

**Mid Michigan Area Cable Consortium  
Board of Directors Regular Meeting  
February 18<sup>th</sup>, 2020 3:00 P.M.**

**I. Call to order: Roll Call.**

**II. Approval of the Agenda**

**III. Approval of minutes from the January 21<sup>st</sup>, 2021 regular meeting**

**IV. Treasurer's Report**

- a. Financial Statement: January 2021
- b. Motion to pay bills: February 2021

**V. Correspondence:**

- a. Complaint communications:
- b. Employee Monthly Meeting Report
- c. Directors Report February 2021

**VI. Public Comments: restricted to (3) three minutes regarding issues not on this agenda**

**VII. New Business:**

**VIII. Old Business:**

**IX. Other Business:**

**X. Adjourn**

**Mid-Michigan Area Cable  
Consortium Remote Meeting  
Minutes**

**January 21<sup>st</sup>, 2021**

**Call to order: Roll Call:** The meeting was called to order by Kim Smith at 3:02 PM with Kim Smith, Tracey Connelly, Carey Hammel, Darcy Orlik, Diane Lyon in attendance.

**Approval of the Agenda:**

A motion was made to approve the agenda with corrections by Diane Lyon and supported by Tracey Connelley.

Ayes: All

Nays: None

Motion Passed

**Approval of the minutes from the December 17<sup>th</sup>, 2020 board meeting:**

A motion was made board meeting by Tracey Connelly and supported by Diane Lyon.

Ayes: All

Nays: None

Motion Passed

**Treasurers Report:** Kim Smith presented the Treasurer's report

**Motion to pay bills:**

A motion was made to approve the bills presented in the packet by Diane Lyon and supported by Darcy Orlik.

Ayes: All

Nays: None

Motion Passed

**Correspondence:**

**Complaint Communications:**

**Employee monthly meeting report:** Carey Hammel presented the employee monthly meeting report under other business.

**Director Report:** Carey Hammel presented the Director's report.

**Public Comment:** Kim Smith opened public comment – no public was present, Kim Smith closed public comment.

**New Business:** None

**Old Business:** None

**Other Business:** None

**Adjourn:** With no further business before the board a motion to adjourn was made by Diane Lyon and supported by Tracey Connelly. All Ayes and the motion passed and the meeting was adjourned at 3:15pm.

**MAC TV Network**  
**Balance Sheet**  
As of February 18, 2021

Feb 18, 21

**ASSETS****Current Assets****Checking/Savings**

001 · Bank - Operating &amp; Sweep

20,467.74

002 · Savings - MBIA

1,557.38

003 · CD Investments

005 · TCF Bank (Chemical Bank)

