23	Acrobat Renewal
Credit Card Total:	\$398.97	

Total: \$12,202.94

Mid Michigan Area Cable Consortium Payment Log – March 2020

* Paid as were due

Vendor	Amount	Note
City of Mt. Pleasant	\$50.01	MP Water/Sewer
City of St. Louis	\$62.33	SL Electric
Consumers Energy	\$40.59	SL Gas
Dorothy Howard CPA	\$325.00	Jan Accounting
DTE Energy	\$279.01	MP Gas
Orkin Pest Control	\$77.39	Pest Control
Ralph Echtenaw	\$28.00	Window Cleaning
Charter Communications	\$404.78	Control Account
Charter Communications	\$389.48	Fiber MAC TV End
Charter Communications	\$389.48	Fiber Charter End
Charter Communications	\$197.74	SL Cable/Phone/Internet
CMSInter.net	\$18.95	Web Hosting
Coty Properties	\$485.00	SL April Rent
REDIRON	\$2,046.54	MP April Rent
Total:	\$4,794.30	

Credit Card – March Bill		Note
Vimeo	\$199.00	Vimeo Pro
Intuit	\$689.00	Quickbooks
Credit Card Total:	\$888.00	

Total: \$5,682.30

Mid Michigan Area Cable Consortium Payment Log – April 2020

* Paid as were due

Vendor	Amount	Note
Consumers Energy	\$525.00	MP Electric
Charter Communications	\$205.60	MP Phone/Internet/Cable
Ralpph Echtenaw	\$28.00	Window Cleaning
MI UIA	\$37.00	Unemployment Insurance
State of Michigan	\$1,631.19	Withholding Tax
Coty Properties	\$485.00	SL May Rent
REDIRON	\$2,046.54	MP May Rent
CMSInter.net	\$18.95	Web Hosting
Ralph Echtenaw	\$28.00	Window Cleaning
City of Mt. Pleasant	\$80.24	MP Water/Sewer
City of St. Louis	\$58.33	SL Electric
Charter Communications	\$785.79	Fiber Charter End (2 months)
Charter Communications	\$785.79	Fiber MAC TV End (2 months)
Charter Communications	\$197.74	SL Phone/Internet/Cable
Charter Communications	\$818.51	Control Account (2 months)
Charter Communications	\$206.27	MP Phone/Internet/Cable
Total:	\$7,937.95	

Credit Card – March Bill – Not Arrived		Note
Credit Card Total:	\$0.00	

Total: \$7,937.95

Mid Michigan Area Cable Consortium Payment Log – May 2020

* Paid as were due

Vendor	Amount	Note
City of St. Louis*	\$51.52	SL Electric
Dorothy L Howard CPA*	\$200.00	Feb Accounting
DTE Energy*	\$298.97	MP Gas
Orkin Pest Control*	\$77.39	MP Pest Control
Consumers Energy*	\$496.79	MP Electric
Consumers Energy*	\$44.41	SL Gas
IRS*	\$2,226.44	Federal 941 Payment
Total:	\$3,395.52	

Credit Card – April Bill	Amount	Note
USPS	\$16.50	Postage
Credit Card Total:	\$16.50	16.5

Total: \$3,412.02



Franchise Summary Of Revenue 2

01/27/20 04:55:21PM

81201 Michigan

5558/45 Harrison, MI, City of

Source FTA Code(s): 8245/1200/7690,BRM//230352959,1/8216/769

Vendor Code: 00250791
FCC ID:
Frequency: Quarterly
Base Period: 12

	201910	201911	201912	Total
BASIC CABLE SERVICE	16,844.65	16,634.27	16,093.95	49,572.87
INSTALLATION CHARGES	405.54	81.24	257.02	743.80
BULK REVENUE	1,241.63	1,231.49	1,156.99	3,630.11
EXPANDED BASIC SVC	14,966.23	15,758.44	15,065.94	45,790.61
PAY SERVICE	154.53	153.80	132.89	441.22
PAY PER VIEW	461.20	615.64	720.80	1,797.64
FRANCHISE FEE REV	2,829.08	2,745.21	2,648.77	8,223.06
ADVERTISING REVENUE	1,869.27	1,754.25	1,786.99	5,410.51
HOME SHOPPING REV	183.18	219.44	234.84	637.46
DIGITAL SERVICES	12,373.20	12,238.38	12,040.87	36,652.45
INSIDE WIRING	146.19	134.83	129.74	410.76
OTHER REVENUE	201.86	279.96	270.93	752.75
EQUIPMENT RENTAL	1,220.71	1,267.40	1,228.74	3,716.85
PROCESSING FEES	1,262.63	1,138.68	1,158.51	3,559.82
BAD DEBT	(825.31)	(944.15)	(1,639.05)	(3,408.51)
REVENUE	53,334.59	53,308.88	51,287.93	157,931.40
FEE CALCULATED	2,666.73	2,665.44	2,564.40	7,896.57
FEE	2,666.73	2,665.44	2,564.40	7,896.57

