

**Mid Michigan Area Cable Consortium  
Board of Directors Regular Meeting  
April 11<sup>th</sup>, 2023 3:00 PM**

**I. Call to order: Roll Call.**

**II. Approval of the Agenda**

**III. Approval of minutes from the December 14<sup>th</sup>, 2023 regular meeting**

**IV. Treasurer's Report**

- a. Financial Statement: March 2024
- b. Motion to pay bills: April 2024

**V. Correspondence:**

- a. Complaint communications:
- b. Employee Monthly Meeting Report
- c. Directors Report April

**VI. Public Comments: restricted to (3) three minutes regarding issues not on this agenda**

**VII. New Business:**

- a. 2023 Audit Update/Discussion
  
- b. St. Louis Rent Discussion

**VIII. Old Business:**

**IX. Other Business:**

**X. Adjourn**

**Mid-Michigan Area Cable  
Consortium Meeting Minutes**

**December 14<sup>th</sup>, 2023**

**Call to order: Roll Call:** The meeting was called to order by Kim Smith at 3:01 PM with Carey Hammel, Darcy Orlik, Kim Smith and Justin Cavanaugh in attendance.

**Approval of the Agenda:**

A motion was made to approve the agenda by Justin Cavanaugh and supported by Bobbie Marr.

Ayes: All

Nays: None

Motion Passed

**Approval of the minutes from the October 12<sup>th</sup>, 2023 board meeting:**

A motion was made to approve the board meeting minutes by Justin Cavanaugh and supported by Darcy Orlik.

Ayes: All

Nays: None

Motion Passed

**Treasurers Report:** Kim Smith presented the Treasurer's report.

**Motion to pay bills:**

A motion was made to approve the bills presented in the packet by Justin Cavanaugh and supported by Bobbie Marr.

Ayes: All

Nays: None

Motion Passed

**Correspondence:**

**Complaint Communications: None**

**Employee monthly meeting report:** Carey Hammel presented the employee monthly meeting report.

**Director Report:** Carey Hammel presented the Director's report.

**Public Comment:** Kim Smith opened public comment at 3:13pm – no public was present, Kim Smith closed public comment at 3:13pm.

**New Business:**

**a. 2024 Strategic Planning Review/Approval:** The board reviewed the 2024 Strategic Planning prepared by Carey Hammel. A motion was made to approve the Strategic Planning by Bobbie Marr and supported by Justin Cavanaugh.

Ayes: All

Nays: None

Motion Passed

**b. 2023 Budget Reconciliation:** A motion was made to approve the 2023 Budget Reconciliation as presented by Bobbie Marr and supported by Justin Cavanaugh.

Ayes: All  
Nays: None  
Motion Passed

**c. 2024 Budget:**

A motion was made to open a Public Hearing for the 2024 Operating Budget by Justin Cavanaugh at 3:17pm and supported by Bobbie Marr.

Ayes: All  
Nays: None  
Motion Passed

A motion was made to close the Public Hearing for the 2024 Operating Budget by Bobbie Marr at 3:18pm and supported by Justin Cavanaugh.

Ayes: All  
Nays: None  
Motion Passed

A motion to approved the 2024 Operating Budget as presented was made by Justin Cavanaugh and supported by Bobbie Marr.

Ayes: All  
Nays: None  
Motion Passed

**d. Elections of Officers**

Bobbie Marr nominated Kim Smith for Chair, supported by Darcy Orlik. Kim Smith accepted the nomination. Kim Smith asked for any other nominations three times, hearing none board voted.

Ayes: all  
Nays: none  
Nomination passed

Justin Cavanaugh nominated Diane Lyon for Vice Chair, supported by Darcy Orlik. Kim Smith asked for any other nominations three times, hearing none board voted.

Ayes: all  
Nays: none  
Nomination passed.