68,015.03

**Total 003 · CD Investments**

68,015.03

006 · Mercantile Money Market

168,238.65

**Total Checking/Savings**

258,278.80

**Accounts Receivable**

101 · Accounts receivable

-26.54

**Total Accounts Receivable**

-26.54

**Other Current Assets**

100 · Prepays

3,530.00

**Total Other Current Assets**

3,530.00

**Total Current Assets**

261,782.26

**Fixed Assets**

152 · Building Improvements

171,807.00

154 · Studio Equipment

151,602.42

156 · Furniture &amp; Fixtures - MP

15,579.10

160 · Accum Depreciation - MP

-236,009.76

**Total Fixed Assets**

102,978.76

**TOTAL ASSETS****364,761.02****LIABILITIES & EQUITY****Liabilities****Current Liabilities****Accounts Payable**

2000 · \*Accounts Payable

-1,556.23

**Total Accounts Payable**

-1,556.23

**Other Current Liabilities**

219 · Payroll Tax Liabilities

220 · Federal Withholding

678.99

222 · Social Security &amp; Medicare

1,555.06

230 · State MI Withholding

770.29

235 · Unemployment - MESA &amp; FUTA

15.81

**Total 219 · Payroll Tax Liabilities**

3,020.15

257 · Accrued Wages

3,663.44

**Total Other Current Liabilities**

6,683.59

**Total Current Liabilities**

5,127.36

**Total Liabilities**

5,127.36

**Equity**

390 · Net Assets - Unrestricted

602,197.00

3900 · Retained Earnings

-281,680.06

392 · Net Assets - Invested in Plant

65,466.00

Net Income

-26,349.28

**Total Equity**

359,633.66

**TOTAL LIABILITIES & EQUITY****364,761.02**

**MAC TV Network**  
**Profit & Loss Budget vs. Actual**  
 January 1 through February 18, 2021

	Jan 1 - Feb 18, 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>453 · Franchise Fees</b>				
453.1 · City of Mt. Pleasant	0.00	80,000.00	-80,000.00	0.0%
453.10 · Pine River Township	0.00	8,500.00	-8,500.00	0.0%
453.11 · City of Ithaca	0.00	0.00	0.00	0.0%
453.12 · Arcada Township	0.00	5,000.00	-5,000.00	0.0%
453.2 · City of Clare	0.00	18,500.00	-18,500.00	0.0%
453.3 · City of Alma	0.00	0.00	0.00	0.0%
453.4 · City of Harrison	0.00	12,500.00	-12,500.00	0.0%
453.5 · City of Evart	0.00	0.00	0.00	0.0%
453.6 · Union Township	0.00	46,000.00	-46,000.00	0.0%
453.7 · Village of Shepherd	0.00	0.00	0.00	0.0%
453.8 · City of St. Louis	0.00	18,500.00	-18,500.00	0.0%
453.9 · Village of Breckenridge	0.00	0.00	0.00	0.0%
453 · Franchise Fees - Other	0.00	0.00	0.00	0.0%
<b>Total 453 · Franchise Fees</b>	<b>0.00</b>	<b>189,000.00</b>	<b>-189,000.00</b>	<b>0.0%</b>
454 · DVD Copies	0.00	100.00	-100.00	0.0%
455 · Video Production Services	1,580.00	17,000.00	-15,420.00	9.3%
456 · Interest Income	10.60	2,000.00	-1,989.40	0.5%
457 · Contributions/ Local Units	0.00	0.00	0.00	0.0%
458 · Grant	1,125.00	1,500.00	-375.00	75.0%
459 · Charter Advertising Revenue	0.00	0.00	0.00	0.0%
460 · Sale of Assets	186.94	0.00	186.94	100.0%
465 · Peg Fees (Charter)	0.00	8,500.00	-8,500.00	0.0%
466 · Clare in Kind Service	0.00	2,250.00	-2,250.00	0.0%
467 · Camp Income	0.00	400.00	-400.00	0.0%
497 · Other Income	0.00	0.00	0.00	0.0%
498 · Transfer from Fund Balance	0.00	0.00	0.00	0.0%
499 · Uncategorized Income	0.00	0.00	0.00	0.0%
612 · Accrued Payroll	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>2,902.54</b>	<b>220,750.00</b>	<b>-217,847.46</b>	<b>1.3%</b>
<b>Expense</b>				
<b>600 · Employee Payroll Expense-</b>				
601 · Bonuses	0.00	0.00	0.00	0.0%
602 · Payroll Tax Penalty & Fees	0.00	0.00	0.00	0.0%
603 · Executive Director	7,304.00	47,476.00	-40,172.00	15.4%
604 · Operations Coordinator	0.00	0.00	0.00	0.0%
605 · Intern	300.00	10,000.00	-9,700.00	3.0%
606 · Payroll Tax Expense	1,540.97	14,000.00	-12,459.03	11.0%
607 · Salary Reimbursements Alma	0.00	0.00	0.00	0.0%
608 · Video Productions Assistant	4,686.60	52,000.00	-47,313.40	9.0%
609 · Public Access Assistant	0.00	0.00	0.00	0.0%
610 · Fringe Benefits Alma	0.00	0.00	0.00	0.0%
611 · Administrative Assistant	3,472.83	20,000.00	-16,527.17	17.4%
613 · Playback Operations	4,145.28	21,000.00	-16,854.72	19.7%
614 · Tech Engineer (equip. Repair)	0.00	0.00	0.00	0.0%
617 · Other Employee Expense	0.00	0.00	0.00	0.0%
619 · Video Productions Assistant 2	0.00	0.00	0.00	0.0%
600 · Employee Payroll Expense- - Other	0.00	0.00	0.00	0.0%
<b>Total 600 · Employee Payroll Expense-</b>	<b>21,449.68</b>	<b>164,476.00</b>	<b>-143,026.32</b>	<b>13.0%</b>
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
680 · credits/returns	0.00	0.00	0.00	0.0%
<b>710 · Accounting Services</b>				
710.1 · Annual Audit	0.00	4,000.00	-4,000.00	0.0%
710.2 · Charter Audit	0.00	0.00	0.00	0.0%
710.3 · Bookkeeping Services	0.00	2,525.00	-2,525.00	0.0%
710 · Accounting Services - Other	0.00	0.00	0.00	0.0%
<b>Total 710 · Accounting Services</b>	<b>0.00</b>	<b>6,525.00</b>	<b>-6,525.00</b>	<b>0.0%</b>