Fee Factor: 5%



Franchise Summary Of Revenue 2

01/27/20 04:55:21PM

81201 Michigan

4759/45 Ithaca, MI, City of

Source FTA Code(s): 8245/1200/7430,BRM//230570920,1/8216/743

	201910	201911	201912	Total
BASIC CABLE SERVICE	18,051.30	18,465.87	17,995.79	54,512.96
INSTALLATION CHARGES	356.36	118.50	309.34	784.20
BULK REVENUE	619.69	659.51	659.51	1,938.71
EXPANDED BASIC SVC	16,681.09	18,323.91	18,166.23	53,171.23
PAY SERVICE	230.42	245.60	265.04	741.06
PAY PER VIEW	802.46	888.28	872.56	2,563.30
FRANCHISE FEE REV	3,123.49	3,178.06	3,125.74	9,427.29
ADVERTISING REVENUE	2,138.64	1,993.45	2,086.15	6,218.24
HOME SHOPPING REV	209.57	249.36	274.15	733.08
DIGITAL SERVICES	13,910.91	14,138.59	13,864.58	41,914.08
INSIDE WIRING	367.97	366.33	297.14	1,031.44
OTHER REVENUE	253.34	273.53	222.90	749.77
EQUIPMENT RENTAL	1,861.38	1,966.36	1,893.00	5,720.74
PROCESSING FEES	1,197.36	1,255.02	1,292.22	3,744.60
BAD DEBT	(832.47)	(327.39)	(507.47)	(1,667.33)
REVENUE	58,971.51	61,794.98	60,816.88	181,583.37
FEE CALCULATED	2,948.58	3,089.75	3,040.84	9,079.17
FEE	2,948.58	3,089.75	3,040.84	9,079.17

Fee Factor: 5%

Vendor Code: 00244761
FCC ID: MI0481
Frequency: Quarterly
Base Period: 12



Franchise Summary of Revenue 2

01/27/20 04:55:21PM

81201 Michigan

4747/45 St. Louis, MI, City of

Source FTA Code(s): 8245/1200/7370,BRM//230571720,1/8216/737

	201910	201911	201912	Total
BASIC CABLE SERVICE	24,092.80	24,396.85	23,462.44	71,952.09
INSTALLATION CHARGES	508.45	247.10	47.16	802.71
BULK REVENUE	1,546.93	1,557.96	1,557.96	4,662.85
EXPANDED BASIC SVC	21,393.97	23,406.00	22,696.90	67,496.87
PAY SERVICE	181.80	150.04	145.18	477.02
PAY PER VIEW	800.50	608.93	1,141.88	2,551.31
FRANCHISE FEE REV	4,129.43	4,158.65	4,044.10	12,332.18
ADVERTISING REVENUE	2,844.73	2,646.56	2,700.42	8,191.71
HOME SHOPPING REV	278.76	331.06	354.87	964.69
DIGITAL SERVICES	18,317.93	18,481.49	17,935.97	54,735.39
INSIDE WIRING	434.31	322.32	304.99	1,061.62
OTHER REVENUE	387.91	399.97	386.24	1,174.12
EQUIPMENT RENTAL	2,493.44	2,575.86	2,516.19	7,585.49
PROCESSING FEES	2,302.59	2,217.80	2,175.83	6,696.22
BAD DEBT	(1,710.55)	(1,195.29)	(745.32)	(3,651.16)
REVENUE	78,003.00	80,305.30	78,724.81	237,033.11
FEE CALCULATED	3,900.15	4,015.26	3,936.24	11,851.65
FEE	3,900.15	4,015.26	3,936.24	11,851.65

