

**Mid Michigan Area Cable Consortium
Board of Directors Regular Meeting
July 13th, 2023 3:00 PM**

I. Call to order: Roll Call.

II. Approval of the Agenda

III. Approval of minutes from the June 8th, 2023 regular meeting

IV. Treasurer's Report

- a. Financial Statement: June 2023
- b. Motion to pay bills: July 2023

V. Correspondence:

- a. Complaint communications:
- b. Employee Monthly Meeting Report
- c. Directors Report July

VI. Public Comments: restricted to (3) three minutes regarding issues not on this agenda

VII. New Business:

VIII. Old Business:

IX. Other Business:

X. Adjourn

**Mid-Michigan Area Cable
Consortium Meeting Minutes**

June 8th, 2023

Call to order: Roll Call: The meeting was called to order by Diane Lyon at 3:04 PM with Carey Hammel, Darcy Orlik, Diane Lyon, and Justin Cavanaugh in attendance.

Approval of the Agenda:

A motion was made to approve the agenda by Bobbie Marr and supported by Justin Cavanaugh with correction of date on Agenda and moving Audit presentation to after approval of minutes.

Ayes: All
Nays: None
Motion Passed

Approval of the minutes from the March 9th, 2023 board meeting:

A motion was made to approve the board meeting minutes by Justin Cavanaugh and supported by Bobbie Marr

Ayes: All
Nays: None
Motion Passed

Treasurers Report: Diane Lyon presented the Treasurer's report.

Motion to pay bills:

A motion was made to approve the bills presented in the packet by Justin Cavanaugh and supported by Bobbie Marr.

Ayes: All
Nays: None
Motion Passed

Correspondence:

Complaint Communications: None

Employee monthly meeting report: Carey Hammel presented the employee monthly meeting report.

Director Report: Carey Hammel presented the Director's report.

Public Comment: Diane Lyon opened public comment at 3:22pm – no public was present, Diane Lyon closed public comment at 3:23pm.

New Business: Audit, Justin and Bobbie. Discussion on contracts with them.

Old Business: None

Other Business: None

Adjourn: With no further business before the board a motion to adjourn was made by Bobbie Marr and supported by Darcy Orlik. All Ayes and the motion passed and the meeting was adjourned at 3:33pm.

MID MICHIGAN AREA CABLE CONSORTIUM

Balance Sheet As of July 12, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
001 Bank - Operating & Sweep	23,364.74
002 Savings - MBIA	1,594.85
003 CD Investments	
004 Horizon Bank {Wolverine}	0.00
005 Huntington (TCF Bank)	68,219.37
Total 003 CD Investments	68,219.37
006 Mercantile Money Market	169,496.30
Total Bank Accounts	\$262,675.26
Accounts Receivable	
101 Accounts receivable	0.49
Total Accounts Receivable	\$0.49
Other Current Assets	
040 Accounts Recivable	0.00
041 Other Receivable	0.00
100 Prepays	3,530.00
112 Franchise Fees Receivables	0.00
12000 Undeposited Funds	0.00
Total Other Current Assets	\$3,530.00
Total Current Assets	\$266,205.75
Fixed Assets	
152 Building Improvements	171,807.00
154 Studio Equipment	151,602.42
155 Studio Equip - Alma	0.00
156 Furniture & Fixtures - MP	15,579.10
160 Accum Depreciation - MP	-236,009.76
161 Accum Depreciation - Alma	0.00
Total Fixed Assets	\$102,978.76
TOTAL ASSETS	\$369,184.51

MID MICHIGAN AREA CABLE CONSORTIUM

Balance Sheet

As of July 12, 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 *Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
202 Accounts Payable	0.00
210 Due to City of Alma	0.00
219 Payroll Tax Liabilities	0.00
220 Federal Withholding	733.00
222 Social Security & Medicare	1,564.88
230 State MI Withholding	720.43
235 Unemployment - MESA & FUTA	39.44
Total 219 Payroll Tax Liabilities	3,057.75
257 Accrued Wages	9,346.33
Payroll Liabilities	
Child Support-Toner	0.00
Federal Taxes (941/943/944)	1,115.96
Federal Unemployment (940)	3.00
MI Income Tax	541.85
MI Unemployment Tax	11.85
Total Payroll Liabilities	1,672.66
Total Other Current Liabilities	\$14,076.74
Total Current Liabilities	\$14,076.74
Total Liabilities	\$14,076.74
Equity	
390 Net Assets - Unrestricted	602,187.00
3900 Retained Earnings	-250,643.67
392 Net Assets - Invested in Plant	65,466.00
Net Income	-61,901.56
Total Equity	\$355,107.77
TOTAL LIABILITIES AND EQUITY	\$369,184.51