**MAC TV Network**  
**Profit & Loss Budget vs. Actual**  
 January 1 through February 18, 2021

	Jan 1 - Feb 18, 21	Budget	\$ Over Budget	% of Budget
711 · communications (phone) Gratiot	0.00	0.00	0.00	0.0%
712 · Office/Bldg. supplies- Gratiot	0.00	0.00	0.00	0.0%
713 · Printing/ Publications Gratiot	0.00	0.00	0.00	0.0%
714 · Donations	0.00	0.00	0.00	0.0%
715 · Training	0.00	300.00	-300.00	0.0%
716 · Mileage Reimbursement	57.42	1,500.00	-1,442.58	3.8%
718 · Memberships & Publications	0.00	800.00	-800.00	0.0%
724 · Rent - St Louis	0.00	0.00	0.00	0.0%
725 · Rent - Gratiot	970.00	5,820.00	-4,850.00	16.7%
726 · Rent - MP	3,000.00	18,000.00	-15,000.00	16.7%
727 · Office Supplies	130.00	1,500.00	-1,370.00	8.7%
728 · Rent - Clare	0.00	2,250.00	-2,250.00	0.0%
730 · Print/Publish	0.00	100.00	-100.00	0.0%
731 · Advertising	217.00	1,500.00	-1,283.00	14.5%
732 · Tape supplies	0.00	0.00	0.00	0.0%
733 · Computer Software	270.17	4,200.00	-3,929.83	6.4%
744 · Postage	55.00	300.00	-245.00	18.3%
746 · Tools/Equipment	0.00	0.00	0.00	0.0%
750 · Conference Expense	0.00	0.00	0.00	0.0%
779 · equipment/parts Gratiot	0.00	0.00	0.00	0.0%
780 · Equipment / Parts (<\$500)	0.00	600.00	-600.00	0.0%
781 · Contract Services				
781.1 · Computer Support	0.00	2,700.00	-2,700.00	0.0%
781.2 · Technical Support	0.00	0.00	0.00	0.0%
781.3 · Executive Director/Contractual	0.00	0.00	0.00	0.0%
781 · Contract Services - Other	0.00	0.00	0.00	0.0%
<b>Total 781 · Contract Services</b>	<b>0.00</b>	<b>2,700.00</b>	<b>-2,700.00</b>	<b>0.0%</b>
782 · Production Expense	0.00	300.00	-300.00	0.0%
783 · Professional Development	0.00	300.00	-300.00	0.0%
784 · Uniform Expense	0.00	300.00	-300.00	0.0%
785 · Computer R& R Account	0.00	1,000.00	-1,000.00	0.0%
786 · Equipment R&R	0.00	200.00	-200.00	0.0%
787 · Maintenance Supplies	0.00	100.00	-100.00	0.0%
788 · Building Repair & Maintenance	133.39	1,000.00	-866.61	13.3%
789 · Small Hand Tools	0.00	0.00	0.00	0.0%
790 · Cleaning	0.00	0.00	0.00	0.0%
802 · Legal Fees	0.00	500.00	-500.00	0.0%
803 · Fees	0.00	0.00	0.00	0.0%
804 · Studio Cable (Mt. P & Alma)	744.26	9,200.00	-8,455.74	8.1%
805 · Mt. P City Hall Reimbursable	0.00	0.00	0.00	0.0%
806 · City of Alma - Reimbursable	0.00	0.00	0.00	0.0%
807 · City of Clare - Reimbursable	0.00	0.00	0.00	0.0%
923 · Fiber Contract(Charter)	789.36	9,400.00	-8,610.64	8.4%
923D0 · Fiber Contract Gratiot \$122/ mo	0.00	0.00	0.00	0.0%
925 · Internet Access	353.04	1,800.00	-1,446.96	19.6%
926 · Telephone	0.00	0.00	0.00	0.0%
927 · Water/Sewer Charges	0.00	400.00	-400.00	0.0%
928 · Gas	245.56	1,800.00	-1,554.44	13.6%
929 · Electric	683.06	6,200.00	-5,516.94	11.0%
930 · Electric & Gas Gratiot	153.88	1,000.00	-846.12	15.4%
931 · Water/Sewer Alma	0.00	0.00	0.00	0.0%
941 · Rental Charges	0.00	0.00	0.00	0.0%
944 · Capital Improvement/Outlay	0.00	0.00	0.00	0.0%
945 · Major Equipment Purchases	0.00	0.00	0.00	0.0%
950 · Insurance	0.00	5,000.00	-5,000.00	0.0%
970 · Capital Outlay	0.00	0.00	0.00	0.0%
999 · Uncategorized Expenses	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>29,251.82</b>	<b>249,071.00</b>	<b>-219,819.18</b>	<b>11.7%</b>
<b>Net Ordinary Income</b>	<b>-26,349.28</b>	<b>-28,321.00</b>	<b>1,971.72</b>	<b>93.0%</b>

12:55 PM

02/18/21

Accrual Basis

**MAC TV Network**  
**Profit & Loss Budget vs. Actual**  
January 1 through February 18, 2021

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	Jan 1 - Feb 18, 21	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Expense				
Interest Expenses	0.00	0.00	0.00	0.0%
1000 · Depreciation - MP	0.00	0.00	0.00	0.0%
1001 · Depreciation - Alma	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	<u>-26,349.28</u>	<u>-28,321.00</u>	<u>1,971.72</u>	<u>93.0%</u>

