

**Mid Michigan Area Cable Consortium
Board of Directors Regular Meeting
June 16th, 2022 2:00 PM**

I. Call to order: Roll Call.

II. Approval of the Agenda

III. Approval of minutes from the March 17th, 2022 regular meeting

IV. Treasurer's Report

- a. Financial Statement: May 2022
- b. Motion to pay bills: June 2022

V. Correspondence:

- a. Complaint communications:
- b. Employee Monthly Meeting Report
- c. Directors Report March

VI. Public Comments: restricted to (3) three minutes regarding issues not on this agenda

VII. New Business:

- a. 2021 Audit Presentation:

VIII. Old Business:

IX. Other Business:

X. Adjourn

**Mid-Michigan Area Cable
Consortium Meeting Minutes**

March 17th, 2022

Call to order: Roll Call: The meeting was called to order by Kim Smith at 3:07 PM with Kim Smith, Carey Hammel, Tracey Connelly, Darcy Orlik and Bobbie Marr in attendance.

Approval of the Agenda:

A motion was made to approve the agenda by Bobbie Marr and supported by Tracey Connelly.

Ayes: All

Nays: None

Motion Passed

Approval of the minutes from the February 17th, 2022 board meeting:

A motion was made to approve the board meeting minutes by Bobbie Marr with corrections and supported by Darcy Orlik

Ayes: All

Nays: None

Motion Passed

Treasurers Report: Kim Smith presented the Treasurer's report.

Motion to pay bills:

A motion was made to approve the bills presented in the packet by Darcy Orlik and supported by Tracey Connelly.

Ayes: All

Nays: None

Motion Passed

Correspondence:

Complaint Communications: Darcy Orlik brought up a few issues with the Mt. Pleasant meetings, Carey Hammel discussed plans to correct issues.

Employee monthly meeting report: Carey Hammel presented the employee monthly meeting report.

Director Report: Carey Hammel presented the Director's report.

Public Comment: Kim Smith opened public comment – no public was present, Kim Smith closed public comment.

New Business: None

Old Business: None

Other Business: None

Adjourn: With no further business before the board a motion to adjourn was made by Tracey Connelly and supported by Darcy Orlik. All Ayes and the motion passed and the meeting was adjourned at 3:30pm.

MAC TV Network
Balance Sheet
As of June 15, 2022

Jun 15, 22

ASSETS**Current Assets****Checking/Savings**

001 · Bank - Operating & Sweep	27,812.60
002 · Savings - MBIA	1,567.82
003 · CD Investments	
005 · Huntington (TCF Bank)	68,117.12

Total 003 · CD Investments 68,117.12

006 · Mercantile Money Market 168,403.52

Total Checking/Savings 265,901.06

Accounts Receivable

101 · Accounts receivable 2,173.21

Total Accounts Receivable 2,173.21

Other Current Assets

100 · Prepays	3,530.00
12000 · Undeposited Funds	-2,199.75

Total Other Current Assets 1,330.25

Total Current Assets 269,404.52

Fixed Assets

152 · Building Improvements	171,807.00
154 · Studio Equipment	151,602.42
156 · Furniture & Fixtures - MP	15,579.10
160 · Accum Depreciation - MP	-236,009.76

Total Fixed Assets 102,978.76

TOTAL ASSETS 372,383.28

LIABILITIES & EQUITY**Liabilities****Current Liabilities****Other Current Liabilities**

219 · Payroll Tax Liabilities	
220 · Federal Withholding	348.00
222 · Social Security & Medicare	748.20
230 · State MI Withholding	943.29
235 · Unemployment - MESA & FUTA	47.69

Total 219 · Payroll Tax Liabilities 2,087.18

257 · Accrued Wages 3,663.44

Total Other Current Liabilities 5,750.62

Total Current Liabilities 5,750.62

Total Liabilities 5,750.62

Equity

390 · Net Assets - Unrestricted	602,197.00
3900 · Retained Earnings	-239,744.13
392 · Net Assets - Invested in Plant	65,466.00
Net Income	-61,286.21