MID MICHIGAN AREA CABLE CONSORTIUM

Budget vs. Actuals: FY_2023 - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
453 Franchise Fees				
453.1 City of Mt. Pleasant	17,734.22	73,000.00	-55,265.78	24.29 %
453.10 Pine River Township		8,200.00	-8,200.00	
453.12 Arcada Township		5,000.00	-5,000.00	
453.2 City of Clare	4,804.43	19,000.00	-14,195.57	25.29 %
453.4 City of Harrison	3,064.52	12,500.00	-9,435.48	24.52 %
453.6 Union Township	10,317.83	46,000.00	-35,682.17	22.43 %
453.8 City of St. Louis	4,252.72	17,500.00	-13,247.28	24.30 %
Total 453 Franchise Fees	40,173.72	181,200.00	-141,026.28	22.17 %
455 Video Production Services	5,950.00	14,000.00	-8,050.00	42.50 %
456 Interest Income	922.00	500.00	422.00	184.40 %
458 Grant		2,500.00	-2,500.00	
465 Peg Fees (Charter)	1,628.37	7,000.00	-5,371.63	23.26 %
466 Clare in Kind Service		2,250.00	-2,250.00	
Total Income	\$48,674.09	\$207,450.00	\$ -158,775.91	23.46 %
GROSS PROFIT	\$48,674.09	\$207,450.00	\$ -158,775.91	23.46 %
Expenses				
600 Employee Payroll Expense-	0.00		0.00	
603 Executive Director	20,891.09	49,379.04	-28,487.95	42.31 %
605 Intern		10,000.00	-10,000.00	
606 Payroll Tax Expense	4,132.18	11,000.00	-6,867.82	37.57 %
608 Video Productions Assistant	10,223.53	38,000.00	-27,776.47	26.90 %
611 Administrative Assistant	10,500.00	27,500.00	-17,000.00	38.18 %
613 Playback Operations	9,944.38	27,500.00	-17,555.62	36.16 %
Total 600 Employee Payroll Expense-	55,691.18	163,379.04	-107,687.86	34.09 %
710 Accounting Services				
710.1 Annual Audit		4,000.00	-4,000.00	
710.3 Bookkeeping Services	600.00	2,525.00	-1,925.00	23.76 %
Total 710 Accounting Services	600.00	6,525.00	-5,925.00	9.20 %
715 Training		100.00	-100.00	
716 Mileage Reimbursement	75.40	1,300.00	-1,224.60	5.80 %
718 Memberships & Publications	1,395.00	800.00	595.00	174.38 %
725 Rent - Gratiot	3,395.00	5,820.00	-2,425.00	58.33 %
726 Rent - MP	10,500.00	18,000.00	-7,500.00	58.33 %
727 Office Supplies	601.99	1,400.00	-798.01	43.00 %
728 Rent - Clare		2,250.00	-2,250.00	
730 Print/Publish		50.00	-50.00	
731 Advertising	600.00	900.00	-300.00	66.67 %
733 Computer Software	3,626.67	4,200.00	-573.33	86.35 %
744 Postage	252.00	300.00	-48.00	84.00 %
780 Equipment / Parts (<\$500)		500.00	-500.00	

MID MICHIGAN AREA CABLE CONSORTIUM

Budget vs. Actuals: FY_2023 - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
781 Contract Services				
781.1 Computer Support	199.00	2,500.00	-2,301.00	7.96 %
Total 781 Contract Services	199.00	2,500.00	-2,301.00	7.96 %
782 Production Expense		100.00	-100.00	
783 Professional Development	47.36	100.00	-52.64	47.36 %
784 Uniform Expense		150.00	-150.00	
785 Computer R& R Account	612.93	500.00	112.93	122.59 %
786 Equipment R&R		200.00	-200.00	
787 Maintenance Supplies		100.00	-100.00	
788 Building Repair & Maintenance	291.00	600.00	-309.00	48.50 %
804 Studio Cable (Mt. P & Alma)	5,661.07	9,500.00	-3,838.93	59.59 %
923 Fiber Contract(Charter)	4,683.72	9,400.00	-4,716.28	49.83 %
925 Internet Access	362.77	1,700.00	-1,337.23	21.34 %
927 Water/Sewer Charges	166.00	400.00	-234.00	41.50 %
928 Gas	1,236.09	3,000.00	-1,763.91	41.20 %
929 Electric	3,461.48	5,800.00	-2,338.52	59.68 %
930 Electric & Gas Gratiot	868.74	1,500.00	-631.26	57.92 %
950 Insurance	89.00	3,000.00	-2,911.00	2.97 %
Payroll Expenses				
Taxes	1,151.45		1,151.45	
Wages	14,857.32		14,857.32	
Total Payroll Expenses	16,008.77		16,008.77	
Reimbursements	150.48		150.48	
Total Expenses	\$110,575.65	\$244,074.04	\$ -133,498.39	45.30 %
NET OPERATING INCOME	\$ -61,901.56	\$ -36,624.04	\$ -25,277.52	169.02 %
NET INCOME	\$ -61,901.56	\$ -36,624.04	\$ -25,277.52	169.02 %