Fee Factor: 5%

Vendor Code: 00244728
FCC ID:
Frequency: Quarterly
Base Period: 12



Franchise Summary Of Revenue 2

01/27/20 04:55:21PM

81201 Michigan

4738/45 Arcada Township, MI

Source FTA Code(s): 8245/1200/7340,1/8216/734

	201910	201911	201912	Total
BASIC CABLE SERVICE	6,568.96	6,532.72	6,467.88	19,569.56
INSTALLATION CHARGES	102.39	(36.87)	113.47	178.99
BULK REVENUE	84.86	84.86	84.86	254.58
EXPANDED BASIC SVC	6,496.98	6,935.29	6,894.60	20,326.87
PAY SERVICE	133.42	144.60	143.93	421.95
PAY PER VIEW	90.84	166.17	115.79	372.80
FRANCHISE FEE REV	1,168.01	1,187.98	1,181.73	3,537.72
ADVERTISING REVENUE	804.03	736.63	777.82	2,318.48
HOME SHOPPING REV	78.79	92.16	102.21	273.16
DIGITAL SERVICES	5,803.84	5,849.42	5,883.87	17,537.13
INSIDE WIRING	96.84	97.27	94.81	288.92
OTHER REVENUE	72.87	85.41	102.83	261.11
EQUIPMENT RENTAL	732.51	775.74	769.59	2,277.84
PROCESSING FEES	411.70	438.55	447.50	1,297.75
BAD DEBT	(457.83)	(203.53)	(300.07)	(961.42)
REVENUE	22,188.21	22,886.41	22,890.82	67,955.44
FEE CALCULATED	1,109.41	1,144.32	1,144.04	3,397.77
FEE	1,109.41	1,144.32	1,144.04	3,397.77

Fee Factor: 5%

Vendor Code: 02340836
FCC ID: MI1814
Frequency: Quarterly
Base Period: 12



Franchise Summary of Revenue 2

01/27/20 04:55:21PM

81201 Michigan

4745/45 Clare, MI, City of

Source FTA Code(s): 8245/1200/7530,BRM//230352100,1/8216/753

	201910	201911	201912	Total
BASIC CABLE SERVICE	25,111.47	25,313.77	24,831.16	75,256.40
INSTALLATION CHARGES	426.12	479.68	161.96	1,067.76
BULK REVENUE	3,097.66	3,112.11	3,145.41	9,355.18
EXPANDED BASIC SVC	21,241.83	22,976.37	22,590.85	66,809.05
PAY SERVICE	181.38	208.66	221.64	611.68
PAY PER VIEW	633.32	741.77	824.71	2,199.80
FRANCHISE FEE REV	4,075.16	4,163.43	3,908.46	12,147.05
ADVERTISING REVENUE	2,726.36	2,513.66	2,660.55	7,900.57
HOME SHOPPING REV	267.16	314.44	349.63	931.23
DIGITAL SERVICES	16,389.03	16,314.00	16,318.00	49,021.03
INSIDE WIRING	258.20	247.47	248.19	753.86
OTHER REVENUE	295.23	470.85	324.64	1,090.72
EQUIPMENT RENTAL	1,929.25	2,054.21	2,017.65	6,001.11
PROCESSING FEES	1,888.59	1,845.31	2,039.77	5,773.67
BAD DEBT	(774.61)	(1,315.68)	(750.77)	(2,841.06)
REVENUE	77,746.15	79,440.05	78,891.85	236,078.05
FEE CALCULATED	3,887.31	3,972.00	3,944.59	11,803.90
FEE	3,887.31	3,972.00	3,944.59	11,803.90

Fee Factor: 5%

Vendor Code: 00244725
FCC ID: MI0257
Frequency: Quarterly
Base Period: 12



Franchise Summary Of Revenue 2

01/27/20 04:55:21PM

81201 Michigan

4746/45 Mt Pleasant, MI, City of

Source FTA Code(s): 8245/1200/7440, BRM//230731250, 1/8216/744

	201910	201911	201912	Total
BASIC CABLE SERVICE	112,250.63	110,154.66	100,709.05	323,114.34
INSTALLATION CHARGES	1,351.08	948.87	1,074.92	3,374.87
BULK REVENUE	43,954.06	40,372.27	40,232.57	124,558.90
EXPANDED BASIC SVC	81,328.79	89,187.75	87,500.47	258,017.01
PAY SERVICE	1,382.37	1,386.14	1,475.31	4,243.82
PAY PER VIEW	2,330.26	2,701.96	2,792.01	7,824.23
FRANCHISE FEE REV	18,682.02	18,626.58	17,667.75	54,976.35
ADVERTISING REVENUE	11,089.12	10,274.84	10,658.11	32,022.07
HOME SHOPPING REV	1,086.65	1,285.29	1,400.63	3,772.57
DIGITAL SERVICES	71,702.02	72,534.95	71,773.91	216,010.88
INSIDE WIRING	1,136.62	1,258.26	1,073.13	3,468.01
OTHER REVENUE	1,224.03	1,716.22	1,040.98	3,981.23
EQUIPMENT RENTAL	7,958.28	8,416.03	8,253.39	24,627.70
PROCESSING FEES	7,597.88	7,436.83	8,197.39	23,232.10
BAD DEBT	(4,418.63)	(2,930.37)	(3,054.77)	(10,403.76)
REVENUE	358,655.18	363,370.28	350,794.85	1,072,820.32
FEE CALCULATED	17,932.76	18,168.51	17,539.74	53,641.01
FEE	17,932.76	18,168.51	17,539.74	53,641.01

