

**Mid Michigan Area Cable Consortium  
Board of Directors Regular Meeting  
October 18<sup>th</sup>, 2018 3:00 P.M.**

**I. Call to order: Roll Call.**

**II. Approval of the Agenda**

**III. Approval of minutes from the September 20<sup>th</sup>, 2018 regular meeting**

**IV. Treasurer's Report**

- a. Financial Statement: September 2018
- b. Motion to pay bills : October 2018

**V. Correspondence:**

- a. Complaint communications:
- b. Employee monthly meeting report October 2018
- c. Directors Report October 2018

**VI. Public Comments: restricted to (3) three minutes regarding issues not on this agenda**

**VII. New Business:**

- a. Mt. Pleasant Studio Renovations
- b. State & FCC Discussion
- c. 2018 Budget Adjustments

**VIII. Old Business**

**IX. Other Business**

**X. Adjourn**

**Mid Michigan Area Cable Consortium**  
**Meeting Minutes September 20<sup>th</sup>, 2018**

**Call to order: Roll Call:** The meeting was called to order by Kim Smith at 3:06 PM with Diane Lyon, Bobbie Marr, Jeremy Howard and Carey Hammel in attendance.

**Approval of the Agenda:**

A motion was made to approve the agenda with addition of Leightronix Viebit Subscription by Bobbie Marr and supported by Jeremy Howard.

Ayes: all

Nays: none

motion passed

**Approval of the minutes from the July 19<sup>th</sup>, 2018 board meeting:** Jeremy Howard made a motion to approve the minutes of the July 19<sup>th</sup>, 2018 Board meeting, supported by Diane Lyon.

Ayes: all

Nays: none

motion passed

**Treasurer's Report**

**Financial statements:** Kim Smith presented the financial statements to the board.

**Motion to pay bills:** Bobbie Marr made a motion to pay bills, supported by Diane Lyon.

Ayes: all

Nays: none

motion passed

**Complaint Communications:** None.

**Employee monthly meeting report:** Carey Hammel reported on the employee's monthly meeting and what projects everyone was working on for the month of July.

**Director Report:** Carey Hammel gave a directors report. Bobbie Marr suggested looking into grants from the Gratiot Community Foundation. Diane Lyon mentioned making a video for the Clare Depot Ribbon Cutting. There was discussion about possible Saginaw Chippewa Indian Tribe 2% donations that could benefit the Consortium.

**Public Comment:** Kim Smith opened the public comment section of the agenda, no public had comments, closed the public comment section of agenda.

**New Business**

**a. MacBook Pro Proposal:** Carey Hammel presented about the need for an updated laptop with all of the usage that is needed currently. Diane Lyon made motion to approve purchase of a new MacBook Pro from B&H, supported by Bobbie Marr.

Ayes: all

Nays: none

motion passed

**b. Sony NX5U Repair Discussion:** Carey Hammel reported that to replace a damaged camera would be \$1,300. Board members inquired about a new similar model which was \$2,899.99 from B&H. Diane Lyon made a motion to purchase a new camera, supported by Bobbie Marr

Ayes: all

Nays: none

motion passed

Carey Hammel will look into possibilities of getting money for the parts of the damaged camera.

**c. Leightronix Viebit Subscription** – Jeremy Howard made a motion to approve the basic VieBit V-500 subscription on a yearly basis provided that prices do not increase by more than 15%, supported by Diane Lyon.

Ayes: all

Nays: none

motion passed

**Old Business:**

**Other Business:**

**Adjourn:** With no further business before the board a motion to adjourn was made by Diane Lyon and supported by Bobbie Marr. All Ayes and the motion passed and the meeting was adjourned at 4:19pm.

# MAC TV Network

## Profit & Loss Budget vs. Actual

### January 1 through October 17, 2018

	Jan 1 - Oct 17, 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
453 · Franchise Fees				
453.1 · City of Mt. Pleasant	43,979.49	89,000.00	-45,020.51	49.4%
453.10 · Pine River Township	4,406.32	8,000.00	-3,593.68	55.1%
453.11 · City of Ithaca	7,017.31	13,000.00	-5,982.69	54.0%
453.12 · Arcada Township	2,646.17	5,000.00	-2,353.83	52.9%
453.2 · City of Clare	9,518.26	19,000.00	-9,481.74	50.1%
453.3 · City of Alma	0.00	0.00	0.00	0.0%
453.4 · City of Harrison	6,331.23	12,500.00	-6,168.77	50.6%
453.5 · City of Evart	0.00	0.00	0.00	0.0%
453.6 · Union Township	26,994.73	53,000.00	-26,005.27	50.9%
453.7 · Village of Shepherd	0.00	0.00	0.00	0.0%
453.8 · City of St. Louis	9,504.53	18,000.00	-8,495.47	52.8%
453.9 · Village of Breckenridge	0.00	0.00	0.00	0.0%
453 · Franchise Fees - Other	0.00	0.00	0.00	0.0%
<b>Total 453 · Franchise Fees</b>	<b>110,398.04</b>	<b>217,500.00</b>	<b>-107,101.96</b>	<b>50.8%</b>
454 · DVD Copies	232.50	200.00	32.50	116.3%
455 · Video Production Services	5,082.00	8,650.00	-3,568.00	58.8%
456 · Interest Income	692.35	1,800.00	-1,107.65	38.5%
457 · Contributions/ Local Units	0.00	0.00	0.00	0.0%
458 · Grant	950.00	1,000.00	-50.00	95.0%
459 · Charter Advertising Revenue	0.00	0.00	0.00	0.0%
460 · Sale of Assets	0.00	0.00	0.00	0.0%
465 · Peg Fees (Charter)	8,115.03	12,500.00	-4,384.97	64.9%
466 · Clare in Kind Service	0.00	2,250.00	-2,250.00	0.0%
467 · Camp Income	375.00	250.00	125.00	150.0%
497 · Other Income	0.00	0.00	0.00	0.0%
498 · Transfer from Fund Balance	0.00	0.00	0.00	0.0%
499 · Uncategorized Income	0.00	0.00	0.00	0.0%
612 · Accrued Payroll	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>125,844.92</b>	<b>244,150.00</b>	<b>-118,305.08</b>	<b>51.5%</b>
<b>Expense</b>				
600 · Employee Payroll Expense-				
601 · Bonuses	0.00	0.00	0.00	0.0%
602 · Payroll Tax Penalty & Fees	0.00	0.00	0.00	0.0%
603 · Executive Director	38,346.00	47,476.00	-9,130.00	80.8%
604 · Operations Coordinator	0.00	0.00	0.00	0.0%
605 · Intern	9,794.95	15,000.00	-5,205.05	65.3%
606 · Payroll Tax Expense	12,726.27	22,000.00	-9,273.73	57.8%
607 · Salary Reimbursements Alma	0.00	0.00	0.00	0.0%
608 · Video Productions Assistant	69,823.17	72,000.00	-2,176.83	97.0%
609 · Public Access Assistant	0.00	0.00	0.00	0.0%
610 · Fringe Benefits Alma	0.00	0.00	0.00	0.0%
611 · Administrative Assistant	19,687.08	28,000.00	-8,312.92	70.3%
613 · Playback Operations	20,130.10	27,000.00	-6,869.90	74.6%
614 · Tech Engineer (equip. Repair)	0.00	0.00	0.00	0.0%
617 · Other Employee Expense	0.00	0.00	0.00	0.0%
619 · Video Productions Assistant 2	0.00	0.00	0.00	0.0%
600 · Employee Payroll Expense- - Other	4,946.64	0.00	4,946.64	100.0%
<b>Total 600 · Employee Payroll Expense-</b>	<b>175,454.21</b>	<b>211,476.00</b>	<b>-36,021.79</b>	<b>83.0%</b>
680 · credits/returns	0.00	0.00	0.00	0.0%
710 · Accounting Services				
710.1 · Annual Audit	3,450.00	3,390.00	60.00	101.8%
710.2 · Charter Audit	0.00	0.00	0.00	0.0%
710.3 · Bookkeeping Services	1,525.00	2,400.00	-875.00	63.5%
710 · Accounting Services - Other	0.00	0.00	0.00	0.0%
<b>Total 710 · Accounting Services</b>	<b>4,975.00</b>	<b>5,790.00</b>	<b>-815.00</b>	<b>85.9%</b>

