

**Mid Michigan Area Cable Consortium
Board of Directors Regular Meeting
November 28th, 2018 3:00 P.M.**

I. Call to order: Roll Call.

II. Approval of the Agenda

III. Approval of minutes from the October 18th, 2018 regular meeting

IV. Treasurer's Report

- a. Financial Statement: October 2018
- b. Motion to pay bills : November 2018

V. Correspondence:

- a. Complaint communications:
- b. Employee monthly meeting report November 2018
- c. Directors Report November 2018

VI. Public Comments: restricted to (3) three minutes regarding issues not on this agenda

VII. New Business:

- a. 2019 Budget Discussion

VIII. Old Business

IX. Other Business

X. Adjourn

Mid Michigan Area Cable Consortium
Meeting Minutes October 18th, 2018

Call to order: Roll Call: The meeting was called to order by Kim Smith at 3:03 PM with Diane Lyon, Bobbie Marr, Jeremy Howard and Carey Hammel in attendance.

Approval of the Agenda:

A motion was made to approve the agenda by Diane Lyon and supported by Bobbie Marr.

Ayes: all

Nays: none

motion passed

Approval of the minutes from the September 20th, 2018 board meeting: Diane Lyon made a motion to approve the minutes of the September 20th, 2018 Board meeting, supported by Jeremy Howard.

Ayes: all

Nays: none

motion passed

Treasurer's Report

Financial statements: Kim Smith presented the financial statements to the board.

Motion to pay bills: Bobbie Marr made a motion to pay bills, supported by Diane Lyon.

Ayes: all

Nays: none

motion passed

Complaint Communications: Bobbie Marr mentioned that St. Louis was having issues with Charter soliciting door to door. Charter did not have and was refusing to get a permit or registration. Kim Smith suggested filing complaint with MPSC and also to communicate with Karen Coronado of Charter..

Employee monthly meeting report: Carey Hammel reported on the employee's monthly meeting and what projects everyone was working on for the month of October.

Director Report: Carey Hammel gave a directors report.

Public Comment: Kim Smith opened the public comment section of the agenda, no public had comments, closed the public comment section of agenda.

New Business

a. Mt. Pleasant Studio Renovations: Carey Hammel presented 4 bids for some revoations to flooring and paint at the Mt. Pleasant Studio. Jeremy Howard made a motion to accept the bid from B&B Construction, Supported by Bobbie Marr.

Ayes: all

Nays: none

motion passed

b. State & FCC Discussion: The board discussed recent developments at the State and FCC level. At this time it was decided that the Consortium would continue to stay informed and have letters drafted if necessary.

c. 2018 Budget Reconciliation: The board discussed the recommended Budget Reconciliation. A change was discussed for the Charter Fiber to come from Fund Balance and move \$5000 from 944 Capital Improvement to 788 Building Repair & Maintenance. **Kim Smith tp accept the Budget Reconciliation with changes, supported by Bobbie Marr.**

Ayes: all

Nays: none

motion passed

Old Business:

Other Business:

Adjourn: With no further business before the board a motion to adjourn was made by Diane Lyon and supported by Bobbie Marr. All Ayes and the motion passed and the meeting was adjourned at 4:35pm.

MAC TV Network
Profit & Loss Budget vs. Actual
 January 1 through November 27, 2018