Total Equity 366,632.66

TOTAL LIABILITIES & EQUITY 372,383.28

MAC TV Network
Profit & Loss Budget vs. Actual
 January 1 through June 15, 2022

	Jan 1 - Jun 15, 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
453 · Franchise Fees				
453.1 · City of Mt. Pleasant	18,545.46	72,000.00	-53,454.54	25.8%
453.10 · Pine River Township	0.00	8,200.00	-8,200.00	0.0%
453.11 · City of Ithaca	0.00	0.00	0.00	0.0%
453.12 · Arcada Township	0.00	4,900.00	-4,900.00	0.0%
453.2 · City of Clare	0.00	17,500.00	-17,500.00	0.0%
453.3 · City of Alma	0.00	0.00	0.00	0.0%
453.4 · City of Harrison	3,155.55	11,800.00	-8,644.45	26.7%
453.5 · City of Evart	0.00	0.00	0.00	0.0%
453.6 · Union Township	0.00	44,000.00	-44,000.00	0.0%
453.7 · Village of Shepherd	0.00	0.00	0.00	0.0%
453.8 · City of St. Louis	0.00	16,500.00	-16,500.00	0.0%
453.9 · Village of Breckenridge	0.00	0.00	0.00	0.0%
453 · Franchise Fees - Other	0.00	0.00	0.00	0.0%
Total 453 · Franchise Fees	21,701.01	174,900.00	-153,198.99	12.4%
454 · DVD Copies	0.00	0.00	0.00	0.0%
455 · Video Production Services	7,105.00	18,000.00	-10,895.00	39.5%
456 · Interest Income	35.99	2,000.00	-1,964.01	1.8%
457 · Contributions/ Local Units	0.00	0.00	0.00	0.0%
458 · Grant	2,680.00	1,100.00	1,580.00	243.6%
459 · Charter Advertising Revenue	0.00	0.00	0.00	0.0%
460 · Sale of Assets	0.00	0.00	0.00	0.0%
465 · Peg Fees (Charter)	1,791.36	7,000.00	-5,208.64	25.6%
466 · Clare in Kind Service	0.00	2,250.00	-2,250.00	0.0%
467 · Camp Income	0.00	400.00	-400.00	0.0%
497 · Other Income	0.00	0.00	0.00	0.0%
498 · Transfer from Fund Balance	0.00	0.00	0.00	0.0%
499 · Uncategorized Income	0.00	0.00	0.00	0.0%
612 · Accrued Payroll	0.00	0.00	0.00	0.0%
Total Income	33,313.36	205,650.00	-172,336.64	16.2%
Expense				
600 · Employee Payroll Expense-				
601 · Bonuses	0.00	0.00	0.00	0.0%
602 · Payroll Tax Penalty & Fees	0.00	0.00	0.00	0.0%
603 · Executive Director	20,891.09	49,379.04	-28,487.95	42.3%
604 · Operations Coordinator	0.00	0.00	0.00	0.0%
605 · Intern	0.00	5,000.00	-5,000.00	0.0%
606 · Payroll Tax Expense	4,290.63	11,000.00	-6,709.37	39.0%
607 · Salary Reimbursements Alma	0.00	0.00	0.00	0.0%
608 · Video Productions Assistant	12,777.42	40,000.00	-27,222.58	31.9%
609 · Public Access Assistant	0.00	0.00	0.00	0.0%
610 · Fringe Benefits Alma	0.00	0.00	0.00	0.0%
611 · Administrative Assistant	10,150.00	24,000.00	-13,850.00	42.3%
613 · Playback Operations	9,948.75	24,000.00	-14,051.25	41.5%
614 · Tech Engineer (equip. Repair)	0.00	0.00	0.00	0.0%
617 · Other Employee Expense	0.00	0.00	0.00	0.0%
619 · Video Productions Assistant 2	0.00	0.00	0.00	0.0%
600 · Employee Payroll Expense- - Other	0.00	0.00	0.00	0.0%
Total 600 · Employee Payroll Expense-	58,057.89	153,379.04	-95,321.15	37.9%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
680 · credits/returns	0.00	0.00	0.00	0.0%
710 · Accounting Services				
710.1 · Annual Audit	3,720.00	4,000.00	-280.00	93.0%
710.2 · Charter Audit	0.00	0.00	0.00	0.0%
710.3 · Bookkeeping Services	400.00	2,525.00	-2,125.00	15.8%
710 · Accounting Services - Other	0.00	0.00	0.00	0.0%
Total 710 · Accounting Services	4,120.00	6,525.00	-2,405.00	63.1%