9:04 AM

10/17/18

Accrual Basis

# MAC TV Network

## Profit & Loss Budget vs. Actual

### January 1 through October 17, 2018

	Jan 1 - Oct 17, 18	Budget	\$ Over Budget	% of Budget
711 · communications (phone) Gratiot	0.00	0.00	0.00	0.0%
712 · Office/Bldg. supplies- Gratiot	0.00	0.00	0.00	0.0%
713 · Printing/ Publications Gratiot	0.00	0.00	0.00	0.0%
714 · Donations	0.00	0.00	0.00	0.0%
715 · Training	668.80	900.00	-231.20	74.3%
716 · Mileage Reimbursement	3,505.93	4,000.00	-494.07	87.6%
718 · Memberships & Publications	0.00	800.00	-800.00	0.0%
724 · Rent - St Louis	0.00	0.00	0.00	0.0%
725 · Rent - Gratiot	4,050.00	5,400.00	-1,350.00	75.0%
726 · Rent - MP	20,465.40	25,200.00	-4,734.60	81.2%
727 · Office Supplies	2,075.91	3,200.00	-1,124.09	64.9%
728 · Rent - Clare	0.00	2,250.00	-2,250.00	0.0%
730 · Print/Publish	27.50	400.00	-372.50	6.9%
731 · Advertising	6,489.64	10,000.00	-3,510.36	64.9%
732 · Tape supplies	0.00	0.00	0.00	0.0%
733 · Computer Software	2,300.00	2,300.00	0.00	100.0%
744 · Postage	218.00	400.00	-182.00	54.5%
746 · Tools/Equipment	0.00	0.00	0.00	0.0%
750 · Conference Expense	0.00	0.00	0.00	0.0%
779 · equipment/parts Gratiot	0.00	0.00	0.00	0.0%
780 · Equipment / Parts (<\$500)	1,913.03	5,000.00	-3,086.97	38.3%
781 · Contract Services				
781.1 · Computer Support	1,676.62	3,000.00	-1,323.38	55.9%
781.2 · Technical Support	0.00	0.00	0.00	0.0%
781.3 · Executive Director/Contractual	0.00	0.00	0.00	0.0%
781 · Contract Services - Other	0.00	0.00	0.00	0.0%
<b>Total 781 · Contract Services</b>	<b>1,676.62</b>	<b>3,000.00</b>	<b>-1,323.38</b>	<b>55.9%</b>
782 · Production Expense	294.38	500.00	-205.62	58.9%
783 · Professional Development	439.85	1,500.00	-1,060.15	29.3%
784 · Uniform Expense	0.00	1,000.00	-1,000.00	0.0%
785 · Computer R& R Account	0.00	2,000.00	-2,000.00	0.0%
786 · Equipment R&R	885.70	1,000.00	-114.30	88.6%
787 · Maintenance Supplies	0.00	100.00	-100.00	0.0%
788 · Building Repair & Maintenance	778.73	2,600.00	-1,821.27	30.0%
789 · Small Hand Tools	0.00	100.00	-100.00	0.0%
790 · Cleaning	1,500.00	2,000.00	-500.00	75.0%
802 · Legal Fees	150.00	2,500.00	-2,350.00	6.0%
803 · Fees	0.00	0.00	0.00	0.0%
804 · Studio Cable (Mt. P & Alma)	5,190.97	7,000.00	-1,809.03	74.2%
805 · Mt. P City Hall Reimbursable	0.00	0.00	0.00	0.0%
806 · City of Alma - Reimbursable	0.00	0.00	0.00	0.0%
807 · City of Clare - Reimbursable	0.00	0.00	0.00	0.0%
923 · Fiber Contract(Charter)	7,306.90	6,000.00	1,306.90	121.8%
923D0 · Fiber Contract Gratiot \$122/ mo	0.00	0.00	0.00	0.0%
925 · Internet Access	1,814.77	4,500.00	-2,685.23	40.3%
926 · Telephone	0.00	0.00	0.00	0.0%
927 · Water/Sewer Charges	185.59	500.00	-314.41	37.1%
928 · Gas	1,997.84	3,500.00	-1,502.16	57.1%
929 · Electric	4,399.79	6,600.00	-2,200.21	66.7%
930 · Electric & Gas Gratiot	1,417.18	1,950.00	-532.82	72.7%
931 · Water/Sewer Alma	-37.90	550.00	-587.90	-6.9%
941 · Rental Charges	0.00	0.00	0.00	0.0%
944 · Capital Improvement/Outlay	0.00	5,000.00	-5,000.00	0.0%
945 · Major Equipment Purchases	2,458.43	10,000.00	-7,541.57	24.6%
950 · Insurance	4,492.00	5,500.00	-1,008.00	81.7%
970 · Capital Outlay	0.00	0.00	0.00	0.0%
999 · Uncategorized Expenses	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>257,094.27</b>	<b>344,516.00</b>	<b>-87,421.73</b>	<b>74.6%</b>
<b>Net Ordinary Income</b>	<b>-131,249.35</b>	<b>-100,366.00</b>	<b>-30,883.35</b>	<b>130.8%</b>