	Jan 1 - Nov 27, 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
453 · Franchise Fees				
453.1 · City of Mt. Pleasant	43,979.49	89,000.00	-45,020.51	49.4%
453.10 · Pine River Township	4,406.32	8,000.00	-3,593.68	55.1%
453.11 · City of Ithaca	7,017.31	13,000.00	-5,982.69	54.0%
453.12 · Arcada Township	2,646.17	5,000.00	-2,353.83	52.9%
453.2 · City of Clare	9,518.26	19,000.00	-9,481.74	50.1%
453.3 · City of Alma	0.00	0.00	0.00	0.0%
453.4 · City of Harrison	6,331.23	12,500.00	-6,168.77	50.6%
453.5 · City of Evart	0.00	0.00	0.00	0.0%
453.6 · Union Township	26,994.73	53,000.00	-26,005.27	50.9%
453.7 · Village of Shepherd	0.00	0.00	0.00	0.0%
453.8 · City of St. Louis	9,504.53	18,000.00	-8,495.47	52.8%
453.9 · Village of Breckenridge	0.00	0.00	0.00	0.0%
453 · Franchise Fees - Other	0.00	0.00	0.00	0.0%
Total 453 · Franchise Fees	110,398.04	217,500.00	-107,101.96	50.8%
454 · DVD Copies	247.50	200.00	47.50	123.8%
455 · Video Production Services	5,532.00	8,650.00	-3,118.00	64.0%
456 · Interest Income	692.35	1,800.00	-1,107.65	38.5%
457 · Contributions/ Local Units	0.00	0.00	0.00	0.0%
458 · Grant	950.00	1,000.00	-50.00	95.0%
459 · Charter Advertising Revenue	0.00	0.00	0.00	0.0%
460 · Sale of Assets	250.00	0.00	250.00	100.0%
465 · Peg Fees (Charter)	10,470.15	12,500.00	-2,029.85	83.8%
466 · Clare in Kind Service	0.00	2,250.00	-2,250.00	0.0%
467 · Camp Income	375.00	250.00	125.00	150.0%
497 · Other Income	0.00	0.00	0.00	0.0%
498 · Transfer from Fund Balance	0.00	0.00	0.00	0.0%
499 · Uncategorized Income	0.00	0.00	0.00	0.0%
612 · Accrued Payroll	0.00	0.00	0.00	0.0%
Total Income	128,915.04	244,150.00	-115,234.96	52.8%
Expense				
600 · Employee Payroll Expense-				
601 · Bonuses	0.00	0.00	0.00	0.0%
602 · Payroll Tax Penalty & Fees	0.00	0.00	0.00	0.0%
603 · Executive Director	43,824.00	47,476.00	-3,652.00	92.3%
604 · Operations Coordinator	0.00	0.00	0.00	0.0%
605 · Intern	11,594.95	15,000.00	-3,405.05	77.3%
606 · Payroll Tax Expense	14,818.78	22,000.00	-7,181.22	67.4%
607 · Salary Reimbursements Alma	0.00	0.00	0.00	0.0%
608 · Video Productions Assistant	82,510.73	81,500.00	1,010.73	101.2%
609 · Public Access Assistant	0.00	0.00	0.00	0.0%
610 · Fringe Benefits Alma	0.00	0.00	0.00	0.0%
611 · Administrative Assistant	22,306.50	28,000.00	-5,693.50	79.7%
613 · Playback Operations	22,401.83	27,000.00	-4,598.17	83.0%
614 · Tech Engineer (equip. Repair)	0.00	0.00	0.00	0.0%
617 · Other Employee Expense	0.00	0.00	0.00	0.0%
619 · Video Productions Assistant 2	0.00	0.00	0.00	0.0%
600 · Employee Payroll Expense- - Other	5,872.50	0.00	5,872.50	100.0%
Total 600 · Employee Payroll Expense-	203,329.29	220,976.00	-17,646.71	92.0%
680 · credits/returns	0.00	0.00	0.00	0.0%
710 · Accounting Services				
710.1 · Annual Audit	3,450.00	3,390.00	60.00	101.8%
710.2 · Charter Audit	0.00	0.00	0.00	0.0%
710.3 · Bookkeeping Services	1,925.00	2,400.00	-475.00	80.2%
710 · Accounting Services - Other	0.00	0.00	0.00	0.0%
Total 710 · Accounting Services	5,375.00	5,790.00	-415.00	92.8%

MAC TV Network
Profit & Loss Budget vs. Actual
 January 1 through November 27, 2018

	Jan 1 - Nov 27, 18	Budget	\$ Over Budget	% of Budget
711 · communications (phone) Gratiot	0.00	0.00	0.00	0.0%
712 · Office/Bldg. supplies- Gratiot	0.00	0.00	0.00	0.0%
713 · Printing/ Publications Gratiot	0.00	0.00	0.00	0.0%
714 · Donations	0.00	0.00	0.00	0.0%
715 · Training	668.80	900.00	-231.20	74.3%
716 · Mileage Reimbursement	3,939.70	4,400.00	-460.30	89.5%
718 · Memberships & Publications	330.00	800.00	-470.00	41.3%
724 · Rent - St Louis	0.00	0.00	0.00	0.0%
725 · Rent - Gratiot	4,950.00	5,400.00	-450.00	91.7%
726 · Rent - MP	24,558.48	25,200.00	-641.52	97.5%
727 · Office Supplies	2,456.70	3,200.00	-743.30	76.8%
728 · Rent - Clare	0.00	2,250.00	-2,250.00	0.0%
730 · Print/Publish	52.57	400.00	-347.43	13.1%
731 · Advertising	8,833.14	10,000.00	-1,166.86	88.3%
732 · Tape supplies	0.00	0.00	0.00	0.0%
733 · Computer Software	2,300.00	2,300.00	0.00	100.0%
744 · Postage	271.94	400.00	-128.06	68.0%
746 · Tools/Equipment	0.00	0.00	0.00	0.0%
750 · Conference Expense	0.00	0.00	0.00	0.0%
779 · equipment/parts Gratiot	0.00	0.00	0.00	0.0%
780 · Equipment / Parts (<\$500)	2,600.50	3,000.00	-399.50	86.7%
781 · Contract Services				
781.1 · Computer Support	2,064.62	3,000.00	-935.38	68.8%
781.2 · Technical Support	0.00	0.00	0.00	0.0%
781.3 · Executive Director/Contractual	0.00	0.00	0.00	0.0%
781 · Contract Services - Other	0.00	0.00	0.00	0.0%
Total 781 · Contract Services	2,064.62	3,000.00	-935.38	68.8%
782 · Production Expense	294.38	500.00	-205.62	58.9%
783 · Professional Development	660.33	1,500.00	-839.67	44.0%
784 · Uniform Expense	82.75	600.00	-517.25	13.8%
785 · Computer R& R Account	2,000.00	2,000.00	0.00	100.0%
786 · Equipment R&R	885.70	1,000.00	-114.30	88.6%
787 · Maintenance Supplies	0.00	100.00	-100.00	0.0%
788 · Building Repair & Maintenance	1,175.35	6,600.00	-5,424.65	17.8%
789 · Small Hand Tools	0.00	100.00	-100.00	0.0%
790 · Cleaning	1,650.00	2,000.00	-350.00	82.5%
802 · Legal Fees	150.00	1,500.00	-1,350.00	10.0%
803 · Fees	0.00	0.00	0.00	0.0%
804 · Studio Cable (Mt. P & Alma)	6,252.06	7,000.00	-747.94	89.3%
805 · Mt. P City Hall Reimbursable	0.00	0.00	0.00	0.0%
806 · City of Alma - Reimbursable	0.00	0.00	0.00	0.0%
807 · City of Clare - Reimbursable	0.00	0.00	0.00	0.0%
923 · Fiber Contract(Charter)	8,364.86	10,000.00	-1,635.14	83.6%
923D0 · Fiber Contract Gratiot \$122/ mo	0.00	0.00	0.00	0.0%
925 · Internet Access	1,976.44	3,000.00	-1,023.56	65.9%
926 · Telephone	0.00	0.00	0.00	0.0%
927 · Water/Sewer Charges	207.96	500.00	-292.04	41.6%
928 · Gas	2,181.68	3,500.00	-1,318.32	62.3%
929 · Electric	5,644.09	6,600.00	-955.91	85.5%
930 · Electric & Gas Gratiot	1,509.62	1,950.00	-440.38	77.4%
931 · Water/Sewer Alma	-37.90	550.00	-587.90	-6.9%
941 · Rental Charges	0.00	0.00	0.00	0.0%
944 · Capital Improvement/Outlay	0.00	5,000.00	-5,000.00	0.0%
945 · Major Equipment Purchases	7,887.97	8,000.00	-112.03	98.6%
950 · Insurance	3,909.00	5,500.00	-1,591.00	71.1%
970 · Capital Outlay	0.00	0.00	0.00	0.0%
999 · Uncategorized Expenses	0.00	0.00	0.00	0.0%
Total Expense	306,525.03	355,516.00	-48,990.97	86.2%
Net Ordinary Income	-177,609.99	-111,366.00	-66,243.99	159.5%