Darcy Orlik nominated Bobbie Marr for Treasurer, supported by Kim Smith. Bobbie Marr accepted the nomination. Kim Smith asked for any other nominations, hearing none board voted

Ayes: all  
Nays: none  
Nomination passed

Kim Smith nominated Darcy Orlik for Secretary, supported by Bobbie Marr. Darcy Orlik accepted the nomination. Kim Smith asked for any other nominations three times, hearing none board voted

Ayes: all  
Nays: none  
Nomination passed

**Old Business:** None

**Other Business:**

**Adjourn:** With no further business before the board a motion to adjourn was made by Justin Cavanaugh and supported by Darcy Orlik. All Ayes and the motion passed and the meeting was adjourned at 4:08pm.

# MID MICHIGAN AREA CABLE CONSORTIUM

## Balance Sheet As of April 10, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
001 Bank - Operating & Sweep	31,533.87
002 Savings - MBIA	1,594.85
003 CD Investments	
004 Mercantile CD	70,000.00
005 Huntington (TCF Bank)	71,244.91
<b>Total 003 CD Investments</b>	<b>141,244.91</b>
006 Mercantile Money Market	52,041.21
<b>Total Bank Accounts</b>	<b>\$226,414.84</b>
Accounts Receivable	
101 Accounts receivable	-26.52
<b>Total Accounts Receivable</b>	<b>\$ -26.52</b>
Other Current Assets	
040 Accounts Recivable	0.00
041 Other Receivable	0.00
100 Prepays	4,605.00
112 Franchise Fees Receivables	0.00
12000 Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$4,605.00</b>
<b>Total Current Assets</b>	<b>\$230,993.32</b>
Fixed Assets	
152 Building Improvements	171,807.00
154 Studio Equipment	151,602.42
155 Studio Equip - Alma	0.00
156 Furniture & Fixtures - MP	15,579.10
160 Accum Depreciation - MP	-236,009.76
161 Accum Depreciation - Alma	0.00
<b>Total Fixed Assets</b>	<b>\$102,978.76</b>
<b>TOTAL ASSETS</b>	<b>\$333,972.08</b>

# MID MICHIGAN AREA CABLE CONSORTIUM

## Balance Sheet

As of April 10, 2024

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 *Accounts Payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
Other Current Liabilities	
202 Accounts Payable	0.00
210 Due to City of Alma	0.00
219 Payroll Tax Liabilities	0.00
220 Federal Withholding	733.00
222 Social Security & Medicare	1,564.88
230 State MI Withholding	720.43
235 Unemployment - MESA & FUTA	39.44
<b>Total 219 Payroll Tax Liabilities</b>	<b>3,057.75</b>
257 Accrued Wages	9,346.33
Payroll Liabilities	
Child Support-Toner	0.00
Federal Taxes (941/943/944)	1,478.39
Federal Unemployment (940)	0.79
MI Income Tax	-490.04
MI Unemployment Tax	-21.55
<b>Total Payroll Liabilities</b>	<b>967.59</b>
<b>Total Other Current Liabilities</b>	<b>\$13,371.67</b>
<b>Total Current Liabilities</b>	<b>\$13,371.67</b>
<b>Total Liabilities</b>	<b>\$13,371.67</b>
Equity	
390 Net Assets - Unrestricted	602,187.00
3900 Retained Earnings	-278,447.86
392 Net Assets - Invested in Plant	65,466.00
Net Income	-68,604.73
<b>Total Equity</b>	<b>\$320,600.41</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$333,972.08</b>