9:04 AM

10/17/18

Accrual Basis

**MAC TV Network**  
**Profit & Loss Budget vs. Actual**  
January 1 through October 17, 2018

	Jan 1 - Oct 17, 18	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Expense				
Interest Expenses	0.00	0.00	0.00	0.0%
1000 · Depreciation - MP	0.00	0.00	0.00	0.0%
1001 · Depreciation - Alma	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	<u>-131,249.35</u>	<u>-100,366.00</u>	<u>-30,883.35</u>	<u>130.8%</u>

**MAC TV Network**  
**Balance Sheet**  
As of October 17, 2018

Oct 17, 18

**ASSETS**

**Current Assets**

**Checking/Savings**

001 · Bank - Operating & Sweep

18,578.50

002 · Savings - MBIA

27,211.57

003 · CD Investments

004 · Horizon Bank {Wolverine}

251,158.34

005 · Chemical Bank

66,868.44

Total 003 · CD Investments

318,026.78

Total Checking/Savings

363,816.85

**Accounts Receivable**

101 · Accounts receivable

855.50

Total Accounts Receivable

855.50

**Other Current Assets**

100 · Prepaids

1,765.37

112 · Franchise Fees Receivables

3,081.87

Total Other Current Assets

4,847.24

Total Current Assets

369,519.59

**Fixed Assets**

152 · Building Improvements

171,807.00

154 · Studio Equipment

151,602.42

156 · Furniture & Fixtures - MP

15,579.10

160 · Accum Depreciation - MP

-236,009.76

Total Fixed Assets

102,978.76

**TOTAL ASSETS**

**472,498.35**

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2000 · \*Accounts Payable

-2,496.54

Total Accounts Payable

-2,496.54

**Other Current Liabilities**

219 · Payroll Tax Liabilities

220 · Federal Withholding

1,276.00

222 · Social Security & Medicare

2,915.36

230 · State MI Withholding

2,027.16

235 · Unemployment - MESA & FUTA

-193.12

Total 219 · Payroll Tax Liabilities

6,025.40

257 · Accrued Wages

3,663.44

Total Other Current Liabilities

9,688.84

Total Current Liabilities

7,192.30

Total Liabilities

7,192.30

**Equity**

390 · Net Assets - Unrestricted

602,197.00

3900 · Retained Earnings

-71,107.60

392 · Net Assets - Invested in Plant

65,466.00

Net Income

-131,249.35

Total Equity

465,306.05

**TOTAL LIABILITIES & EQUITY**

**472,498.35**

9:09 AM

10/17/18

# MAC TV Network

## Payroll Summary

October 1 - 17, 2018

	Amber L Gall			Austin B Case		
	Hours	Rate	Oct 1 - 17...	Hours	Rate	Oct 1 - 17...
<b>Employee Wages, Taxes and Adjustments</b>						
<b>Gross Pay</b>						
Salary - Exec Dir			0.00			0.00
Salary - Interns			0.00			0.00
Hourly - Video Production 1	36.25	9.35	338.94	32	9.35	299.21
Hourly -Asmin. Assist			0.00			0.00
Playback Operations			0.00			0.00
PTO			0.00			0.00
<b>Total Gross Pay</b>	36.25		338.94	32		299.21
<b>Adjusted Gross Pay</b>	36.25		338.94	32		299.21
<b>Taxes Withheld</b>						
Federal Withholding			-5.00			-1.00
Medicare Employee			-4.92			-4.33
Social Security Employee			-21.01			-18.55
MI - Withholding			-14.40			-12.72
Medicare Employee Addl Tax			0.00			0.00
<b>Total Taxes Withheld</b>			-45.33			-36.60
<b>Additions to Net Pay</b>						
Mileage Reimbursement			0.00			0.00
Reimbursement - Other			0.00			0.00
<b>Total Additions to Net Pay</b>			0.00			0.00
<b>Net Pay</b>	<b>36.25</b>		<b>293.61</b>	<b>32</b>		<b>262.61</b>
<b>Employer Taxes and Contributions</b>						
Medicare Company			4.92			4.33
Social Security Company			21.01			18.55
MI - Unemployment Company			3.39			2.99
MI - Obligation Assessment			2.98			2.63
<b>Total Employer Taxes and Contributions</b>			<b>32.30</b>			<b>28.50</b>



9:09 AM

10/17/18

# MAC TV Network

## Payroll Summary

October 1 - 17, 2018

	Bronwyn C Moisan			Carey Hammel		
	Hours	Rate	Oct 1 - 17...	Hours	Rate	Oct 1 - 17...
<b>Employee Wages, Taxes and Adjustments</b>						
Gross Pay						
Salary - Exec Dir			0.00			3,652.00
Salary - Interns			0.00			0.00
Hourly - Video Production 1	59	9.50	560.51			0.00
Hourly -Asmin. Assist			0.00			0.00
Playback Operations			0.00			0.00
PTO			0.00			0.00
<b>Total Gross Pay</b>	<b>59</b>		<b>560.51</b>			<b>3,652.00</b>
<b>Adjusted Gross Pay</b>	<b>59</b>		<b>560.51</b>			<b>3,652.00</b>
<b>Taxes Withheld</b>						
Federal Withholding			-27.00			-358.00
Medicare Employee			-8.12			-52.96
Social Security Employee			-34.75			-226.42
MI - Withholding			-23.83			-141.98
Medicare Employee Addl Tax			0.00			0.00
<b>Total Taxes Withheld</b>			<b>-93.70</b>			<b>-779.36</b>
<b>Additions to Net Pay</b>						
Mileage Reimbursement			17.44			0.00
Reimbursement - Other			0.00			65.00
<b>Total Additions to Net Pay</b>			<b>17.44</b>			<b>65.00</b>
<b>Net Pay</b>	<b>59</b>		<b>484.25</b>			<b>2,937.64</b>
<b>Employer Taxes and Contributions</b>						
Medicare Company			8.12			52.96
Social Security Company			34.75			226.42
MI - Unemployment Company			5.60			0.00
MI - Obligation Assessment			4.93			0.00
<b>Total Employer Taxes and Contributions</b>			<b>53.40</b>			<b>279.38</b>