Fee Factor: 5%

Vendor Code: 00244727
FCC ID: MI0072
Frequency: Quarterly
Base Period: 12



Franchise Summary Of Revenue 2

01/27/20 04:55:21PM

81201 Michigan

4763/45 Pine River, MI, Township

Source FTA Code(s): 8245/1200/7360,1/8216/736

	201910	201911	201912	Total
BASIC CABLE SERVICE	10,923.39	11,267.01	10,714.36	32,904.76
INSTALLATION CHARGES	302.71	69.91	104.43	477.05
BLAK REVENUE	1,326.95	1,559.85	1,504.72	4,391.52
EXPANDED BASIC SVC	10,090.44	11,031.47	10,745.11	31,867.02
PAY SERVICE	117.07	112.50	117.92	347.49
PAY PER VIEW	123.77	144.55	189.68	458.00
FRANCHISE FEE REV	1,902.49	1,960.92	1,827.01	5,690.42
ADVERTISING REVENUE	1,248.90	1,173.30	1,204.62	3,626.82
HOME SHOPPING REV	122.39	146.77	158.30	427.46
DIGITAL SERVICES	8,896.05	9,012.15	8,627.68	26,535.88
INSIDE WIRING	134.73	184.72	133.52	452.97
OTHER REVENUE	123.02	135.17	94.55	352.74
EQUIPMENT RENTAL	978.24	1,070.28	544.96	2,593.48
PROCESSING FEES	784.35	743.82	746.76	2,274.93
BAD DEBT	(137.79)	(320.94)	(659.35)	(1,118.08)
REVENUE	36,936.71	38,291.48	36,054.27	111,282.46
FEE CALCULATED	1,846.84	1,914.57	1,802.71	5,564.12
FEE	1,846.84	1,914.57	1,802.71	5,564.12

Fee Factor: 5%

Vendor Code: 00244815
FCC ID:
Frequency: Quarterly
Base Period: 12

TRADE SECRET / CONFIDENTIAL & PROPRIETARY - NOT FOR PUBLIC DISCLOSURE

Franchise Summary Of Revenue 2

01/27/20 04:55:21PM

81201 Michigan

4767/45 Union, MI, Township of

Source FTA Code(s): 8245/1200/7460,1/8216/746

	201910	201911	201912	Total
BASIC CABLE SERVICE	60,464.43	61,496.39	64,923.22	186,884.04
INSTALLATION CHARGES	416.53	809.75	508.78	1,735.06
BULK REVENUE	24,435.45	27,952.95	34,729.55	87,117.95
EXPANDED BASIC SVC	42,179.66	45,624.53	45,333.81	133,138.00
PAY SERVICE	457.66	495.70	532.24	1,485.60
PAY PER VIEW	1,161.15	1,028.88	1,178.91	3,368.94
FRANCHISE FEE REV	9,680.83	10,250.24	10,741.90	30,672.97
ADVERTISING REVENUE	5,522.11	5,129.83	5,297.14	15,949.08
HOME SHOPPING REV	541.12	641.69	696.12	1,878.93
DIGITAL SERVICES	39,681.72	39,804.17	39,827.41	119,313.30
INSIDE WIRING	389.11	579.79	509.47	1,478.37
OTHER REVENUE	832.08	688.68	685.59	2,206.35
EQUIPMENT RENTAL	4,942.15	5,170.64	5,115.90	15,228.69
PROCESSING FEES	4,261.73	3,782.79	4,474.85	12,519.37
BAD DEBT	(1,943.27)	(1,690.36)	(1,729.81)	(5,363.44)
REVENUE	193,022.46	201,765.67	212,825.08	607,613.21
FEE CALCULATED	9,651.12	10,088.28	10,641.25	30,380.65
FEE	9,651.12	10,088.28	10,641.25	30,380.65

Fee Factor: 5%

Vendor Code: 00244867
FCC ID: MI0206
Frequency: Quarterly
Base Period: 12

Franchise Summary of Revenue 2

5/10/2020 9:04:03 AM



1301MI - Michigan

4747/45 St. Louis, MI, City of

Source FTA Code(s): 1/82.16/737:8204/5000/6880:8204/7000/6820:8245/1200/7370:BRM/BRM/230571
720