3:08 PM

11/27/18

Accrual Basis

MAC TV Network
Profit & Loss Budget vs. Actual
January 1 through November 27, 2018

	<u>Jan 1 - Nov 27, 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense				
Other Expense				
Interest Expenses	0.00	0.00	0.00	0.0%
1000 · Depreciation - MP	0.00	0.00	0.00	0.0%
1001 · Depreciation - Alma	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	<u>-177,609.99</u>	<u>-111,366.00</u>	<u>-66,243.99</u>	<u>159.5%</u>

MAC TV Network
Balance Sheet
As of November 27, 2018

Nov 27, 18

ASSETS	
Current Assets	
Checking/Savings	
001 · Bank - Operating & Sweep	48,577.19
002 · Savings - MBIA	7,211.57
003 · CD Investments	
004 · Horizon Bank {Wolverine}	197,904.23
005 · Chemical Bank	66,868.44
Total 003 · CD Investments	264,772.67
Total Checking/Savings	320,561.43
Accounts Receivable	
101 · Accounts receivable	855.50
Total Accounts Receivable	855.50
Other Current Assets	
100 · Prepays	1,765.37
112 · Franchise Fees Receivables	3,081.87
Total Other Current Assets	4,847.24
Total Current Assets	326,264.17
Fixed Assets	
152 · Building Improvements	171,807.00
154 · Studio Equipment	151,602.42
156 · Furniture & Fixtures - MP	15,579.10
160 · Accum Depreciation - MP	-236,009.76
Total Fixed Assets	102,978.76
TOTAL ASSETS	429,242.93
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
219 · Payroll Tax Liabilities	
220 · Federal Withholding	1,059.00
222 · Social Security & Medicare	2,581.86
230 · State MI Withholding	3,066.20
235 · Unemployment - MESA & FUTA	-72.98
Total 219 · Payroll Tax Liabilities	6,634.08
257 · Accrued Wages	3,663.44
Total Other Current Liabilities	10,297.52
Total Current Liabilities	10,297.52
Total Liabilities	10,297.52
Equity	
390 · Net Assets - Unrestricted	602,197.00
3900 · Retained Earnings	-71,107.60
392 · Net Assets - Invested in Plant	65,466.00
Net Income	-177,609.99
Total Equity	418,945.41
TOTAL LIABILITIES & EQUITY	429,242.93

MAC TV Network Payroll Summary October 1 through November 27, 2018

	Amber L Gall			Austin B Case			Bronwyn C Moisan		
	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...
Employee Wages, Taxes and Adjustments									
Gross Pay									
Salary - Exec Dir			0.00			0.00			0.00
Salary - Interns			0.00			0.00			0.00
Hourly - Video Production 1	90.5	9.35	846.18	70.25	9.35	656.85	130.75	9.50	1,242.15
Hourly -Asmin. Assist			0.00			0.00			0.00
Playback Operations			0.00			0.00			0.00
PTO			0.00			0.00			0.00
Total Gross Pay	<u>90.5</u>		<u>846.18</u>	<u>70.25</u>		<u>656.85</u>	<u>130.75</u>		<u>1,242.15</u>
Adjusted Gross Pay	90.5		846.18	70.25		656.85	130.75		1,242.15
Taxes Withheld									
Federal Withholding			-14.00			-1.00			-52.00
Medicare Employee			-12.27			-9.52			-18.01
Social Security Employee			-52.46			-40.72			-77.01
MI - Withholding			-35.96			-27.91			-52.80
Medicare Employee Addl Tax			0.00			0.00			0.00
Total Taxes Withheld			<u>-114.69</u>			<u>-79.15</u>			<u>-199.82</u>
Additions to Net Pay									
Mileage Reimbursement			0.00			0.00			17.44
Reimbursement - Other			0.00			0.00			0.00
Total Additions to Net Pay			<u>0.00</u>			<u>0.00</u>			<u>17.44</u>
Net Pay	<u>90.5</u>		<u>731.49</u>	<u>70.25</u>		<u>577.70</u>	<u>130.75</u>		<u>1,059.77</u>
Employer Taxes and Contributions									
Medicare Company			12.27			9.52			18.01
Social Security Company			52.46			40.72			77.01
MI - Unemployment Company			8.46			6.57			12.42
MI - Obligation Assessment			7.44			5.78			10.93
Total Employer Taxes and Contributions			<u>80.63</u>			<u>62.59</u>			<u>118.37</u>