# MID MICHIGAN AREA CABLE CONSORTIUM

## Budget vs. Actuals: Budget\_FY24\_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
453 Franchise Fees				
453.1 City of Mt. Pleasant		71,000.00	-71,000.00	
453.10 Pine River Township		9,000.00	-9,000.00	
453.12 Arcada Township		5,000.00	-5,000.00	
453.2 City of Clare		19,000.00	-19,000.00	
453.4 City of Harrison		12,000.00	-12,000.00	
453.6 Union Township		40,000.00	-40,000.00	
453.8 City of St. Louis		16,500.00	-16,500.00	
<b>Total 453 Franchise Fees</b>		<b>172,500.00</b>	<b>-172,500.00</b>	
455 Video Production Services	1,350.00	14,000.00	-12,650.00	9.64 %
456 Interest Income	856.39	500.00	356.39	171.28 %
458 Grant		2,500.00	-2,500.00	
465 Peg Fees (Charter)		7,000.00	-7,000.00	
466 Clare in Kind Service		2,250.00	-2,250.00	
<b>Total Income</b>	<b>\$2,206.39</b>	<b>\$198,750.00</b>	<b>\$ -196,543.61</b>	<b>1.11 %</b>
<b>GROSS PROFIT</b>	<b>\$2,206.39</b>	<b>\$198,750.00</b>	<b>\$ -196,543.61</b>	<b>1.11 %</b>
<b>Expenses</b>				
600 Employee Payroll Expense-				
603 Executive Director	15,193.52	49,379.04	-34,185.52	30.77 %
605 Intern		7,000.00	-7,000.00	
606 Payroll Tax Expense	3,505.49	11,000.00	-7,494.51	31.87 %
608 Video Productions Assistant	11,786.13	35,000.00	-23,213.87	33.67 %
611 Administrative Assistant	8,321.25	29,640.00	-21,318.75	28.07 %
613 Playback Operations	8,055.00	29,640.00	-21,585.00	27.18 %
<b>Total 600 Employee Payroll Expense-</b>	<b>46,861.39</b>	<b>161,659.04</b>	<b>-114,797.65</b>	<b>28.99 %</b>
710 Accounting Services				
710.1 Annual Audit		4,000.00	-4,000.00	
710.3 Bookkeeping Services	200.00	2,525.00	-2,325.00	7.92 %
<b>Total 710 Accounting Services</b>	<b>200.00</b>	<b>6,525.00</b>	<b>-6,325.00</b>	<b>3.07 %</b>
715 Training		100.00	-100.00	
716 Mileage Reimbursement	351.94	1,000.00	-648.06	35.19 %
718 Memberships & Publications	55.00	800.00	-745.00	6.88 %
725 Rent - Gratiot	2,200.00	5,820.00	-3,620.00	37.80 %
726 Rent - MP	6,000.00	18,000.00	-12,000.00	33.33 %
727 Office Supplies	505.50	1,500.00	-994.50	33.70 %
728 Rent - Clare		2,250.00	-2,250.00	
730 Print/Publish		50.00	-50.00	
731 Advertising	445.00	900.00	-455.00	49.44 %
733 Computer Software	3,488.57	3,800.00	-311.43	91.80 %
744 Postage	71.00	300.00	-229.00	23.67 %
780 Equipment / Parts (<\$500)		300.00	-300.00	

# MID MICHIGAN AREA CABLE CONSORTIUM

## Budget vs. Actuals: Budget\_FY24\_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
781 Contract Services				
781.1 Computer Support	199.00	2,500.00	-2,301.00	7.96 %
<b>Total 781 Contract Services</b>	<b>199.00</b>	<b>2,500.00</b>	<b>-2,301.00</b>	<b>7.96 %</b>
782 Production Expense		100.00	-100.00	
783 Professional Development		100.00	-100.00	
784 Uniform Expense		100.00	-100.00	
785 Computer R& R Account		1,000.00	-1,000.00	
786 Equipment R&R		200.00	-200.00	
787 Maintenance Supplies		100.00	-100.00	
788 Building Repair & Maintenance	112.00	650.00	-538.00	17.23 %
804 Studio Cable (Mt. P & Alma)	2,281.97	9,500.00	-7,218.03	24.02 %
923 Fiber Contract(Charter)	2,364.66	9,400.00	-7,035.34	25.16 %
925 Internet Access	759.42	1,600.00	-840.58	47.46 %
927 Water/Sewer Charges	79.84	400.00	-320.16	19.96 %
928 Gas	1,247.51	2,500.00	-1,252.49	49.90 %
929 Electric	1,004.05	5,200.00	-4,195.95	19.31 %
930 Electric & Gas Gratiot	227.27	1,500.00	-1,272.73	15.15 %
950 Insurance	2,357.00	3,000.00	-643.00	78.57 %
Payroll Expenses				
Taxes	0.00		0.00	
Wages	0.00		0.00	
<b>Total Payroll Expenses</b>	<b>0.00</b>		<b>0.00</b>	
Reimbursements	0.00		0.00	
Reimbursements-1	0.00		0.00	
<b>Total Expenses</b>	<b>\$70,811.12</b>	<b>\$240,854.04</b>	<b>\$ -170,042.92</b>	<b>29.40 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -68,604.73</b>	<b>\$ -42,104.04</b>	<b>\$ -26,500.69</b>	<b>162.94 %</b>
<b>NET INCOME</b>	<b>\$ -68,604.73</b>	<b>\$ -42,104.04</b>	<b>\$ -26,500.69</b>	<b>162.94 %</b>