Vendor Code: 6004389
FCC ID: WY0140
Frequency: Quarterly
Base Period: 12

	202001	202002	202003	Total
BASIC CABLE SERVICE	23,148.31	23,090.83	22,949.58	69,188.72
INSTALLATION CHARGES	342.04	229.52	105.29	676.85
BULK REVENUE	1,802.18	1,855.93	1,653.06	4,911.20
EXPANDED BASIC SVC	22,376.34	22,076.20	21,791.50	66,244.04
PAY SERVICE	159.23	98.07	219.00	476.30
PAY PER VIEW	866.52	927.15	1,094.86	2,908.53
FRANCHISE FEE REV	4,027.00	3,940.84	3,609.11	11,876.95
ADVERTISING REVENUE	3,417.97	2,993.57	2,327.27	7,808.81
HOME SHOPPING REV	371.49	309.48	291.77	981.72
DIGITAL SERVICES	17,527.46	17,348.14	16,825.76	51,701.36
INSIDE WIRING	352.67	340.72	290.05	983.44
OTHER REVENUE	491.84	403.60	388.59	1,283.03
EQUIPMENT RENTAL	2,483.25	2,420.30	2,439.88	7,323.43
PROCESSING FEES	2,306.47	2,232.14	2,020.07	6,558.68
BAD DEBT	(1,041.34)	(1,525.05)	(503.86)	(2,870.27)
FEE CALCULATED	79,811.43	75,606.19	75,990.56	230,110.21
	3,925.57	3,780.41	3,799.53	11,505.51
	3,629.37	3,790.41	3,799.53	11,505.51

Fee Factor: 5%

TRADE SECRET / CONFIDENTIAL & PROPRIETARY - NOT FOR PUBLIC DISCLOSURE

Franchise Summary of Revenue 2

5/10/2020 9:04:03 AM



1301MI - Michigan

4759/45 Ithaca, MI, City of

Source FTA Code(s): 1/8216/743:8204/6000/520:8245/1200/7430:BRM/BRM/230570920

Vendor Code: 6004401
FCC ID: WY0140
Frequency: Quarterly
Base Period: 12

	202001	202002	202003	Total
BASIC CABLE SERVICE	17,753.86	17,855.36	17,852.78	53,462.00
INSTALLATION CHARGES	32.82	30.55	454.02	517.39
BULK REVENUE	860.45	855.67	658.92	1,975.04
EXPANDED BASIC SVC	17,731.80	17,578.31	17,188.05	52,498.16
PAY SERVICE	741.24	191.37	322.57	1,255.18
PAY PER VIEW	905.40	950.04	959.18	2,814.62
FRANCHISE FEE REV	3,031.52	2,996.24	3,033.12	9,060.88
ADVERTISING REVENUE	2,064.88	1,813.73	1,811.28	5,689.89
HOME SHOPPING REV	299.61	241.23	218.31	759.15
DIGITAL SERVICES	13,883.58	13,428.44	13,232.19	40,544.21
INSIDE WIRING	278.32	287.28	284.14	849.74
OTHER REVENUE	228.22	188.26	181.84	600.32
EQUIPMENT RENTAL	1,866.34	1,823.89	1,836.39	5,526.62
PROCESSING FEES	1,410.50	1,223.96	1,189.61	3,824.07
BAD DEBT	(785.65)	(390.01)	256.67	(918.99)
	80,042.39	56,286.34	59,228.05	177,838.79
FEE CALCULATED	3,002.12	2,818.42	2,961.40	8,881.94
	3,002.12	2,818.42	2,961.40	8,881.94