MAC TV Network
Payroll Summary
 October 1 through November 27, 2018

	Carey Hammel			Diamond D Neph			Dustin Gillis		
	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...
Employee Wages, Taxes and Adjustments									
Gross Pay									
Salary - Exec Dir			9,130.00			0.00			0.00
Salary - Interns			0.00			0.00			0.00
Hourly - Video Production 1			0.00	137.5	9.35	1,285.62			0.00
Hourly -Asmin. Assist			0.00			0.00	285	16.07	4,579.97
Playback Operations			0.00			0.00			0.00
PTO			0.00			0.00	24	16.07	385.68
Total Gross Pay			<u>9,130.00</u>	<u>137.5</u>		<u>1,285.62</u>	<u>309</u>		<u>4,965.65</u>
Adjusted Gross Pay			9,130.00	137.5		1,285.62	309		4,965.65
Taxes Withheld									
Federal Withholding			-895.00			-56.00			-194.00
Medicare Employee			-132.39			-18.64			-72.00
Social Security Employee			-566.06			-79.71			-307.87
MI - Withholding			-354.95			-54.64			-177.95
Medicare Employee Addl Tax			0.00			0.00			0.00
Total Taxes Withheld			<u>-1,948.40</u>			<u>-208.99</u>			<u>-751.82</u>
Additions to Net Pay									
Mileage Reimbursement			0.00			107.47			16.35
Reimbursement - Other			130.00			0.00			0.00
Total Additions to Net Pay			<u>130.00</u>			<u>107.47</u>			<u>16.35</u>
Net Pay			<u><u>7,311.60</u></u>	<u><u>137.5</u></u>		<u><u>1,184.10</u></u>	<u><u>309</u></u>		<u><u>4,230.18</u></u>
Employer Taxes and Contributions									
Medicare Company			132.39			18.64			72.00
Social Security Company			566.06			79.71			307.87
MI - Unemployment Company			0.00			12.86			0.00
MI - Obligation Assessment			0.00			11.31			0.00
Total Employer Taxes and Contributions			<u><u>698.45</u></u>			<u><u>122.52</u></u>			<u><u>379.87</u></u>

MAC TV Network
Payroll Summary
 October 1 through November 27, 2018

	Eleanor F Etienne			Eli J Kea			Erika C. Metcalf		
	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...
Employee Wages, Taxes and Adjustments									
Gross Pay									
Salary - Exec Dir			0.00			0.00			0.00
Salary - Interns			0.00			0.00			0.00
Hourly - Video Production 1	352.5	11.49	4,050.23	82	9.35	766.71	158.75	10.70	1,698.63
Hourly -Asmin. Assist			0.00			0.00			0.00
Playback Operations			0.00			0.00			0.00
PTO			0.00			0.00			0.00
Total Gross Pay	<u>352.5</u>		<u>4,050.23</u>	<u>82</u>		<u>766.71</u>	<u>158.75</u>		<u>1,698.63</u>
Adjusted Gross Pay	352.5		4,050.23	82		766.71	158.75		1,698.63
Taxes Withheld									
Federal Withholding			-364.00			-10.00			-22.00
Medicare Employee			-58.73			-11.12			-24.63
Social Security Employee			-251.11			-47.54			-105.31
MI - Withholding			-172.14			-32.58			-72.19
Medicare Employee Addl Tax			0.00			0.00			0.00
Total Taxes Withheld			<u>-845.98</u>			<u>-101.24</u>			<u>-224.13</u>
Additions to Net Pay									
Mileage Reimbursement			58.97			0.00			0.00
Reimbursement - Other			36.65			0.00			0.00
Total Additions to Net Pay			<u>95.62</u>			<u>0.00</u>			<u>0.00</u>
Net Pay	<u>352.5</u>		<u>3,299.87</u>	<u>82</u>		<u>665.47</u>	<u>158.75</u>		<u>1,474.50</u>
Employer Taxes and Contributions									
Medicare Company			58.73			11.12			24.63
Social Security Company			251.11			47.54			105.31
MI - Unemployment Company			0.00			7.67			16.99
MI - Obligation Assessment			0.00			6.75			14.95
Total Employer Taxes and Contributions			<u>309.84</u>			<u>73.08</u>			<u>161.88</u>