MID MICHIGAN AREA CABLE CONSORTIUM

**Total payroll cost report**

From Apr 01, 2024 to Jun 30, 2024 from all locations

Item	Amount
<b>Total pay</b>	
Paycheck wages	\$5,466.69
Non-paycheck wages	\$0.00
Reimbursements	\$65.00
<b>Subtotal</b>	<b>\$5,531.69</b>
<b>Company contributions</b>	
<b>Subtotal</b>	<b>\$0.00</b>
<b>Employer taxes</b>	
Social Security Employer	\$338.93
Medicare Employer	\$79.27
FUTA Employer	\$0.00
MI SUI Employer	\$17.86
<b>Subtotal</b>	<b>\$436.06</b>
<b>Total payroll cost</b>	<b>\$5,967.75</b>

## Mid Michigan Area Cable Consortium Payment Log - December 2023

Vendor	Amount	Note
MiSDU	\$98.62	CS Garnishment
Charter Communications	\$238.77	MP Internet/Phone/Cable
CMSInter.net LLC	\$18.95	WebHosting
Consumers Energy	\$17.87	SL Gas
Consumers Energy	\$291.53	MP Electric
Nannans Properties	\$550.00	SL Rent
REDIRON	\$1,500.00	MP Rent
Total:	\$2,715.74	

Credit Card - December	Amount	Note
Leightronix	\$2,388.00	VieBit
Intuit	\$135.00	Quickbooks
Credit Card Total:	\$2,523.00	

**Total:    \$5,238.74**

## Mid Michigan Area Cable Consortium Payment Log - January 2024

Vendor	Amount	Note
Ralph Echtenaw Window Cleaning	\$28.00	Window Cleaning
Dorothy L Howard	\$200.00	Accounting
DTE Energy	\$441.59	MP Gas
MiSDU	\$98.62	CS Garnishment
Charter Communications	\$227.19	SL Internet/Phone/Cable
City of St. Louis	\$51.37	SL Electric
Charter Communications	\$394.11	Fiber MACTV End
Charter Communications	\$394.11	Fiber Charter End
Charter Communications	\$517.26	Control Account
MiSDU	\$98.62	CS Garnishment
State of Michigan	\$1,191.65	Income Tax
MI UIA	\$11.00	Unemployment Insurance
City of Mt. Pleasant	\$34.73	Water/Sewer
CMSinter.net	\$18.95	WebHosting
Consumers Energy	\$16.00	MP Gas
Dorothy L Howard	\$200.00	Accounting
IRS	\$2,676.76	Federal 941
Charter Communications	\$394.11	Fiber MACTV End
Charter Communications	\$394.11	Fiber Charter End
Charter Communications	\$238.77	MP Internet/Phone/Cable
VFW Post 3033	\$100.00	Advertising/Sponsorship
MiSDU	\$98.62	CS Garnishment
Consumers Energy	\$301.42	MP Electric
Ralph Echtenaw Window Cleaning	\$28.00	Window Cleaning
Nannans Properties	\$550.00	SL Rent
REDIRON	\$1,500.00	MP Rent
DTE Energy	\$486.03	MP Gas
Michigan Municipal Risk	\$1,000.00	Insurance
Michigan Municipal Risk	\$2,735.00	Insurance
Charter Communications	\$517.26	Control Account
Total:	\$14,943.28	