MID MICHIGAN AREA CABLE CONSORTIUM

Total payroll cost report

From Jul 01, 2023 to Sep 30, 2023 from all locations

Item	Amount
Total pay	
Paycheck wages	\$5,079.19
Non-paycheck wages	\$0.00
Reimbursements	\$65.00
Subtotal	\$5,144.19
Company contributions	
Subtotal	\$0.00
Employer taxes	
Social Security Employer	\$314.91
Medicare Employer	\$73.65
FUTA Employer	\$1.20
MI SUI Employer	\$1.13
Subtotal	\$390.89
Total payroll cost	\$5,535.08

Mid Michigan Area Cable Consortium Payment Log - July 2023

Vendor	Amount	Note
REDIRON	\$1,500.00	MP Rent
Nannans Properties	\$485.00	SL Rent
Buford Plumbing & Heating	\$95.00	HVAC Check
Charter Communications	\$238.77	MP Phone/Internet/Cable
Ralph Echtenaw Window Cleaning	\$28.00	Window Cleaning
Harrison DDA	\$50.00	Sponsorship/Advertising
CMSinter.net LLC	\$18.95	Web Hosting
Dorothy L Howard CPA	\$200.00	Accounting
Consumers Energy	\$329.46	MP Electric
Consumers Energy	\$17.83	SL Gas
Charter Communications	\$517.26	Control Account
Charter Communications	\$390.31	Fiber MAC TV End
Charter Communications	\$390.31	Fiber Charter End
MiSDU	\$98.62	CS Garnishment
City of St. Louis	\$53.10	SL Electric
Mt. Pleasant Water Department	\$33.85	MP Water/Sewer
Total:	\$4,446.46	

Credit Card - June Bill	Amount	Note
Quickbooks - June	\$27.50	Quickbooks Online
Staples	\$65.42	Office Supplies
Credit Card Total:	\$92.92	92.92

Total: \$4,539.38

MAC TV Network Employee Monthly Meeting

Tuesday July 11, 2023

We hope you all enjoyed your Independence Day Holiday! We are doing great with the community events. Its so nice to be back to a “normal” and enjoying each other’s company and gatherings! We are looking forward to all the events your community may be hosting in the future.

Newest Productions

Clare Summer Festival Promo <https://mactvnetwork.viebit.com/player.php?hash=JT9aYc74EWmHRLcu>

Commision of Aging 50th Anniversary [COA-50th-Final-Draft1\(vimeo.com\)](COA-50th-Final-Draft1(vimeo.com))

Art Review Season 23 Episode 1 - Alexander takes us downtown Mt Pleasant for the Paint the pavement. He then talks to owner of Arts Sak, Megan, downtown Mt Pleasant about what they offer, including classes, artists and the Rage Room. <https://mactvnetwork.viebit.com/player.php?hash=itKCVgJenbbUTiXb>

A thought for the month: Optimism is a happiness magnet. If you stay positive good things and good people will be drawn to you. Mary Lou Retton
Let us know if you have an event, you want covered in your communities! Also please keep up with us on Facebook and our web page for some of our newest episodes!

Respectively submitted,

Dusty Gillis

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Senior Administrative Assistant

July Director's Report (Submitted 7/12/23)

Summer has been going well with lots of events happening and being covered!

Interns

Alex is doing a great job with Art Review and has completed 3 episodes and several awesome segments.

Current & Future Projects

The 50th Anniversary of the COA video is finished and will debut at their event on Thursday and then air on our social media and channels.

We also covered the Paint the Pavement as well as the Clare Summer Fest.

There are a number of community events in all of our communities that we are planning on covering over the rest of the Summer, between car shows, concerts and other events.

Electric Bill Issues

Whether because of Summer or still having the front room HVAC off the bills have normalized quite a bit. We will continue to watch this and see what happens.

Industry/ACM News

There has not been any incredibly important news in the last month. I did pass on some info from Mike Watza regarding broadband \$ available for communities.

Carey Hammel
Operations and Administration Director