MAC TV Network Payroll Summary October 1 through November 27, 2018

	Hazen S Nester			Joseph G Carravallah			Marilyn M Delong		
	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...
Employee Wages, Taxes and Adjustments									
Gross Pay									
Salary - Exec Dir			0.00			0.00			0.00
Salary - Interns			0.00			0.00			0.00
Hourly - Video Production 1	30.75	20.00	615.00	280.5	10.50	2,945.25	123.75	9.35	1,157.07
Hourly -Asmin. Assist			0.00			0.00			0.00
Playback Operations	267	15.97	4,263.99			0.00			0.00
PTO	30	15.97	479.10	15	10.50	157.50			0.00
Total Gross Pay	327.75		5,358.09	295.5		3,102.75	123.75		1,157.07
Adjusted Gross Pay	327.75		5,358.09	295.5		3,102.75	123.75		1,157.07
Taxes Withheld									
Federal Withholding			-426.00			-251.00			-45.00
Medicare Employee			-77.69			-44.99			-16.78
Social Security Employee			-332.21			-192.37			-71.74
MI - Withholding			-227.71			-131.87			-49.18
Medicare Employee Addl Tax			0.00			0.00			0.00
Total Taxes Withheld			-1,063.61			-620.23			-182.70
Additions to Net Pay									
Mileage Reimbursement			0.00			142.91			67.69
Reimbursement - Other			0.00			0.00			0.00
Total Additions to Net Pay			0.00			142.91			67.69
Net Pay	327.75		4,294.48	295.5		2,625.43	123.75		1,042.06
Employer Taxes and Contributions									
Medicare Company			77.69			44.99			16.78
Social Security Company			332.21			192.37			71.74
MI - Unemployment Company			0.00			6.81			11.57
MI - Obligation Assessment			0.00			6.00			10.19
Total Employer Taxes and Contributions			409.90			250.17			110.28

MAC TV Network Payroll Summary October 1 through November 27, 2018

	Nichelle B Hulka			Nicholas A Toner			Nick S Boyer		
	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...
Employee Wages, Taxes and Adjustments									
Gross Pay									
Salary - Exec Dir			0.00			0.00			0.00
Salary - Interns	119		750.00			0.00			0.00
Hourly - Video Production 1			0.00	344.75	9.50	3,275.13	350.25	9.50	3,377.26
Hourly -Asmin. Assist			0.00			0.00			0.00
Playback Operations			0.00			0.00			0.00
PTO			0.00			0.00			0.00
Total Gross Pay	119		750.00	344.75		3,275.13	350.25		3,377.26
Adjusted Gross Pay	119		750.00	344.75		3,275.13	350.25		3,377.26
Taxes Withheld									
Federal Withholding			-5.00			-271.00			-284.00
Medicare Employee			-10.87			-47.49			-48.98
Social Security Employee			-46.50			-203.06			-209.40
MI - Withholding			-31.90			-139.19			-143.54
Medicare Employee Addl Tax			0.00			0.00			0.00
Total Taxes Withheld			-94.27			-660.74			-685.92
Additions to Net Pay									
Mileage Reimbursement			0.00			18.53			299.75
Reimbursement - Other			0.00			0.00			0.00
Total Additions to Net Pay			0.00			18.53			299.75
Net Pay	119		655.73	344.75		2,632.92	350.25		2,991.09
Employer Taxes and Contributions									
Medicare Company			10.87			47.49			48.98
Social Security Company			46.50			203.06			209.40
MI - Unemployment Company			7.50			0.00			0.00
MI - Obligation Assessment			6.60			0.00			0.00
Total Employer Taxes and Contributions			71.47			250.55			258.38

MAC TV Network Payroll Summary October 1 through November 27, 2018

	Nolan R Shull			Ryan P Schmitz			Steve L Swart		
	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...
Employee Wages, Taxes and Adjustments									
Gross Pay									
Salary - Exec Dir			0.00			0.00			0.00
Salary - Interns	138		750.00	126.75		750.00			0.00
Hourly - Video Production 1			0.00			0.00	46.25	20.00	925.00
Hourly -Asmin. Assist			0.00			0.00			0.00
Playback Operations			0.00			0.00			0.00
PTO			0.00			0.00			0.00
Total Gross Pay	<u>138</u>		<u>750.00</u>	<u>126.75</u>		<u>750.00</u>	<u>46.25</u>		<u>925.00</u>
Adjusted Gross Pay	138		750.00	126.75		750.00	46.25		925.00
Taxes Withheld									
Federal Withholding			-5.00			-5.00			-1.00
Medicare Employee			-10.87			-10.87			-13.41
Social Security Employee			-46.50			-46.50			-57.35
MI - Withholding			-31.90			-31.90			-12.45
Medicare Employee Addl Tax			0.00			0.00			0.00
Total Taxes Withheld			<u>-94.27</u>			<u>-94.27</u>			<u>-84.21</u>
Additions to Net Pay									
Mileage Reimbursement			0.00			62.13			0.00
Reimbursement - Other			0.00			0.00			0.00
Total Additions to Net Pay			<u>0.00</u>			<u>62.13</u>			<u>0.00</u>
Net Pay	<u>138</u>		<u>655.73</u>	<u>126.75</u>		<u>717.86</u>	<u>46.25</u>		<u>840.79</u>
Employer Taxes and Contributions									
Medicare Company			10.87			10.87			13.41
Social Security Company			46.50			46.50			57.35
MI - Unemployment Company			7.50			7.50			9.25
MI - Obligation Assessment			6.60			6.60			8.14
Total Employer Taxes and Contributions			<u>71.47</u>			<u>71.47</u>			<u>88.15</u>