MAC TV Network
Profit & Loss Budget vs. Actual
January 1 through June 15, 2022

	Jan 1 - Jun 15, 22	Budget	\$ Over Budget	% of Budget
711 · communications (phone) Gratiot	0.00	0.00	0.00	0.0%
712 · Office/Bldg. supplies- Gratiot	0.00	0.00	0.00	0.0%
713 · Printing/ Publications Gratiot	0.00	0.00	0.00	0.0%
714 · Donations	0.00	0.00	0.00	0.0%
715 · Training	0.00	200.00	-200.00	0.0%
716 · Mileage Reimbursement	273.76	1,500.00	-1,226.24	18.3%
718 · Memberships & Publications	350.00	800.00	-450.00	43.8%
724 · Rent - St Louis	0.00	0.00	0.00	0.0%
725 · Rent - Gratiot	2,910.00	5,820.00	-2,910.00	50.0%
726 · Rent - MP	9,000.00	18,000.00	-9,000.00	50.0%
727 · Office Supplies	528.29	1,500.00	-971.71	35.2%
728 · Rent - Clare	0.00	2,250.00	-2,250.00	0.0%
730 · Print/Publish	0.00	50.00	-50.00	0.0%
731 · Advertising	640.00	1,000.00	-360.00	64.0%
732 · Tape supplies	0.00	0.00	0.00	0.0%
733 · Computer Software	3,929.17	4,200.00	-270.83	93.6%
744 · Postage	290.00	300.00	-10.00	96.7%
746 · Tools/Equipment	0.00	0.00	0.00	0.0%
750 · Conference Expense	0.00	0.00	0.00	0.0%
779 · equipment/parts Gratiot	0.00	0.00	0.00	0.0%
780 · Equipment / Parts (<\$500)	51.94	500.00	-448.06	10.4%
781 · Contract Services				
781.1 · Computer Support	199.00	2,500.00	-2,301.00	8.0%
781.2 · Technical Support	0.00	0.00	0.00	0.0%
781.3 · Executive Director/Contractual	0.00	0.00	0.00	0.0%
781 · Contract Services - Other	0.00	0.00	0.00	0.0%
Total 781 · Contract Services	199.00	2,500.00	-2,301.00	8.0%
782 · Production Expense	0.00	100.00	-100.00	0.0%
783 · Professional Development	0.00	100.00	-100.00	0.0%
784 · Uniform Expense	0.00	150.00	-150.00	0.0%
785 · Computer R& R Account	352.98	1,000.00	-647.02	35.3%
786 · Equipment R&R	0.00	200.00	-200.00	0.0%
787 · Maintenance Supplies	0.00	100.00	-100.00	0.0%
788 · Building Repair & Maintenance	519.46	1,000.00	-480.54	51.9%
789 · Small Hand Tools	0.00	0.00	0.00	0.0%
790 · Cleaning	0.00	0.00	0.00	0.0%
802 · Legal Fees	0.00	0.00	0.00	0.0%
803 · Fees	0.00	0.00	0.00	0.0%
804 · Studio Cable (Mt. P & Alma)	4,499.54	9,000.00	-4,500.46	50.0%
805 · Mt. P City Hall Reimbursable	0.00	0.00	0.00	0.0%
806 · City of Alma - Reimbursable	0.00	0.00	0.00	0.0%
807 · City of Clare - Reimbursable	0.00	0.00	0.00	0.0%
923 · Fiber Contract(Charter)	3,961.24	9,400.00	-5,438.76	42.1%
923D0 · Fiber Contract Gratiot \$122/ mo	0.00	0.00	0.00	0.0%
925 · Internet Access	113.70	1,500.00	-1,386.30	7.6%
926 · Telephone	0.00	0.00	0.00	0.0%
927 · Water/Sewer Charges	110.12	400.00	-289.88	27.5%
928 · Gas	1,976.38	1,800.00	176.38	109.8%
929 · Electric	1,951.57	6,400.00	-4,448.43	30.5%
930 · Electric & Gas Gratiot	764.53	1,000.00	-235.47	76.5%
931 · Water/Sewer Alma	0.00	0.00	0.00	0.0%
941 · Rental Charges	0.00	0.00	0.00	0.0%
944 · Capital Improvement/Outlay	0.00	0.00	0.00	0.0%
945 · Major Equipment Purchases	0.00	0.00	0.00	0.0%
950 · Insurance	0.00	5,000.00	-5,000.00	0.0%
970 · Capital Outlay	0.00	0.00	0.00	0.0%
999 · Uncategorized Expenses	0.00	0.00	0.00	0.0%
Total Expense	94,599.57	235,674.04	-141,074.47	40.1%
Net Ordinary Income	-61,286.21	-30,024.04	-31,262.17	204.1%