Credit Card - January	Amount	Note
Intuit	\$140.00	Quickbooks
Staples	\$122.43	Office Supplies
Credit Card Total:	\$262.43	

**Total: \$15,205.71**

## Mid Michigan Area Cable Consortium Payment Log - February/March/April 2024

Vendor	Amount	Note
Charter Communications	\$227.19	SL cable/phone/internet
City of Mt. Pleasant	\$45.11	MP Water/Sewer
City of St. Louis	\$58.31	SL Electric
Art Reach of Mid Michigan	\$200.00	Banner
Consumers Energy	\$16.00	SL Gas
Michigan Community Media Association	\$55.00	Membership
IRS	\$3,507.16	Federal 941
Dorothy L Howard	\$200.00	Accounting
Charter Communications	\$238.91	MP Cable/Phone/Internet
CMSInter.net LLC	\$18.95	Webhosting
Consumers Energy	\$403.02	MP Electric
Ralph Echtenaw Window Cleaning	\$28.00	Window Cleaning
Nannans Properties	\$550.00	SL Rent
REDIRON	\$1,500.00	MP Rent
Adobe Systems Incorporated	\$2,798.40	Adobe Creative Cloud
Charter Communications	\$394.11	Fiber MACTV End
Charter Communications	\$394.11	Fiber Charter End
Charter Communications	\$518.09	Control Account
MISDU	\$98.62	CS Garnishment
City of Mt. Pleasant	\$39.92	MP Water/Sewer
City of St. Louis	\$61.15	SL Electric
DTE Energy	\$418.18	MP Gas
Charter Communications	\$237.69	MP Cable/Phone/Internet
Affordable Advertising	\$145.00	Advertsing
Charter Communications	\$394.11	Fiber MACTV End
Charter Communications	\$394.11	Fiber Charter End
Charter Communications	\$518.09	Control Account
Consumers Energy	\$299.61	MP Electric
Consumers Energy	\$17.81	SL Gas
Charter Communications	\$250.85	MP Cable/Phone/Internet
REDIRON	\$1,500.00	MP Rent
Nannans Properties	\$550.00	SL Rent
Ralph Echtenaw Window Cleaning	\$28.00	Window Cleaning
CMSInter.net LLC	\$18.95	Webhosting
MISDU	\$98.62	CS Garnishment
MISDU	\$98.62	CS Garnishment
Charter Communications	\$237.69	SL Phone/Internet/Cable
City of Mt. Pleasant	\$39.92	MP Water/Sewer
City of St. Louis	\$58.00	SL Electric
DTE Energy	\$343.30	MP Gas
State of Michigan	\$1,482.14	Income Tax
MI UIA	\$170.00	Unemployment Insurance
IRS	\$2,451.67	Federal 941 (April)
IRS	\$2,413.31	Federal 941 (March)
Total:	\$23,517.72	

Credit Card - February	Amount	Note
Adobe Systems Incorporated	\$165.23	Software
Microsoft	\$104.94	Software
Intuit	\$140.00	Quickbooks
Credit Card Total:	\$410.17	
Credit Card - March	Amount	Note
Vimeo	\$199.00	
Staples	\$123.07	
Usps	\$68.00	
Intuit	\$140.00	
Credit Card Total:	\$530.07	

**Total: \$24,457.96**

# **MAC TV Network Employee Monthly Meeting**

**Tuesday, April 9, 2024**

March came in like a lamb...and went out like a Lion! We welcome April with open arms....bring on the warm weather! The season of spring has arrived with all its glory!! We hope you all have been well and getting your vitamin D!!