MAC TV Network
Payroll Summary
 October 1 through November 27, 2018

	Zachary D Leighton			TOTAL		
	Hours	Rate	Oct 1 - No...	Hours	Rate	Oct 1 - No...
Employee Wages, Taxes and Adjustments						
Gross Pay						
Salary - Exec Dir			0.00			9,130.00
Salary - Interns	115.25		750.00	499.00		3,000.00
Hourly - Video Production 1			0.00	2,198.50		22,841.08
Hourly -Asmin. Assist			0.00	285.00		4,579.97
Playback Operations			0.00	267.00		4,263.99
PTO			0.00	69.00		1,022.28
Total Gross Pay	<u>115.25</u>		<u>750.00</u>	<u>3,318.50</u>		<u>44,837.32</u>
Adjusted Gross Pay	115.25		750.00	3,318.50		44,837.32
Taxes Withheld						
Federal Withholding			-5.00			-2,906.00
Medicare Employee			-10.87			-650.13
Social Security Employee			-46.50			-2,779.92
MI - Withholding			-31.90			-1,812.66
Medicare Employee Addl Tax			0.00			0.00
Total Taxes Withheld			<u>-94.27</u>			<u>-8,148.71</u>
Additions to Net Pay						
Mileage Reimbursement			0.00			791.24
Reimbursement - Other			0.00			166.65
Total Additions to Net Pay			<u>0.00</u>			<u>957.89</u>
Net Pay	<u>115.25</u>		<u>655.73</u>	<u>3,318.50</u>		<u>37,646.50</u>
Employer Taxes and Contributions						
Medicare Company			10.87			650.13
Social Security Company			46.50			2,779.92
MI - Unemployment Company			7.50			122.60
MI - Obligation Assessment			6.60			107.89
Total Employer Taxes and Contributions			<u>71.47</u>			<u>3,660.54</u>

Mid Michigan Area Cable Consortium Payment Log – November 2018

* Paid as were due

Vendor	Amount	Note
Charter Communications*	\$358.78	Control Account
Consumers Energy*	\$436.34	MP Electric
Dorothy L Howard CPA*	\$200.00	Accounting
DTE Energy*	\$91.92	MP Gas
Gratiot Area Chamber of Commerce*	\$150.00	Membership
Michigan Municipal Risk*	\$613.00	Insurance
Michigan Municipal Risk*	\$250.00	Insurance
Ralph Echtenaw Window Cleaning*	\$28.00	SL Window Cleaning
Spectrum Reach*	\$930.00	Advertising
Charter Communications*	\$138.51	SI Cable/Phone/Internet
IRS*	\$6,125.24	941 Payment
ACM Michigan Chapter*	\$30.00	Membership
Charter Communications*	\$66.47	MP Cable
City of Mt. Pleasant*	\$22.37	MP Water
City of St. Louis*	\$71.05	SL Electric
Consumers Energy*	\$21.39	SL Gas
Hannah Maney Cleaning*	\$150.00	Cleaning
Harrison Chamber of Commerce*	\$150.00	Membership
Kopy Korner*	\$25.07	Envelopes
Latitude Media*	\$216.00	Advertising
Mid Michigan Securirty Systems*	\$264.00	Security
Orkin Pest Control*	\$76.62	Pest Control
Winn Telecom*	\$142.72	MP Internet/Phone
Charter Communications	\$358.78	Control Account
CMSInter.net LLC	\$18.95	Web Hosting
Dorothy L Howard CPA	\$200.00	September Accounting
DTE Energy	\$91.92	MP Gas
Pleasant Graphics	\$86.00	Envelopes
Ralph Echtenaw Window Cleaning	\$28.00	Window Cleaning
Spectrum Reach	\$435.13	Advertising
Charter Communications	\$389.48	Fiber Charter End
Spectrum Reach	\$562.37	Advertising
Charter Communications	\$389.48	Fiber MAC TV End
Charter Communications	\$138.55	SI Cable/Phone/Internet
Coty Properties	\$450.00	SL Rent
REDIRON	\$2,046.54	MP Rent
Total:	\$15,752.68	

Credit Card – October	Amount	Note
C&O Sportswear	\$82.75	T-Shirts
Mt. Pleasant Chamber of Commerce	\$200.00	Expo
B&H Photo	\$2,652.12	New Laptop & smaller equipment
Staples Direct	\$96.24	Office Supplies
USPS	\$3.94	Postage
SwitchResX	\$28.00	Equipment<500
Leightronix	\$2,388.00	Viebit
B&H Photo	\$3,376.84	New Camera & accessories
B&H Photo	\$55.96	accessories
Interest Reversal	-\$2.26	
Credit Card Total:	\$8,881.59	

Credit Card – November	Amount	Note
Monster Movie Prizes & Supplies	\$220.48	Monster Movie
USPS	\$50.00	Postage
Staples	\$133.55	Office Supplies
BH Photo Video	\$6.35	Equipment<500
Credit Card Total:	\$410.38	

Total: \$25,044.65

November Director's Report (Submitted 11/27/2018)

The last month + has been very busy with the staff and myself working on a number of projects.

Interns

Fall interns Zach, Ryan, Nichelle and Nolan have been hard at work on their shows. They have 1 show left and have been doing a great job of covering some unique things in the community.

Co-Ops

Our staff and Co-Ops are doing a good job of finding different school based activities to cover. Veterans Day assemblies, Costume parades, culinary arts programs, blood drives, St. Louis Pie Making, the Teen Chopped event and much more have been covered recently.

Community Events Covered

We have shot several community events which are detailed in the Employee Monthly Meeting Report. We recently found out that the video we helped make for the Gratiot Community Foundation grant for St. Louis helped them win the award. At the awards presentation Phil Hansen from St. Louis was very thankful for our support.