Fee Factor: 5%

TRADE SECRET / CONFIDENTIAL & PROPRIETARY - NOT FOR PUBLIC DISCLOSURE

Franchise Summary of Revenue 2

5/10/2020 9:04:03 AM



1301MI - Michigan

4738/45 Arcada Township, MI

Source FTA Code(s): 1/8216/734:8245/1200/7340

Vendor Code: 6004305
FCC ID: WY0140
Frequency: Quarterly
Base Period: 12

	202001	202002	202003	Total
BASIC CABLE SERVICE	6,284.85	6,202.07	6,202.07	18,711.07
INSTALLATION CHARGES	212.06	48.55	51.49	312.12
BULK REVENUE	64.86	64.78	64.76	254.42
EXPANDED BASIC SVC	6,655.83	6,485.17	6,456.02	19,601.02
PAY SERVICE	111.70	90.54	124.62	326.86
PAY PER VIEW	92.91	203.76	190.85	487.52
FRANCHISE FEE REV	1,134.96	1,116.27	1,104.96	3,356.17
ADVERTISING REVENUE	983.87	534.54	683.24	2,201.65
HOME SHOPPING REV	106.93	66.07	82.72	278.52
DIGITAL SERVICES	5,641.86	5,248.53	5,419.85	16,302.24
INSIDE WIRING	142.98	97.02	99.68	340.29
OTHER REVENUE	62.99	91.46	80.72	235.17
EQUIPMENT RENTAL	752.09	721.82	652.00	2,125.91
PROCESSING FEES	429.60	364.85	349.05	1,143.50
BAD DEBT	(281.76)	(179.79)	(63.59)	(755.14)
	22,405.70	21,387.07	21,198.48	65,391.25
FEE CALCULATED	1,120.26	1,069.85	1,074.92	3,265.03
	1,120.26	1,069.85	1,074.92	3,265.03

Fee Factor: 5%

TRADE SECRET / CONFIDENTIAL & PROPRIETARY - NOT FOR PUBLIC DISCLOSURE

Franchise Summary of Revenue 2

5/10/2020 9:04:03 AM



1301MI - Michigan

4745/45 Clare, MI, City of

Source FTA Code(s): 1/8216/753:8204/6000/620:8245/1200/7530:BRM/BRM/230352100

Vendor Code: 6004387
FCC ID: WY0140
Frequency: Quarterly
Base Period: 12

	202001	202002	202003	Total
N/A	(5.00)			(5.00)
BASIC CABLE SERVICE	24,379.08	24,228.95	23,860.76	72,568.79
INSTALLATION CHARGES	334.15	483.35	205.00	1,022.50
BULK REVENUE	3,188.57	3,250.29	3,199.32	9,638.18
EXPANDED BASIC SVC	21,902.16	21,505.00	20,832.62	64,339.78
PAY SERVICE	205.37	151.46	280.00	636.83
PAY PER VIEW	871.24	713.36	786.08	2,170.68
FRANCHISE FEE REV	3,917.13	3,885.50	3,823.12	11,625.75
ADVERTISING REVENUE	3,346.22	2,000.66	2,224.06	7,570.94
HOME SHOPPING REV	363.68	298.07	269.77	931.52
DIGITAL SERVICES	15,850.86	15,677.95	15,301.17	46,829.98
INSIDE WIRING	299.49	238.56	227.44	765.49
OTHER REVENUE	268.53	485.60	492.38	1,246.51
EQUIPMENT RENTAL	1,958.78	1,860.44	1,860.27	5,679.49
PROCESSING FEES	2,103.65	2,041.64	1,840.77	5,986.06
BAO DEBT	(3,149.21)	(1,244.45)	50.14	(4,343.52)
	75,066.70	75,957.38	76,569.40	228,182.67
FEE CALCULATED	3,783.28	3,777.87	3,777.87	11,339.12
	3,783.28	3,777.87	3,777.87	11,339.12

Fee Factor: 5%

TRADE SECRET / CONFIDENTIAL & PROPRIETARY - NOT FOR PUBLIC DISCLOSURE

Franchise Summary of Revenue 2

5/10/2020 9:04:03 AM



1301 MI - Michigan

4746/45 Mt Pleasant, MI, City of

Source FTA Code(s): 1/8216/744:8204/6000/530:8245/1200/7440:BRM/BRM/230731250

Vendor Code: 6004388
FCC ID: WY0140
Frequency: Quarterly
Base Period: 12

	202001	202002	202003	Total
N/A	5.00	(5.00)		0.00
BASIC CABLE SERVICE	105,203.88	101,715.00	99,858.30	306,777.18
INSTALLATION CHARGES	1,124.61	968.00	1,534.00	3,627.50
BULK REVENUE	37,138.00	20,014.63	32,490.91	97,690.14
EXPANDED BASIC SVC	85,959.37	84,418.77	83,490.26	253,876.40
PAY SERVICE	1,452.53	1,225.04	1,770.03	4,447.60
PAY PER VIEW	2,148.71	2,738.78	3,021.57	7,909.06
FRANCHISE FEE REV	17,880.37	10,680.05	17,181.19	51,667.61
ADVERTISING REVENUE	13,574.51	0,104.51	9,241.44	31,010.46
HOME SHOPPING REV	1,415.37	1,224.92	1,118.89	3,819.18
DIGITAL SERVICES	70,341.47	68,719.44	67,949.95	207,010.86
INSIDE WIRING	953.46	1,089.49	1,071.44	3,116.41
OTHER REVENUE	1,547.66	1,743.33	1,556.39	4,847.38
EQUIPMENT RENTAL	8,060.53	7,713.72	7,685.32	23,679.57
PROCESSING FEES	8,210.93	7,584.36	7,487.48	23,282.77
BAD DEBT	(4,050.22)	(4,730.37)	(2,707.48)	(11,478.08)
FEE CALCULATED	351,032.90	317,273.48	332,801.27	1,011,228.03
	17,532.84	16,383.07	10,845.09	50,361.40
	17,532.84	16,383.07	10,845.09	50,361.40