9:09 AM

10/17/18

# MAC TV Network

## Payroll Summary

October 1 - 17, 2018

	Diamond D Neph			Dustin Gillis		
	Hours	Rate	Oct 1 - 17...	Hours	Rate	Oct 1 - 17...
<b>Employee Wages, Taxes and Adjustments</b>						
Gross Pay						
Salary - Exec Dir			0.00			0.00
Salary - Interns			0.00			0.00
Hourly - Video Production 1	65.5	9.35	612.42			0.00
Hourly -Asmin. Assist			0.00	122	16.07	1,960.55
Playback Operations			0.00			0.00
PTO			0.00	6	16.07	96.42
<b>Total Gross Pay</b>	<b>65.5</b>		<b>612.42</b>	<b>128</b>		<b>2,056.97</b>
<b>Adjusted Gross Pay</b>	<b>65.5</b>		<b>612.42</b>	<b>128</b>		<b>2,056.97</b>
<b>Taxes Withheld</b>						
Federal Withholding			-32.00			-85.00
Medicare Employee			-8.88			-29.82
Social Security Employee			-37.97			-127.53
MI - Withholding			-26.03			-74.19
Medicare Employee Addl Tax			0.00			0.00
<b>Total Taxes Withheld</b>			<b>-104.88</b>			<b>-316.54</b>
<b>Additions to Net Pay</b>						
Mileage Reimbursement			38.80			16.35
Reimbursement - Other			0.00			0.00
<b>Total Additions to Net Pay</b>			<b>38.80</b>			<b>16.35</b>
<b>Net Pay</b>	<b>65.5</b>		<b>546.34</b>	<b>128</b>		<b>1,756.78</b>
<b>Employer Taxes and Contributions</b>						
Medicare Company			8.88			29.82
Social Security Company			37.97			127.53
MI - Unemployment Company			6.12			0.00
MI - Obligation Assessment			5.38			0.00
<b>Total Employer Taxes and Contributions</b>			<b>58.35</b>			<b>157.35</b>

9:09 AM

10/17/18

# MAC TV Network

## Payroll Summary

October 1 - 17, 2018

	Eleanor F Etienne			Eli J Kea		
	Hours	Rate	Oct 1 - 17...	Hours	Rate	Oct 1 - 17...
<b>Employee Wages, Taxes and Adjustments</b>						
Gross Pay						
Salary - Exec Dir			0.00			0.00
Salary - Interns			0.00			0.00
Hourly - Video Production 1	144.75	11.49	1,663.18	41	9.35	383.35
Hourly -Asmin. Assist			0.00			0.00
Playback Operations			0.00			0.00
PTO			0.00			0.00
<b>Total Gross Pay</b>	<b>144.75</b>		<b>1,663.18</b>	<b>41</b>		<b>383.35</b>
<b>Adjusted Gross Pay</b>	<b>144.75</b>		<b>1,663.18</b>	<b>41</b>		<b>383.35</b>
<b>Taxes Withheld</b>						
Federal Withholding			-151.00			-10.00
Medicare Employee			-24.12			-5.56
Social Security Employee			-103.12			-23.77
MI - Withholding			-70.69			-16.29
Medicare Employee Addl Tax			0.00			0.00
<b>Total Taxes Withheld</b>			<b>-348.93</b>			<b>-55.62</b>
<b>Additions to Net Pay</b>						
Mileage Reimbursement			0.00			0.00
Reimbursement - Other			36.65			0.00
<b>Total Additions to Net Pay</b>			<b>36.65</b>			<b>0.00</b>
<b>Net Pay</b>	<b>144.75</b>		<b>1,350.90</b>	<b>41</b>		<b>327.73</b>
<b>Employer Taxes and Contributions</b>						
Medicare Company			24.12			5.56
Social Security Company			103.12			23.77
MI - Unemployment Company			0.00			3.84
MI - Obligation Assessment			0.00			3.38
<b>Total Employer Taxes and Contributions</b>			<b>127.24</b>			<b>36.55</b>

9:09 AM

10/17/18

# MAC TV Network

## Payroll Summary

October 1 - 17, 2018

	Erika C. Metcalf			Hazen S Nester		
	Hours	Rate	Oct 1 - 17...	Hours	Rate	Oct 1 - 17...
<b>Employee Wages, Taxes and Adjustments</b>						
Gross Pay						
Salary - Exec Dir			0.00			0.00
Salary - Interns			0.00			0.00
Hourly - Video Production 1	77.5	10.70	829.25	19.5	20.00	390.00
Hourly -Asmin. Assist			0.00			0.00
Playback Operations			0.00	124.75	15.97	1,992.26
PTO			0.00			0.00
<b>Total Gross Pay</b>	<b>77.5</b>		<b>829.25</b>	<b>144.25</b>		<b>2,382.26</b>
<b>Adjusted Gross Pay</b>	<b>77.5</b>		<b>829.25</b>	<b>144.25</b>		<b>2,382.26</b>
<b>Taxes Withheld</b>						
Federal Withholding			-22.00			-199.00
Medicare Employee			-12.03			-34.54
Social Security Employee			-51.41			-147.70
MI - Withholding			-35.24			-101.24
Medicare Employee Addl Tax			0.00			0.00
<b>Total Taxes Withheld</b>			<b>-120.68</b>			<b>-482.48</b>
<b>Additions to Net Pay</b>						
Mileage Reimbursement			0.00			0.00
Reimbursement - Other			0.00			0.00
<b>Total Additions to Net Pay</b>			<b>0.00</b>			<b>0.00</b>
<b>Net Pay</b>	<b>77.5</b>		<b>708.57</b>	<b>144.25</b>		<b>1,899.78</b>
<b>Employer Taxes and Contributions</b>						
Medicare Company			12.03			34.54
Social Security Company			51.41			147.70
MI - Unemployment Company			8.30			0.00
MI - Obligation Assessment			7.30			0.00
<b>Total Employer Taxes and Contributions</b>			<b>79.04</b>			<b>182.24</b>