Sports

We have plans underway for the Winter sports season. At the end of the fall we did partner with the Mt. Pleasant High School, School Broadcast Program. This group is run by Mr. Onstott from the Tech Center, who is also the advisor for our Co-Ops. We provided the equipment and they provided several volunteers and the ability to live stream the game through their program with the MHSAA. We did this for the 2 Mt. Pleasant High School play off football games and it went well. After seeing how easy it was and that it worked well for both organizations Mr. Onstott is interested in doing something similar for Mt. Pleasant Basketball games. This will be a big benefit for us as they can use our equipment and produce a high quality program that we can air and will give us much more programming compared to how much of our own workers time is spent. Mr. Onstott also thought they might be interested in volunteering at other games such as out of town games or Mid Michigan College games.

2018 Monster Movie

Once again the Monster Movie Competition was a big success. We had 14 entrants and at the premiere had over 120 people in attendance. We heard several compliments about the whole experience and the films were all really good.

Gratiot A/V Club

After working on their Monster Movie the Gratiot A/V Club is now learning some more advanced camera and editing techniques. They meet every other Wednesday.

Mt. Pleasant Branding

Now that the new branding for Mt. Pleasant has been released we have been working on ways to incorporate it in our productions. The City is interested in us using it for their meetings as well. We are working on some new graphics to accomplish this.

Industry News

I've been passing any relevant info on regarding the Michigan or FCC situations. It sounds like SB 637 may be going to vote soon, have not heard anything concrete on a timeline from the FCC. They had comment open until December 14th so probably nothing new until then.

Carey Hammel
Operations and Administration Director

Mid Michigan Area Cable Consortium
2019 Budget Proposal for Discussion

		Approved 2017	2017	Approved 2018	2018 Actual	2018 Estimate	2019 Projected	
		Budget	Actual	Budget	As of Nov 14	Estimated	Budget	
453	Franchise Fees	-						
453.1	City of Mt Pleasant	93,000.00	88,732.12	89,000.00	43,979.49	87,958.98	88,000.00	
453.10	Pine River Township	8,000.00	8,619.63	8,000.00	4,406.32	8,812.64	8,500.00	
453.11	City of Ithaca	13,000.00	13,664.25	13,000.00	7,017.31	14,034.62		
453.12	Arcada Township	5,000.00	5,116.01	5,000.00	2,646.17	5,292.34	5,000.00	
453.2	City of Clare	20,000.00	18,887.31	19,000.00	9,518.26	19,036.52	19,000.00	
453.3	City of Alma	44,500.00	41,955.39		-	-		
453.4	City of Harrison	12,500.00	12,579.56	12,500.00	6,331.23	12,662.46	12,500.00	
453.6	Union Township	53,000.00	52,944.14	53,000.00	26,994.73	53,989.46	53,000.00	
453.7	Village of Shepherd	8,500.00	8,675.52		-	-		
453.8	City of St Louis	18,000.00	18,658.51	18,000.00	9,504.53	19,009.06	18,500.00	
453.9								
453	Franchise Fees Other							
	Total Franchise Fees	275,500.00	269,832.44	217,500.00	110,398.04	220,796.08	204,500.00	
454	DVD Copies	200.00	152.00	200.00	247.50	286.00	200.00	
455	Video Production Services	8,650.00	8,418.50	8,650.00	5,532.00	9,000.00	12,000.00	More Outside Productions
456	Interest Income	1,800.00	1,976.28	1,800.00	692.35	1,800.00	1,800.00	
New	Grant	1,600.00	1,015.00	1,000.00	950.00	950.00	1,000.00	
457	Contributions Local Units				-			
459	Charter Advertising Revenue	-		-	-		-	
460	Sale of Assets	-		-	250.00	250.00	-	
465	Charter Grant (Peg Support)	12,500.00	12,452.15	12,500.00	5,033.16	10,066.32	10,000.00	
466	Clare – In Kind Service	2,250.00	2,250.00	2,250.00	-	2,250.00	2,250.00	
	Camp Income	250.00	225.00	250.00	350.00	350.00	300.00	
497	Other Income	-		-			-	
498	Transfer from Fund Balance	-		-			-	
499	Uncategorized Income	-		-			-	
	Total Income and Fees	302,750.00	296,321.37	244,150.00	123,453.05	245,748.40	232,050.00	
600	Employee Payroll Expense							
601	Bonuses	-		-			-	
603	Administrative and Operations Director	47,476.00	47,476.00	47,476.00	41,998.00	47,476.00	47,476.00	
604	Operations Coordinator	-		-			-	
605	Intern	15,000.00	11,250.00	15,000.00	10,994.95	12,994.03	13,000.00	
606	Payroll Tax Expense	-		-			-	
606.5	Payroll Tax Penalty and Fees	-		-			-	
606	Payroll Tax Expense - Other	23,000.00	17,402.24	22,000.00	19,861.90	23,473.15	17,600.00	
607	Salary Reimbursements Alma	-		-			-	
608	Video Productions Assistant	75,000.00	65,393.52	81,500.00	78,786.43	93,111.24	62,000.00	
609	Pubic Access Assistant	-		-			-	
610	Fringe Benefits - Alma	-		-			-	
611	Administrative Assistant	28,000.00	25,698.69	28,000.00	21,494.96	25,403.13	19,000.00	
613	Playback Operations	27,000.00	24,415.68	27,000.00	21,519.49	25,432.12	23,000.00	
614	Tech Engineer (Equip. Repair)	-		-			-	
617	Other Employee Expense	-		-			-	
618	Net Admin – Network	-		-			-	
619	Video Productions Assistant 2	-		-			-	
600	Employee Payroll Expense - Other	-		-			-	
680	Credits>Returns	-		-			-	
710	Accounting Services							
710.1	Annual Audit	3,390.00	3,390.00	3,390.00	3,450.00	3,450.00	3,390.00	
710.2	Charter Audit	-		-			-	
710	Accounting Services - Other	2,400.00	2,325.00	2,400.00	1,725.00	2,400.00	2,400.00	
711	Communications (phone) Gratiot	-		-			-	
712	Office/Bldg. supplies - Gratiot	-		-			-	
713	Printing/Publications - Gratiot	-		-			-	
714	Donations	-		-			-	