3:58 PM

06/15/22

Accrual Basis

MAC TV Network
Profit & Loss Budget vs. Actual
January 1 through June 15, 2022

	Jan 1 - Jun 15, 22	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Expense				
Interest Expenses	0.00	0.00	0.00	0.0%
1000 · Depreciation - MP	0.00	0.00	0.00	0.0%
1001 · Depreciation - Alma	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	<u>-61,286.21</u>	<u>-30,024.04</u>	<u>-31,262.17</u>	<u>204.1%</u>

MAC TV Network
Payroll Summary
 April 1 through June 15, 2022

	Hours	Rate	Apr 1 - Jun 15, 22
Employee Wages, Taxes and Adjustments			
Gross Pay			
Salary - Exec Dir			9,495.95
Hourly - Video Production 1	338.25	20.00	4,804.50
Hourly -Asmin. Assist	259.5	17.50	4,541.25
Playback Operations	245.5	17.50	4,296.25
PTO	52	17.50	850.00
Total Gross Pay	895.25		23,987.95
Adjusted Gross Pay	895.25		23,987.95
Taxes Withheld			
Federal Withholding			-1,600.00
Medicare Employee			-347.83
Social Security Employee			-1,487.26
MI - Withholding			-943.29
Medicare Employee Addl Tax			0.00
Total Taxes Withheld			-4,378.38
Additions to Net Pay			
Mileage Reimbursement			20.48
Reimbursement - Other			204.99
Total Additions to Net Pay			225.47
Net Pay	895.25		19,835.04
Employer Taxes and Contributions			
Medicare Company			347.83
Social Security Company			1,487.26
MI - Unemployment Company			47.79
MI - Obligation Assessment			0.00
Total Employer Taxes and Contributions			1,882.88

Mid Michigan Area Cable Consortium Payment Log –April-June 2022

Vendor	Amount	Note
Charter Communications	\$233.78	MP Bill March
Consumers Energy	\$465.97	MP Electric March
DTE Energy	\$407.34	MP Gas March
Ralph Echtenaw Window Cleaning	\$28.00	Window Cleaning
Nannans Properties	\$485.00	SL Rent April
Rediron	\$1,500.00	MP Rent April
State Of Michigan	\$1,357.88	MI Withholding Tax
State of Michigan UIA	\$156.00	Unemployment Insurance
Consumers Energy	\$84.47	SL Gas
Gabridge & Company PLC	\$1,300.00	2021 Audit
Charter Communications	\$475.58	Control Account
Charter Communications	\$397.55	Fiber MAC TV End
Charter Communications	\$397.55	Fiber Charter End
Charter Communications	\$219.73	SL Internet/Phone/Cable
IRS	\$2,155.88	941 April
Charter Communications	\$230.13	MP Bill April
CMSInter.net	\$18.95	Web Hosting
Consumers Energy	\$335.63	MP Electric April
Ralph Echtenaw Window Cleaning	\$28.00	Window Cleaning
Nannans Properties	\$485.00	SL Rent May
Rediron	\$1,500.00	MP Rent May
Affordable Advertising	\$145.00	Advertising
Charter Communications	\$219.00	SL Internet/Phone/Cable
City of Mt. Pleasant	\$23.47	MP Water
City of St. Louis	\$31.83	SL Electric
DTE Energy	\$350.96	MP Gas May
Charter Communications	\$475.50	Control Account
Charter Communications	\$396.83	Fiber MAC TV End
Charter Communications	\$396.83	Fiber Charter End
IRS	\$2,131.52	941 May
Charter Communications	\$230.13	MP Bill May
CMSInter.net	\$18.95	Web Hosting
Consumers Energy	\$44.67	SL Gas
Dorothy L Howard CPA	\$200.00	Accounting Feb
Gaibridge & Company PLC	\$2,420.00	2021 Audit
Ralph Echtenaw Window Cleaning	\$28.00	Window Cleaning
Consumers Energy	\$321.73	MP Electric May
Nannans Properties	\$485.00	SL Rent June
REDION	\$1,500.00	MP Rent June
Buford Plumbing & Heating	\$351.46	HVAC Servicing
Charter Communications	\$219.60	SL Internet/Phone/Cable
City of Mt. Pleasant	\$28.41	MP Water
City of St. Louis	\$51.19	SL Electric
Clare County Sheriffs Reserves	\$195.00	Advertising
DTE Energy	\$139.51	MP Gas June
Charter Communications	\$474.64	Control Account
Charter Communications	\$391.14	Fiber Charter End
Charter Communications	\$391.14	Fiber MAC TV End
IRS	\$2,042.46	941 June
Total:	\$25,966.41	