9:09 AM

10/17/18

# MAC TV Network

## Payroll Summary

October 1 - 17, 2018

	Joseph G Carravallah			Marilyn M Delong		
	Hours	Rate	Oct 1 - 17...	Hours	Rate	Oct 1 - 17...
<b>Employee Wages, Taxes and Adjustments</b>						
Gross Pay						
Salary - Exec Dir			0.00			0.00
Salary - Interns			0.00			0.00
Hourly - Video Production 1	124	10.50	1,302.00	61.5	9.35	575.03
Hourly -Asmin. Assist			0.00			0.00
Playback Operations			0.00			0.00
PTO			0.00			0.00
<b>Total Gross Pay</b>	124		1,302.00	61.5		575.03
<b>Adjusted Gross Pay</b>	124		1,302.00	61.5		575.03
<b>Taxes Withheld</b>						
Federal Withholding			-108.00			-29.00
Medicare Employee			-18.88			-8.34
Social Security Employee			-80.72			-35.65
MI - Withholding			-55.34			-24.44
Medicare Employee Addl Tax			0.00			0.00
<b>Total Taxes Withheld</b>			-262.94			-97.43
<b>Additions to Net Pay</b>						
Mileage Reimbursement			89.66			21.91
Reimbursement - Other			0.00			0.00
<b>Total Additions to Net Pay</b>			89.66			21.91
<b>Net Pay</b>	124		1,128.72	61.5		499.51
<b>Employer Taxes and Contributions</b>						
Medicare Company			18.88			8.34
Social Security Company			80.72			35.65
MI - Unemployment Company			6.81			5.75
MI - Obligation Assessment			6.00			5.06
<b>Total Employer Taxes and Contributions</b>			112.41			54.80

9:09 AM

10/17/18

# MAC TV Network

## Payroll Summary

October 1 - 17, 2018

	Nichelle B Hulka			Nicholas A Toner		
	Hours	Rate	Oct 1 - 17...	Hours	Rate	Oct 1 - 17...
<b>Employee Wages, Taxes and Adjustments</b>						
<b>Gross Pay</b>						
Salary - Exec Dir			0.00			0.00
Salary - Interns	53.5		300.00			0.00
Hourly - Video Production 1			0.00	151	9.50	1,434.50
Hourly -Asmin. Assist			0.00			0.00
Playback Operations			0.00			0.00
PTO			0.00			0.00
<b>Total Gross Pay</b>	53.5		300.00	151		1,434.50
<b>Adjusted Gross Pay</b>	53.5		300.00	151		1,434.50
<b>Taxes Withheld</b>						
Federal Withholding			-2.00			-123.00
Medicare Employee			-4.35			-20.80
Social Security Employee			-18.60			-88.94
MI - Withholding			-12.76			-60.97
Medicare Employee Addl Tax			0.00			0.00
<b>Total Taxes Withheld</b>			-37.71			-293.71
<b>Additions to Net Pay</b>						
Mileage Reimbursement			0.00			18.53
Reimbursement - Other			0.00			0.00
<b>Total Additions to Net Pay</b>			0.00			18.53
<b>Net Pay</b>	53.5		262.29	151		1,159.32
<b>Employer Taxes and Contributions</b>						
Medicare Company			4.35			20.80
Social Security Company			18.60			88.94
MI - Unemployment Company			3.00			0.00
MI - Obligation Assessment			2.64			0.00
<b>Total Employer Taxes and Contributions</b>			28.59			109.74

9:09 AM

10/17/18

# MAC TV Network

## Payroll Summary

October 1 - 17, 2018

	Nick S Boyer			Nolan R Shull		
	Hours	Rate	Oct 1 - 17...	Hours	Rate	Oct 1 - 17...
<b>Employee Wages, Taxes and Adjustments</b>						
Gross Pay						
Salary - Exec Dir			0.00			0.00
Salary - Interns			0.00	64.5		300.00
Hourly - Video Production 1	144.75	9.50	1,375.13			0.00
Hourly -Asmin. Assist			0.00			0.00
Playback Operations			0.00			0.00
PTO			0.00			0.00
<b>Total Gross Pay</b>	<b>144.75</b>		<b>1,375.13</b>	<b>64.5</b>		<b>300.00</b>
<b>Adjusted Gross Pay</b>	<b>144.75</b>		<b>1,375.13</b>	<b>64.5</b>		<b>300.00</b>
<b>Taxes Withheld</b>						
Federal Withholding			-117.00			-2.00
Medicare Employee			-19.94			-4.35
Social Security Employee			-85.26			-18.60
MI - Withholding			-58.45			-12.76
Medicare Employee Addl Tax			0.00			0.00
<b>Total Taxes Withheld</b>			<b>-280.65</b>			<b>-37.71</b>
<b>Additions to Net Pay</b>						
Mileage Reimbursement			125.35			0.00
Reimbursement - Other			0.00			0.00
<b>Total Additions to Net Pay</b>			<b>125.35</b>			<b>0.00</b>
<b>Net Pay</b>	<b>144.75</b>		<b>1,219.83</b>	<b>64.5</b>		<b>262.29</b>
<b>Employer Taxes and Contributions</b>						
Medicare Company			19.94			4.35
Social Security Company			85.26			18.60
MI - Unemployment Company			0.00			3.00
MI - Obligation Assessment			0.00			2.64
<b>Total Employer Taxes and Contributions</b>			<b>105.20</b>			<b>28.59</b>