**MAC TV Network**  
**Payroll Summary**  
 January 1 through February 18, 2021

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	Hours	Rate	Jan 1 - Feb 18, 21
<b>Employee Wages, Taxes and Adjustments</b>			
<b>Gross Pay</b>			
Salary - Exec Dir			7,304.00
Salary - Interns			300.00
Hourly - Video Production 1	380.75	20.00	4,619.10
Hourly -Asmin. Assist	179.5	16.42	2,947.39
Playback Operations	227	16.32	3,704.64
PTO	64	13.50	1,033.58
<b>Total Gross Pay</b>	<b>851.25</b>		<b>19,908.71</b>
<b>Adjusted Gross Pay</b>	<b>851.25</b>		<b>19,908.71</b>
<b>Taxes Withheld</b>			
Federal Withholding			-1,394.00
Medicare Employee			-288.69
Social Security Employee			-1,234.36
MI - Withholding			-770.29
Medicare Employee Addl Tax			0.00
<b>Total Taxes Withheld</b>			<b>-3,687.34</b>
<b>Additions to Net Pay</b>			
Mileage Reimbursement			57.42
Reimbursement - Other			130.00
<b>Total Additions to Net Pay</b>			<b>187.42</b>
<b>Net Pay</b>	<b>851.25</b>		<b>16,408.79</b>
<b>Employer Taxes and Contributions</b>			
Medicare Company			288.69
Social Security Company			1,234.36
MI - Unemployment Company			17.92
MI - Obligation Assessment			0.00
<b>Total Employer Taxes and Contributions</b>			<b>1,540.97</b>





## **MAC TV Network Employee Monthly Meeting**

**Tuesday, February 16, 2021**

BRRRR even if it is artic cold outside, we need to remember we are inching toward spring! Great news from the state, we are starting to cover high school winter sports. With that good news we are all excited to start to get busy!

We hope you and your families are well and healthy!

**Sports** Winter Sports Preview St Louis Wrestling with Coach Kevin Kuhn

<https://vimeo.com/511706500>

**The Bell** *The co-ops have also been working on the following :* **Fall 2020**

**Sports Recap Fall 2020:** St Louis Cross Country <https://vimeo.com/498445811>

Shannon Zinser - Clare Volleyball <https://vimeo.com/496069078> Aaron Gardner & Mt.

Pleasant Girls Golf <https://vimeo.com/491678568> St Louis Football <https://vimeo.com/491356642> Mt.

Pleasant Cross Country <https://vimeo.com/491353236> Eric Beckman & Mt. Pleasant Swim

<https://vimeo.com/491220760> Sacred Heart Volleyball <https://vimeo.com/490926059> Julie Maxon of Mt

Pleasant Volleyball <https://vimeo.com/489949354>

**Art Review** Season 20 Episode 1- Aiden and Amelia Talked with Amy Powell at Art Reach about the newest art display for the month as well as this years scheduled upcoming events. <https://vimeo.com/505337113>

As soon as the fourth quarter is available, I will get them to the communities who require an invoice.

*Please continue to wear your mask and wash your hands and maintain social distance. Be safe, Be Well!!!*

Let us know if you have an event you want covered in your communities! Also please keep up with us on Facebook, twitter and our web page for some of our newest episodes!

Respectively submitted,

Dusty Gillis

[Dusty@mactvnetwork.org](mailto:Dusty@mactvnetwork.org) - Cell (989)-621-1787 - Senior Administrative Assistant

## **February Director's Report (Submitted 2/17/21)**

As we head into the new year we are doing our best to find events to cover.

### **Co-Ops**

Co-Ops have been pretty busy this month working on a variety of projects. Before Winter Sports started back up they had done some interviews with coaches on the whole process and now have done a few more that sports are back. They've also helped with the extra editing due to many more games being shot.

### **Staff**

Intern Chania is starting to get her feet wet with filming some segments and is going to have her first episode completed soon. She has filmed interviews with some fun animals and on the distribution day at the Non-Profit Center.

### **Sports**

Shortly after our last meeting sports got the go ahead to start. We have been busy streaming several games so far and helping schools make plans. We are also scheduling and planning our game schedule. Mid Michigan College is also able to start now as well.

### **Communities**

We have continued to assist Mt. Pleasant & Union Township with their meetings over Zoom.

### **Industry/ACM News**

Not a ton of news that is specifically pertinent to us, but there has been some emails from Mike Watza that reference favorable directions from the FCC with the change of power in Washington.

I participated on another national ACM Zoom call with ACM members from around the State. It was productive and informative to hear what other stations have been doing.

Carey Hammel  
Operations and Administration Director