Mid Michigan Area Cable Consortium

2019 Budget Proposal for Discussion

	Approved 2017	2017	Approved 2018	2018 Actual	2018 Estimate	2019 Projected		
	Budget	Actual	Budget	As of Nov 14	Estimated	Budget		
715	900.00	529.85	900.00	668.80	668.80	500.00	Cut here	
716	4,800.00	4,598.98	4,400.00	3,918.88	4,400.00	2,500.00	Will shoot less so less need	
718	880.00	570.00	800.00	330.00	800.00	800.00		
725	6,100.00	5,828.00	5,400.00	4,500.00	5,200.00	5,400.00		
726	25,200.00	24,558.48	25,200.00	22,511.94	25,000.00	25,200.00	Looking into renegotiating	
727	3,200.00	2,690.09	3,200.00	2,237.15	2,643.90	1,500.00	Readjust needs / look into Amazon Prime	
728	2,250.00	2,250.00	2,250.00	-	2,250.00	2,250.00		
730	400.00	84.00	400.00	52.57	52.57	200.00		
731	10,000.00	9,817.05	10,000.00	7,835.64	9,260.30	2,000.00	Minimal ad's, use facebook, promote ourselves	
732	-	-	-	-	-	-		
733	2,000.00	1,989.65	2,300.00	2,300.00	2,300.00	2,300.00		
744	400.00	301.82	400.00	221.94	262.29	400.00		
746	-	-	-	-	-	-		
750	-	-	-	-	-	-		
779	-	-	-	-	-	-		
780	1,500.00	787.60	3,000.00	1,941.03	2,000.00	1,000.00	Will have to make do with what we have more	
781 Contract Services	-	-	-	-	-	-		
781.1	3,000.00	2,587.00	3,000.00	2,064.62	2,064.62	3,000.00	Leightronix Web streaming	
781.2	-	-	-	-	-	-		
781.3	-	-	-	-	-	-		
781	-	-	-	-	-	-		
782	500.00	469.49	500.00	294.38	347.90	400.00	Cut here	
783	2,000.00	687.15	1,500.00	439.85	600.00	400.00	Cut here	
784	1,000.00	890.48	600.00	82.75	350.00	400.00	Cut here	
785	2,000.00	1,954.98	2,000.00	2,000.00	2,000.00	1,000.00	Cut here	
786	1,300.00	54.94	1,000.00	885.70	885.70	400.00	Cut here	
787	100.00	-	100.00	-	-	100.00		
788	2,600.00	1,710.35	6,600.00	1,147.35	6,500.00	1,000.00	MP Additions in 18	
789	100.00	-	100.00	-	-	-	Cut here	
790	2,000.00	1,800.00	2,000.00	1,500.00	1,800.00	2,000.00		
802	1,120.00	-	1,500.00	150.00	150.00	800.00	Cut here	
803	-	-	-	-	-	-		
804	13,000.00	6,953.51	7,000.00	5,754.73	6,801.04	7,000.00		
805	-	-	-	-	-	-	All Cable	
806	-	-	-	-	-	-		
807	-	-	-	-	-	-		
923	9,000.00	2,839.43	10,000.00	7,585.90	9,347.52	9,400.00	New Fiber	
924	-	-	-	-	-	-		
925	4,000.00	3,567.29	3,000.00	1,957.49	2,313.40	1,500.00	Switch to Charter at MP	
926	-	-	-	-	-	-		
927	500.00	223.21	500.00	207.96	245.77	400.00		
928	3,500.00	2,871.35	3,500.00	2,089.76	2,469.72	2,000.00	Have a plan to help a little here	
929	6,600.00	6,050.16	6,600.00	5,644.09	6,670.29	5,500.00	Have a plan to help a little here	
930	1,950.00	1,729.60	1,950.00	1,509.62	1,784.10	1,500.00	Have a plan to help a little here	
931	550.00	466.83	550.00	-	-	-		
941	-	-	-	-	-	-		
944	15,000.00	14,843.61	-	-	-	-	Have to plan to make equipment we have work, won't be able to replace or buy anything new	
945	40,000.00	39,504.44	6,000.00	8,541.09	8,541.09	-		
950	5,500.00	1,619.66	5,500.00	3,909.00	4,000.00	5,500.00		
970	-	-	-	-	-	-		
999	-	2.50	-	-	-	-		
	Total Expense	394,216.00	342,182.63	348,516.00	292,112.97	345,448.70	274,216.00	
	Net Ordinary Income	(91,466.00)	(45,861.26)	(104,366.00)	(168,659.92)	(99,700.30)	(42,166.00)	