Credit Card - April Bill		Note
Intuit	\$689.00	Quickbooks Subscription
Vimeo	\$199.00	Vimeo Pro Subscription
Credit Card Total:	\$888.00	

Credit Card - May Bill		Note
Staples	\$60.56	Office Supplies
Amazon	\$352.98	Computer R&R (New Printer)
USPS	\$232.00	Postage
Credit Card Total:	\$645.54	

Total: \$27,499.95

MAC TV Network Employee Monthly Meeting

Tuesday, June 14, 2022

Welcome back summer!! Sounds like this week will be filled with sun and air conditioners! Going to be a HOT one!! We have been busy with the end of the school year. Please check out just *some* of the things we have been busy with since the last meeting.

We said goodbye to our wonderful co-op's, Jack and Brennan, at the end of May. They were a lot of fun and did a great job. We wish them well on their next endeavors. We also welcomed back an old co-op and now college graduate, Amber Gull, she will be helping us this summer!

Sports Games of the Week Sacred Heart vs St Louis Baseball

<https://mactvnetwork.viebit.com/player.php?hash=PZsscELgiRsP> Mt Pleasant vs Midland Girls Soccer
[Mt. Pleasant vs. Midland High Girls Soccer 5/16/22 on Vimeo](#) .Strickland Center Promo [StricklerDonorEvent-00 on Vimeo](#) GI Teck Millage Promo [GI-Tech Millage Renewal on Vimeo](#)

In Other Production: We have a new neighbor in our building LPSO boxing. Check out the promo we created for them. <https://mactvnetwork.viebit.com/player.php?hash=rgMaK1bLgFZ7>

Check out the Clare Airport Racing in Harrison to help veterans as well as the airport. The Give Local Isabella County Promo <https://mactvnetwork.viebit.com/player.php?hash=cBWmiF3ZV4m> Jack and Brennan's last prom for the Mt Pleasant Farmers Market. [2022 Farmer's Market Info on Vimeo](#) .

A thought for the month: Often we get so busy trying to create epic summer adventures or events that we miss the enjoyment of blowing bubbles with our children (or the dog, which is also pretty fun).

Slow down.

Maybe this isn't the summer of epicness. But maybe it's the summer we will remember as one of the best.

We have received the 2022 first quarter franchise fees, I have received all communities' payments with the exception of Pine River and St Louis.

Let us know if you have an event, you want covered in your communities! Also please keep up with us on Facebook and our web page for some of our newest episodes!

Respectively submitted,

Dusty Gillis

Dusty@mactvnetwork.org

Cell (989)-621-1787

Senior Administrative Assistant

June Director's Report (Submitted 6/15/22)

We have had a busy start to the Summer!

Co-Ops

Brennan & Jack finished up their Co-Op in late May. They did an outstanding job and will be missed. Both Graduated from Mt. Pleasant High School a few weeks ago and will both be attending Michigan State University.

I have worked with Mr. Onstott from the Tech Center and already hired one Co-Op for next school year, with potential to find another one.

Employees/Interns

We have secured an intern for the Fall semester but did not receive any interest for the Summer. A former Co-Op, Amber Gall, is home for the Summer and was looking for some part time work, so she has been hired to help us work on Art Review.

Grants

Speaking of Art Review, we were notified that we got some extra funding from our grant that we had already received. This will help pay for Amber's hours this Summer.

Current Projects

We have been busy covering lots of the things that are going on early in this Summer.

Amber has created promos for the MMI Concert series as well as 2 segments on the Paint the Pavement and the current exhibit in the Art Reach Gallery. Next week she is going to cover the Clare concert series.

Brennan & Jack created a Farmer Market Promo before they left as well.

We are planning on covering some of the parks in Clare & Harrison as we know there has been some improvements or newer parts opened up.

Nick and I have been helping the Mt. Pleasant Parks & Rec Department to create a Volunteer of the Month segment, with the first month being released next week.

Nick and I have also been assisting/training a new volunteer from Clare who has shot some interesting segments on a variety of community events.

Communities

Union & Mt. Pleasant are still meeting in person. Union has 1 more week of the EDA/Planning meeting offsite and then all will be taking place at the Township Hall. This week with the help of CMS and Union Township staff we have been involved in the installation of some new equipment that will allow hybrid meetings and better allow their boards to handle presentations. We hope to finish the installation this week with the first meeting utilizing this equipment next week.

Industry/ACM News

No major industry news to report at this time.

Carey Hammel
Operations and Administration Director