9:09 AM

10/17/18

# MAC TV Network

## Payroll Summary

October 1 - 17, 2018

	Ryan P Schmitz			Steve L Swart		
	Hours	Rate	Oct 1 - 17...	Hours	Rate	Oct 1 - 17...
<b>Employee Wages, Taxes and Adjustments</b>						
Gross Pay						
Salary - Exec Dir			0.00			0.00
Salary - Interns	59.75		300.00			0.00
Hourly - Video Production 1			0.00	19.5	20.00	390.00
Hourly -Asmin. Assist			0.00			0.00
Playback Operations			0.00			0.00
PTO			0.00			0.00
<b>Total Gross Pay</b>	<b>59.75</b>		<b>300.00</b>	<b>19.5</b>		<b>390.00</b>
<b>Adjusted Gross Pay</b>	<b>59.75</b>		<b>300.00</b>	<b>19.5</b>		<b>390.00</b>
<b>Taxes Withheld</b>						
Federal Withholding			-2.00			-1.00
Medicare Employee			-4.35			-5.66
Social Security Employee			-18.60			-24.18
MI - Withholding			-12.76			-6.77
Medicare Employee Addl Tax			0.00			0.00
<b>Total Taxes Withheld</b>			<b>-37.71</b>			<b>-37.61</b>
<b>Additions to Net Pay</b>						
Mileage Reimbursement			29.43			0.00
Reimbursement - Other			0.00			0.00
<b>Total Additions to Net Pay</b>			<b>29.43</b>			<b>0.00</b>
<b>Net Pay</b>	<b>59.75</b>		<b>291.72</b>	<b>19.5</b>		<b>352.39</b>
<b>Employer Taxes and Contributions</b>						
Medicare Company			4.35			5.66
Social Security Company			18.60			24.18
MI - Unemployment Company			3.00			3.90
MI - Obligation Assessment			2.64			3.43
<b>Total Employer Taxes and Contributions</b>			<b>28.59</b>			<b>37.17</b>



9:09 AM

10/17/18

# MAC TV Network

## Payroll Summary

October 1 - 17, 2018

	Zachary D Leighton			TOTAL		
	Hours	Rate	Oct 1 - 17...	Hours	Rate	Oct 1 - 17...
<b>Employee Wages, Taxes and Adjustments</b>						
<b>Gross Pay</b>						
Salary - Exec Dir			0.00			3,652.00
Salary - Interns	52.25		300.00	230.00		1,200.00
Hourly - Video Production 1			0.00	976.25		10,153.52
Hourly - Asmin. Assist			0.00	122.00		1,960.55
Playback Operations			0.00	124.75		1,992.26
PTO			0.00	6.00		96.42
<b>Total Gross Pay</b>	<u>52.25</u>		<u>300.00</u>	<u>1,459.00</u>		<u>19,054.75</u>
<b>Adjusted Gross Pay</b>	52.25		300.00	1,459.00		19,054.75
<b>Taxes Withheld</b>						
Federal Withholding			-2.00			-1,276.00
Medicare Employee			-4.35			-276.30
Social Security Employee			-18.60			-1,181.38
MI - Withholding			-12.76			-773.62
Medicare Employee Addl Tax			0.00			0.00
<b>Total Taxes Withheld</b>			<u>-37.71</u>			<u>-3,507.30</u>
<b>Additions to Net Pay</b>						
Mileage Reimbursement			0.00			357.47
Reimbursement - Other			0.00			101.65
<b>Total Additions to Net Pay</b>			<u>0.00</u>			<u>459.12</u>
<b>Net Pay</b>	<u>52.25</u>		<u>262.29</u>	<u>1,459.00</u>		<u>16,006.57</u>
<b>Employer Taxes and Contributions</b>						
Medicare Company			4.35			276.30
Social Security Company			18.60			1,181.38
MI - Unemployment Company			3.00			58.70
MI - Obligation Assessment			2.64			51.65
<b>Total Employer Taxes and Contributions</b>			<u>28.59</u>			<u>1,568.03</u>

## Mid Michigan Area Cable Consortium Payment Log – October 2018

\* Paid as were due

Vendor	Amount	Note
State of Michigan*	\$1,935.87	Sales & Withholding Tax
State of Michigan*	\$268.76	Unemployment Insurance
IRS*	\$3,709.28	Federal 941
Charter Communications*	\$138.51	SL Cable
City of Mt. Pleasant*	\$17.33	MP Water
City of St. Louis*	\$73.92	SL Electric
Consumers Energy*	\$749.95	MP Electric
Dorothy L Howard CPA*	\$200.00	Accounting
DTE Energy*	\$34.88	MP Gas
Spectrum Reach	\$996.00	Advertising TV August
Charter Communications	\$389.48	Fiber Charter End
Charter Communications	\$389.48	Fiber Studio End
Charter Communications	\$66.54	MP Cable
CMSInter.Net LLC	\$18.95	Web Hosting
Consumers Energy	\$15.52	SL Gas
Hannah Maney Cleaning	\$150.00	Cleaning
Latitude Media	\$270.00	Advertising Radio
Mid Michigan Security	\$270.00	Alarm Support
Spectrum Reach	\$782.18	Advertising TV September
Winn Telecom	\$212.91	MP Internet/Phone
Spectrum Reach	\$217.42	Advertising TV October
Coty Properties	\$450.00	November SL Rent
REDIRON	\$2,046.54	November MP Rent
Total:	\$13,403.52	

Credit Card – October Bill not arrived yet	Amount	Note
Credit Card Total:	\$0.00	

**Total:**    \$13,403.52

## **MAC TV Network Employee Monthly Meeting**

**Tuesday October 16, 2018**

Welcome back Fall!! It has been a beautiful fall so far with a couple of summer days mixed in. We have been a busy little bee hive here with the interns ,co-op's and staff buzzing around here in all directions covering the sports and local events as well as the staff Monster movie!! We are excited for our premier in two weeks!! We will be at the MT Pleasant Business expo on Thursday. Stop in and say hello after the meeting! Below are the most *current* episodes of our magazines.