## **Newest Productions**

**Morey Gymnastics Center Promo** <https://vimeo.com/913057733>

**The Bell Episode #2 Mt Pleasant High School 2024 Future Fair Promo**  
[MPHS 2024 Future Fair Promo on Vimeo](#)

**The Bell Episode #3** In this episode Maycen and Zach talk with the St Louis wrestling coach and some of the top wrestlers about their new championships. They then spoke with the Drama instructor at Mt Pleasant High School. <https://mactvnetwork.viebit.com/player.php?hash=mgddf4UTxEISAELB>

**Men's Basketball - Mid-Michigan College vs. Alpena**  
<https://mactvnetwork.viebit.com/player.php?hash=AlhWaAv9sMNXsZIV>

**Women's Basketball - Mid-Michigan College vs. Alpena**  
<https://mactvnetwork.viebit.com/player.php?hash=nmsv6v7r6PjaVWI2>

**Boys' Basketball - Mt. Pleasant vs. Midland** <https://mactvnetwork.viebit.com/player.php?hash=1fIldNRc3WeKNIkD>

**Girls Basketball - Mt. Pleasant High School vs. Saginaw Heritage**  
<https://mactvnetwork.viebit.com/player.php?hash=NIEFCMnJ2tU3G3NE>

**Boys Basketball - Mt. Pleasant High School vs. Bay City Western**  
<https://mactvnetwork.viebit.com/player.php?hash=KtaOsdKQda0cl01e>

**2024 Jack Scoog Track and Field Part #1 ,#2 &#3**  
<https://mactvnetwork.viebit.com/player.php?hash=qmw5SkTT3RxQWktG>  
<https://mactvnetwork.viebit.com/player.php?hash=dow4C7GgDDbuMbnx>  
<https://mactvnetwork.viebit.com/player.php?hash=r7BhqaGwvxa0OYb9>

**M.M.A.R.A. (Mid-Michigan Aquatic Recreation Authority)** Townhall style of panelists discussion regarding the upcoming voting ballot on an aquatic center for the community. [MMARA-Short on Vimeo](#) / [MMARA-Long on Vimeo](#)

**Mt Pleasant Community Foundation Scholarship Fund** information and how to fill out an application. [2024 Mt. Pleasant Area Community Foundation Scholarships on Vimeo](#)

We also covered, streamed and made promo videos for the Chamber of Commerce Annual Award Banquet on March 2<sup>nd</sup> at the Comfort Inn in Mt. Pleasant. <https://mactvnetwork.viebit.com/player.php?hash=YocSbM8eEtbwuxZd>

**A thought for the month: *"The only thing that stands between you and your dream is the will to try and the belief that it is actually possible."* - Joel Brown**

*Let us know if you have an event, you want covered in your communities! Also please keep up with us on Facebook and our web page for some of our newest episodes!*

Respectively submitted,

Dusty Gillis

[Dusty@mactvnetwork.org](mailto:Dusty@mactvnetwork.org)

Senior Administrative Assistant

## **April Director's Report (Submitted 4/10/24)**

Hopefully we are all excited for Spring and some good weather!

### **Co-Ops**

Maycen and Zach have been doing a great job so far in 2024. They have assisted on a number of projects and are now heading into the last few months of their Co-Op.

### **Audit**

We were notified by Gabridge & Company that our audit price would be going from \$2,500 to \$7,200. In response to this we decided to quickly go out to bid. We received 1 bid from Berthiaume & Company for \$6,400. We will discuss this more at the April board meeting.

### **Mid Michigan Basketball**

Nick has wrapped up filming/streaming the Mid Michigan College basketball games and they went very well. Nick does a fantastic job both filming these but also doing play by play/color commentary which really enhances the broadcasts. Mid has asked us about filming/streaming some of their Baseball/Softball games and if we are able to fit some into our schedule we will work on a contract with them to do this.

### **Recent Projects**

MMARA Townhall

Videos for Mt. Pleasant Chamber of Commerce Citizen of the Year Banquet

Mt. Pleasant Chamber of Commerce Citizen of the Year Banquet

MPHS Future Fair Promo

Morey Gymnastics Center Ribbon Cutting/Promo

Art Reach Gallery Tour

Chamber of Commerce Lunch Panel

St. Louis Wrestling Update

Mt. Pleasant HS Drama Promo

### **Industry/ACM News**

As of now there has been no movement on the HB 4965 bill in the Senate which is a good sign.

Carey Hammel

Operations and Administration Director