Fee Factor: 5%

TRADE SECRET / CONFIDENTIAL & PROPRIETARY - NOT FOR PUBLIC DISCLOSURE

Franchise Summary of Revenue 2

5/10/2020 9:04:03 AM



1301 MI - Michigan

4763/45 Pine River, MI, Township

Source FTA Code(s): 1/82.16/736:8204/6000/450:8245/1200/7360

Vendor Code: 6004419
FCC ID: WY0140
Frequency: Quarterly
Base Period: 12

	202001	202002	202003	Total
BASIC CABLE SERVICE	10,872.18	10,755.38	10,885.22	32,512.78
INSTALLATION CHARGES	168.84	(87.47)	152.28	253.65
BULK REVENUE	1,438.78	1,480.30	1,405.21	4,313.29
EXPANDED BASIC SVC	10,403.29	10,386.57	10,450.26	31,240.12
PAY SERVICE	120.70	97.50	177.14	395.34
PAY PER VIEW	184.99	235.68	282.08	682.75
FRANCHISE FEE REV	1,869.82	1,849.12	1,867.85	5,586.82
ADVERTISING REVENUE	1,532.19	943.71	1,060.43	3,536.33
HOME SHOPPING REV	166.53	141.06	128.39	435.98
DIGITAL SERVICES	8,372.10	8,413.58	8,448.00	25,233.68
INSIDE WIRING	171.38	124.94	124.56	420.88
OTHER REVENUE	257.76	158.73	103.09	519.58
EQUIPMENT RENTAL	1,041.28	1,021.47	939.73	3,002.48
PROCESSING FEES	758.58	668.11	672.10	2,098.79
BAO DEBT	(600.37)	(673.50)	(229.27)	(1,503.00)
	36,858.05	35,324.18	36,444.95	108,527.18
FEE CALCULATED	1,827.90	1,776.21	1,822.25	5,426.36
	1,827.90	1,776.21	1,822.25	5,426.36

Fee Factor: 5%

TRADE SECRET / CONFIDENTIAL & PROPRIETARY - NOT FOR PUBLIC DISCLOSURE



Franchise Summary of Revenue 2

5/10/2020 9:04:03 AM

1301 MI - Michigan

4767145 Union, MI, Township of

Source FTA Code(s): 1/8216/746:8204/6000/550:8245/1200/7460

Vendor Code: 6004436
FCC ID: WY0140
Frequency: Quarterly
Base Period: 12

	202001	202002	202003	Total
N/A	0.92			0.92
BASIC CABLE SERVICE	56,641.91	56,095.26	57,297.22	174,034.29
INSTALLATION CHARGES	581.55	147.68	442.42	1,171.65
BULK REVENUE	24,570.29	25,034.42	25,032.01	74,636.72
EXPANDED BASIC SVC	45,113.13	44,461.01	43,407.02	132,981.16
PAY SERVICE	548.23	430.13	763.41	1,741.77
PAY PER VIEW	1,381.97	1,184.93	1,453.25	4,020.15
FRANCHISE FEE REV	8,941.34	8,767.07	9,628.11	29,336.52
ADVERTISING REVENUE	8,630.91	4,199.09	4,640.30	15,961.17
HOME SHOPPING REV	742.42	826.34	561.82	1,930.58
DIGITAL SERVICES	38,938.73	38,252.64	37,021.33	114,212.70
INSIDE WIRING	489.35	595.01	469.40	1,573.76
OTHER REVENUE	894.37	833.04	710.23	2,437.64
EQUIPMENT RENTAL	4,968.53	4,775.81	4,740.88	14,485.22
PROCESSING FEES	4,300.15	4,194.14	3,753.14	12,247.43
BAD DEBT	(873.07)	(3,269.65)	(334.56)	(4,377.29)
	197,878.53	189,227.69	189,805.98	575,904.39
FEE CALCULATED	9,853.53	9,451.39	9,480.30	28,785.22
	9,853.53	9,451.39	9,480.30	28,785.22