**Pleasant Chat Season 16 Episode 2** On this episode we go to Art Reach to the Wellspring Writer series featuring local poets , writers and musicians. Then we check out the CMU Homecoming 5K to benefit the Special Olympics and wrap up at the Four Legged Food Drive at Ric's in Mt Pleasant to help Isabella County Humane Society. <https://mactvnetwork.viebit.com/player.php?hash=CiFB4Z2ELTyn>

**Sports Attack – Season 14 Episode 1** Nolan takes us to Clare to check out some football and soccer then on to Sacred Heart Academy for Volley ball. <https://mactvnetwork.viebit.com/player.php?hash=79tHNbYkVgJD>

**Art Review- Season 13 Episode 2** Nichelle and Zach gets to talk with the Hip hot artist “Top Notch” then they head to Ithaca to cover the Fall festival and wrap the episode up in Mt Pleasant at the Cancer “Into the Light” event at the county fairgrounds. <https://mactvnetwork.viebit.com/player.php?hash=6cGE6VxvcwDb>

**MAC Gives Back** - We went to Schnepf Senior Care & Rehab Center Back To School Bash in St Louis for back to school supplies for local kids. <https://vimeo.com/285118127>

**The Games of the week : 10/15/18** Clare vs Roscommon volleyball <https://vimeo.com/295388353> **10/10/18** Beaverton vs Harrison volleyball <https://vimeo.com/294836243> **9-26-2018** Bay City Central @Mt. Pleasant. Boys Varsity Soccer <https://vimeo.com/293206030> 9/21/18The [Bay](#)

[City Western High School](#) Warriors travel to [Mt Pleasant High School](#) to take on the undefeated Oilers in a Saginaw Valley League: Blue Division match up! <https://vimeo.com/291936536>

### **Mac and Cheese -Episode 7 "Tortellini in Love with You"**

<https://mactvnetwork.viebit.com/player.php?hash=pd1IWqc6YbFF>

**The Bell Season- 3 Episode 2** In this episode Amber and Austin check out all Sacred Hearts homecoming, pep Assembly and Can drive. Then our St Louis co-op's Diamond and Marilyn head to the Gratiot county Tech Center and talked with the CTE Coordinator. Then went to check out the St Louis Homecoming. Then Eli went to Mt Pleasant High school where they were teaching about distracted and impaired driving program.

<https://mactvnetwork.viebit.com/player.php?hash=yycSpH2MXQxB>

We created a new 2018 Sports Promo <https://vimeo.com/292741481>. We covered the Mt Pleasant Area Community Foundation breakfast.

<https://vimeo.com/292347206> The second quarter franchise fees 2018 have all been received. I will get out the third Quarter as soon as I receive them.

*Let us know if you have an event you want covered in your communities!  
Also please keep up with us on Facebook, twitter and our web page for  
some of our newest episodes!*

Respectively submitted,

Dusty Gillis

[Dusty@mactvnetwork.org](mailto:Dusty@mactvnetwork.org) Cell (989)-621-1787

Senior Administrative Assistant

Carey Hammel & the MAC TV Staff , Interns and Co-Op Students

## **October Director's Report (Submitted 10/18/2018)**

We are well into the Fall at the studio and staying very busy!

### **Interns**

Fall interns Zach, Ryan, Nichelle and Nolan have been hard at work on their shows. They have finished 2 episodes and are working on their 3<sup>rd</sup> right now.

### **Co-Ops**

Our Co-Ops have been working hard and keeping us all on the go. They have finished 2 episodes of "The Bell" and now are working on the 3<sup>rd</sup>. They have been finding some unique stories to tell from some major renovations at Harrison to the Save A Live tour in Mt. Pleasant and an awesome event put on by the Clare Volleyball team.

### **Community Events Covered**

We have shot several community events which are detailed in the Employee Monthly Meeting Report.

Staff worked on creating a montage of MAC TV coverage of the Clare Depot process which was on display at the Depot ribbon cutting. We were also there covering the event.

Eleanor & myself worked on a video to assist the City of St. Louis with a Grant proposal for the Gratiot County Community Foundation. I assisted with the Grant Presentation process which went well.

### **Sports**

We are pretty close to wrapping up the Fall season of sports as MHSAA tournaments are just a few weeks away. Most weeks have included 2 games and the staff and some volunteers have been doing a great job. We are hoping to work Mr. Onstott and the Student Broadcast group at the Mt. Pleasant Tech center to assist them in filming Mt. Pleasant Football play off games which would allow us to film those and would help their student group produce a better product. Mt. Pleasant is undefeated with 1 game remaining in the regular season and likely will have a home play off game.

### **New Camera**

Following the last board meeting we purchased a new camera to replace the camera that was damaged. I did call repair place we had sent the damaged camera and we were able to get \$250 for it's parts and also didn't have to pay for them to ship it back or any kind of disposal.

### **Mt. Pleasant Studio Upgrades**

We will be presenting our bids to the board at the meeting Thursday.

### **2018 Monster Movie**

Monster Movie competition is in full swing. We've heard from several groups that are working on films.

### **Gratiot A/V Club**

Eleanor and the rest of the staff have been doing a great job with our Gratiot AV Club at the St. Louis studio. There are usually 6-8 kids in attendance. They have been working on a Monster Movie while learning skills and have decided to meet more frequently in order to finish the Monster Movie on time.

### **Gratiot Community Foundation Grant**

I did apply for a grant through the Gratiot Community Foundation and geared it towards supporting the Co-Op program in Gratiot county. Have not heard anything yet, they also have YAC (Youth Advisory Council) Grants in November which we may be a better fit so investigating if we should apply for that as well.

**Industry News**

To say things have gotten interesting at the State and FCC level is an understatement. I've sent lots of emails and we should discuss this all at the meeting Thursday.


Carey Hammel  
Operations and Administration Director

# Job Work Order

☐ ESTIMATE (VALID FOR 30 DAYS)

DATE	9-12-18	<input type="checkbox"/> SERVICE	<input type="checkbox"/> WILL CALL	PHONE	789 8176444
		<input type="checkbox"/> INSTALL	<input type="checkbox"/> DELIVER		
NAME	MAC TV			MAKE	
ADDRESS	312 W. MICHIGAN			MODEL	
	N. PLEASANT MI			SERIAL	
ITEM TO BE SERVICED				NATURE OF SERVICE REQUEST	

QTY.	PART #	DESCRIPTION OF PARTS OR MATERIALS	PRICE	AMOUNT
		APPROX 20 GAL OF PAINT / PRIMER		600.00
		SLEEVES / TAPE / SCREENS		
		300 SQ FT FLOORING & UNDERLAYMENT, & TRANSITION STRIPS		1300.00
			\$	
LABOR PERFORMED			TOTAL MATERIALS	1900.00
2 COATS OF PAINT & REPAIRS ON WALLS APPROX SQ FT 4800			TAX	
REMOVE & INSTALL APPROX 300 SQ FT OF PERGO FLOORING			TOTAL LABOR	2800.00
			TOTAL AMOUNT ▶	4700.00

DATE WANTED	DEPOSIT	RECEIVED BY
ESTIMATES ARE FOR LABOR ONLY, MATERIAL ADDITIONAL. WE WILL NOT BE RESPONSIBLE FOR LOSS OR DAMAGE CAUSED BY FIRE, THEFT, TESTING, OR ANY OTHER CAUSES BEYOND OUR CONTROL.		
AUTHORIZED BY: 	<b>Job Work Order</b> <b>TRIPLICATE</b>	

**Adams T5868**

TERMS - NET CASH  
NO GOODS HOLD OVER 30 DAYS

10-11

5557 E Pleasant Valley Rd  
Shepherd, MI 48883  
989.577.5600

# Estimate

DATE	ESTIMATE #
10/6/2018	603

## BILL TO

Carey Hammel / MAC TV Network  
312 W. Michigan St.  
Mt Pleasant, MI 48858

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Prime and Paint Flooring	Prime and Paint all areas that were discussed	1	5,500.00	5,500.00
	Remove old flooring and lay down laminate wood flooring	1	1,750.00	1,750.00
	<ol style="list-style-type: none"> <li>1. JJ Solutions will buy primer and paint.</li> <li>2. JJ Solutions will buy foam underlay, adhesives, and laminate flooring</li> <li>3. TV/Radio company will pick out paint colors and pick out laminate wood floor color.</li> <li>4. Business will need to move furniture away from walls prior to JJ Solutions painting and laying floor.</li> </ol>			0.00



5557 E Pleasant Valley Rd  
Shepherd, MI 48883  
989.577.5600

# Estimate

DATE	ESTIMATE #
10/6/2018	603

BILL TO
Carey Hammel / MAC TV Network 312 W. Michigan St. Mt Pleasant, MI 48858

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
	<p>This estimate's price is subject to change if additional work needs to be done that has not been agreed upon. Any additional work to be done will be written up in a separate estimate.</p> <p>Client agrees to put 25% down prior to work starting and will pay the remainder of the balance upon completion of work.</p> <p>X _____ Owner</p> <p>X _____, JJ Solutions LLC Owner</p>			0.00
		Subtotal		7,250.00
		0% Tax		
		Total		7,250.00
		Balance Due		7,250.00

# Proposal

Charles Allen Orlando  
DBA/Central Michigan Painting  
210 S. Bradley St. #204 989-772-1356  
MT. Pleasant, Mi. 48858 989-400-6964

PROPOSAL NO.

SHEET NO.

DATE

9-6-18

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

NAME Mid Michigan Cable Consortium	ADDRESS Same
ADDRESS 312 N. Michigan St.	
MT. Pleasant, Mi. 48858	DATE OF PLANS
PHONE NO. 989-773-9730 989-621-1787	ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of Interior painting Project that will include the following scope of work to be completed:

1. Preparation includes all minor dry wall repairs such as nail, anchor holes left from wall ornaments. Patch, Sand, Masking Tape to all Cove baseboard to protect.
2. Full Primer coat on all walls through building.
3. Pole sander between coats.
4. 1<sup>st</sup> coat paint all walls - Sherwin Williams 200 egg shell
5. 2<sup>nd</sup> coat finish paint all walls and painted window, door trim as well as painted doors.

\*  
NO FLOORING

Labor and Materials  
Total \$2,920<sup>00</sup>

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Two Thousand, Nine Hundred

Twenty Dollars (\$ 2,920<sup>00</sup>) with payments to be made as follows.

\$973<sup>00</sup> Materials start-up  
\$1,947<sup>00</sup> Due upon Completion

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

Per

Note — this proposal may be withdrawn by us if not accepted within 30 days.

## ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

X  
Signature \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

Interior & Exterior  
Residential & Commercial

Wallcovering Service



1304 E. Baseline  
Mt. Pleasant, MI 48858

Shop (989) 775-6689  
Fax (989) 773-3758

Proposal Number: <Insert Number>

Sheet Number: <Insert Number>

Date: 9/20/2018

Proposal Submitted To	Work To Be Performed At
Name: MAC TV Network	Street: <Insert Street>
Street: <Insert Street>	City: <Insert City>
City: Mt. Pleasant	State: <Insert State>
State: MI.	Date of Plans: <Insert Date>
Telephone Number: 773-9730 (Dusty 621-1787)	Architect: <Insert Architect>

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of:

Estimated charges for labor and materials to prep, prime as needed and (2) coat finish paint walls, doors, and frames in reception area, hallways, conference rooms, bathrooms, break room, and offices.  
Sherwin Williams 200 Eggshell finish paint to be used on walls. Semi-Gloss on doors and frames.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars (\$4,280.00) with payments to be made as follows:

Completion

\*Does not include  
doing flooring.

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workman's Compensation and Public Liability Insurance on above work to be taken out by Bill Hauck Painting.

Respectfully submitted Bill Hauck

Per Bill Hauck Painting

Note – This proposal may be withdrawn by us if not accepted within <Insert Days> days.

## ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date Accepted \_\_\_\_\_ Signature \_\_\_\_\_

## 2018 MAC TV Network Budget Reconciliation

Dated: 10/17/2018

Account # Moved to	Original Budget	Estimated Total Need	Amount Moved	Moved To Account Total	Account # Moved From	Moved From Account Balance	Notes
608 – Video Production Assistant	\$72,000.00	\$81,500.00	\$2,000.00	\$74,000.00	780 – Equipment / Parts <\$500	\$1,086.97	This needed as transitioning to plan of more interns/co-ops left us over for 2018 but sets us up for future.
608 – Video Production Assistant	\$72,000.00	\$81,500.00	\$1,000.00	\$75,000.00	788 – Building Repair & Maintenance	\$821.27	Same
608 – Video Production Assistant	\$72,000.00	\$81,500.00	\$1,000.00	\$76,000.00	802 – Legal Fees	\$1,350.00	Same
608 – Video Production Assistant	\$72,000.00	\$81,500.00	\$1,500.00	\$77,500.00	925 – Internet Fees	\$1,185.23	Same
608 – Video Production Assistant	\$72,000.00	\$81,500.00	\$4,000.00	\$81,500.00	945 – Major Equipment Purchases	\$3,541.57	Same
716 – Mileage Reimbursement	\$4,000.00	\$4,400.00	\$400.00	\$4,400.00	784 – Uniform Expense	\$600.00	With additional amount of events covered and traveling to farther locations in Gratiot & Clare county looks like will be a little over budget.