Fee Factor: 5%

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Franchise Summary of Revenue 2

5/10/2020 9:04:03 AM



1301MI - Michigan

5558/45 Harrison, MI, City of

Source FTA Code(s): 1/8216/769:8204/6000/780:8245/1200/7690:BRM/BRM/230352959

Vendor Code: 6004659
FCC ID: WY0140
Frequency: Quarterly
Base Period: 12

	202001	202002	202003	Total
BASIC CABLE SERVICE	15,708.89	15,932.23	15,835.50	47,476.62
INSTALLATION CHARGES	361.22	97.42	538.29	908.93
BULK REVENUE	1,085.72	1,187.49	1,089.53	3,362.74
EXPANDED BASIC SVC	14,373.84	14,007.77	14,011.13	42,392.74
PAY SERVICE	122.28	118.76	230.20	471.25
PAY PER VIEW	548.00	759.70	870.98	2,078.68
FRANCHISE FEE REV	2,581.31	2,583.34	2,573.95	7,718.60
ADVERTISING REVENUE	2,295.73	1,387.25	1,565.74	5,248.72
HOME SHOPPING REV	249.51	207.37	189.57	646.45
DIGITAL SERVICES	11,835.50	11,705.65	11,703.41	35,244.56
INSIDE WIRING	128.48	118.36	114.49	361.33
OTHER REVENUE	221.77	254.98	282.88	759.63
EQUIPMENT RENTAL	1,186.21	1,129.37	1,098.95	3,414.53
PROCESSING FEES	1,283.91	1,140.89	971.82	3,396.62
BAO DEBT	(1,304.91)	(1,518.44)	(1,172.09)	(3,995.44)
	50,482.88	48,159.85	50,707.13	150,349.86
FEE CALCULATED	2,524.15	2,457.59	2,535.38	7,517.12
	2,524.15	2,457.59	2,535.38	7,517.12

Fee Factor: 5%

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Spring Director's Report (Submitted 5/20/2020)

Well this has been an odd and stressful Spring for all of us I'm sure. Will best try to recap what and how we have been doing things.

Interns

At the onset of schools closing our Intern Garrett decided that he was staying home after Spring Break and this worked out well as we were closing down as well. Same thing for our HS Co-Ops students, when Schools closed that ended their time with us unfortunately.

Kim and I decided that we would not be hiring Summer interns due to the current uncertainty and

Staff

The staff of Dusty, Hazen, Eleanor, Erika, Nick Toner and myself have been working from home as much as possible. We have been doing our best to update any messaging and slides on the Cable Channels in regards to what is going on and what events are happening or not.

In preparation I spent time giving us remote access to several computers at the Studio. This allows Hazen to access his computer and still schedule content on the Channels. This also allows us to put youtube videos or lives on certain computers and then switch the channels to those computers, allowing us to put City Commission and other meetings on the Channels. Finally one editing station computer is accessible remotely so that we can footage from the server if needed and edit videos at home. Eleanor and Nick have our laptops at home and have been editing programming as needed and possible. Our general plan has been to keep our eyes out for any interesting or important stories that have been taking place and then attempting to do interviews over Zoom or get the interviewees to answer our questions in a video and send them to us. While there hasn't been a lot of events going on we have tried to cover some of the things that have been happening due to the pandemic.

Dusty has been checking the mail and making sure everything is ready for the Amanda, the accountant, when she comes in. This has been extremely helpful but very much so when I was quarantined at home for 18 days due to potential exposure to Covid-19. Dusty has also let us know of any community items she has seen.

Erika has done a great job of seeking out things that are going on and letting us know.

Eleanor has updated a lot of the slides and made sure they stay up to date in the changing landscape and also edited some segments together of interesting things that are going on.

Nick has reached out to a lot the schools and attempting to cover some of their Senior athletes. Not gotten a ton of feedback yet though.

Hazen has still been scheduling programming and updating the slides that communities send to us.

I have been trying to oversee everyone and also done some production of programming. A fair amount of my time has been spent assisting the City of Mt. Pleasant & Union Township with holding Zoom meetings and then being able to record them and air them. This has been a learning experience for all of us.

Census

We have still been playing Census promos and will continue to push it.

Industry News

Most things have taken a downturn with the pandemic but have gotten a little communication on the appeal. It sounds like maybe arguments would be heard in the Fall with a ruling in early 2021.

As a staff I want to thank the board for being flexible with us and allowing us to work from home and still receive payment in these times.

Carey Hammel
Operations and Administration Director